



Snohomish County Council

Legislation Text

File #: 2023-0115, Version: 1

Executive/Council Action Form (ECAF)

ITEM TITLE:

Motion 23-060, authorizing the County Executive to sign Agreement for Professional Services CC03-23 with ARCpoint Labs for Physical Abilities Testing

DEPARTMENT: Public Works

ORIGINATOR: Lori Ericsson

EXECUTIVE RECOMMENDATION: Approved by Ken Klein 2/2/23

PURPOSE: Approval of Professional Services Agreement CC03-23 will allow Snohomish County Public Works to utilize ARCpoint Labs to provide pre-employment Physical Abilities Testing to potential Public Works employees.

BACKGROUND: In 2013, on the advice of the County's Risk Manager, Public Works implemented a pre-employment screening program for Road Maintenance and Solid Waste Regular Employees and Temporary Seasonal Help employees with regard to their physical capabilities. Additionally, Public Works staff have several programs where employees have increased exposure to Hepatitis B. In December 2022 the County's agreement for pre-employment physical ability testing and Hepatitis B vaccination services expired. Through a Request for Proposals (RFP) Public Works has solicited the services of a consultant to assist the County with this need. ARCPoint Labs responded to RFP-22-040LY and was selected through established Federal, State and County policies and procedures. A Professional Services Agreement between Snohomish County and ARCpoint Labs was negotiated. The total budget for this ECAF is \$162,052.00, which includes the agreement amount of \$147,320.00 and an additional 10% contingency amount of \$14,732.00, for allowable but unforeseen costs. The approving motion authorizes the Director of PW to approve and execute amendments to the agreement within this total budgeted amount.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
402 5067044101 Solid Waste Prof Services	\$11,710	\$12,125	\$36,830
102 50620294101 Road Maint. Prof Svcs	\$35,130	\$36,375	\$110,490
TOTAL	\$46,840	\$48,500	\$147,320

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
Solid Waste Fund 402	\$11,710	\$12,125	\$36,830
Road Fund 102	\$35,130	\$36,375	\$110,490

TOTAL	\$46,840	\$48,500	\$147,320

DEPARTMENT FISCAL IMPACT NOTES: Funds are included in the 2023 adopted budget. Funds for subsequent years will be included in future budgets.

CONTRACT INFORMATION:

ORIGINAL	<u>X</u>	CONTRACT#	<u>CC03-23</u>	AMOUNT	<u>\$147,320.00</u>
AMENDMENT	<u> </u>	CONTRACT#	<u> </u>	AMOUNT	<u> </u>

Contract Period

ORIGINAL	START	<u>Execution</u>	END	<u>12/31/2025</u>
AMENDMENT	START	<u> </u>	END	<u> </u>

OTHER DEPARTMENTAL REVIEW/COMMENTS: AATF by DPA G. Marsh on 1/20/2023 Reviewed/approved by Risk - Shelia Barker 2/1/23 and Finance - Nathan Kennedy 2/2/23