



Snohomish County Council

Legislation Details (With Text)

File #:	2024-0265	Version:	1
Type:	Motion	Status:	Approved
File created:	2/28/2024	In control:	General Legislative Session
On agenda:	3/27/2024	Final action:	3/27/2024
Title:	Motion 24-109, authorizing the Snohomish County Executive to sign Amendment No. 5 with the American Association of Airport Executives (AAAE) for Designated Aviation Channeling (DAC) and Computer Based Training (CBT) services at Snohomish County Airport		
Sponsors:	Airport, Nickolis Landgraff		
Indexes:			
Code sections:	SCC 3.04.140 (4) - Amendments, change orders, and orders for extra work for \$200,000 or less on contracts subject to bidding requirements for which sufficient appropriation authority exists may be awarded and approved by the county executive, except as provided in subsectio		
Attachments:	1. Motion 24-109, 2. Staff Report, 3. Amendment No 5 - SIGNED, 4. Amendment No 4, 5. Amendment No 3, 6. Amendment No 2, 7. Amendment No 1, 8. Agreement, 9. Certificate of Liability Insurance, 10. Motion Assignment Slip		

Date	Ver.	Action By	Action	Result
3/27/2024	1	General Legislative Session	Approved	Pass
3/19/2024	1	Planning and Community Development Committee	Moved to the GLS Consent Agenda	
3/12/2024	1	Administrative Session	Assigned	

Executive/Council Action Form (ECAF)

ITEM TITLE:

Motion 24-109, authorizing the Snohomish County Executive to sign Amendment No. 5 with the American Association of Airport Executives (AAAE) for Designated Aviation Channeling (DAC) and Computer Based Training (CBT) services at Snohomish County Airport

DEPARTMENT: Airport

ORIGINATOR: Brad Widrig

EXECUTIVE RECOMMENDATION: A. Bounjaktha 3/1/24

PURPOSE: Obtain approval of Amendment No. 5 to the contract with American Association of Airport Executive (AAAE) to extend term of agreement for two additional years with additional compensation thereto.

BACKGROUND: .

- This contract was bid and AAAE was selected per RFP 15-18SR pursuant to motion 18-144 on May 16, 2018.
- AAAE is a company that is focused exclusively on airports and airport related training programs.
- The contract allows for ten (10) additional years with AAAE, to customize, manage, and maintain

Airport videos, database and DAC.

- This contract is for the vendor, AAAE, to customize, manage, and maintain Airport online training and training database.
- Total compensation is increased by \$18,200, with a total contract value not to exceed \$234,950.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
410-5216804101- Professional Services	\$9,100	\$9,100	\$18,200
TOTAL	\$9,100	\$9,100	\$18,200

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
410-3216800800 - Fund balance	\$9,100	\$9,100	\$18,200
TOTAL	\$9,100	\$9,100	\$18,200

DEPARTMENT FISCAL IMPACT NOTES: Sufficient funds have been allocated in the Airport Enterprise Fund 2024 Budget.

CONTRACT INFORMATION:

ORIGINAL	X	CONTRACT#	No.1 - 87109	AMOUNT	NTE \$85,700
AMEND. No. 1	X	CONTRACT#	No. 2 - 87109	AMOUNT	NTE \$142,200
AMEND. No. 2	X	CONTRACT#	No. 3 - 87109	AMOUNT	NTE \$147,200
AMEND. No. 3	X	CONTRACT#	No. 4 - 87109	AMOUNT	NTE \$203,950
AMEND. No. 4	X	CONTRACT#	No. 5 - 87109	AMOUNT	NTE \$216,750
AMEND. No. 5	X	CONTRACT#	No. 6 - 87109	AMOUNT	NTE \$234,950

Contract Period

ORIGINAL	START	05/16/18	END	04/01/20
AMEND. No. 1	START	04/30/20	END	04/01/22
AMEND. No. 2	START	05/13/21	END	04/01/22
AMEND. No. 3	START	03/02/22	END	04/01/24
AMEND. No. 4	START	02/23/23	END	04/01/24
AMEND. No. 5	START	4/1/2024	END	04/01/26

OTHER DEPARTMENTAL REVIEW/COMMENTS: Reviewed/approved by: Risk Management (Sheila Barker 2/29/24) and Finance (Nathan Kennedy 2/29/24)