



Snohomish County Council

Legislation Text

File #: 2023-1419, Version: 1

Executive/Council Action Form (ECAF)

ITEM TITLE:

Motion 24-192, approve and authorize execution of the Agreement for Professional Services with Navigate Wellness, LLC for a Digital Wellness Platform

DEPARTMENT: Information Technology

ORIGINATOR: Dee White

EXECUTIVE RECOMMENDATION: Ken Klein 4/23/24

PURPOSE: The purpose of this ECAF is to approve and execute an Agreement for Professional Services to provide a digital wellness platform for the Human Resources Department (HR).

BACKGROUND: The County currently employs approximately 3,200 regular full and part time employees that live in the Puget Sound area. The County currently offers a voluntary wellness program to all regular employees which includes an incentive-based program that encourages impactful lifestyle changes, preventative care, and financial wellness. Other wellness resources are accessible through benefits programs and can be cumbersome for employees to access/manage. The County needs to augment existing programs with an easily accessible wellness platform to provide access to a variety of wellness solutions including, but not limited to, emotional health, physical health, nutrition, stress reduction, and financial wellbeing resources via smartphone, computer or other device. RFP-23-016JM was published to solicit proposals for a digital wellness platform and Navigate Wellness, LLC was selected by the Snohomish County evaluation committee as submitting the highest-ranking proposal to provide the services. The maximum cost for these professional services is expected to be Two Hundred Thousand Dollars (\$200,000) during the initial two-year contract term. The Agreement allows for two additional two-year extensions. Approval of this Agreement will allow the HR department to implement the digital wellness platform.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	2024	2025	1ST 2 YRS
508-5127304620 Benefits Contingency	\$86,000	\$114,000	\$200,000
Plus applicable sales tax			
TOTAL	\$86,000	\$114,000	\$200,000

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS

TOTAL			

DEPARTMENT FISCAL IMPACT NOTES: Funding for these services is included in the Benefits Fund 508 submitted 2024 budget and will be included in the 2025 budget request.

CONTRACT INFORMATION:

ORIGINAL	X	CONTRACT#	AMOUNT	\$200,000
AMENDMENT		CONTRACT#	AMOUNT	

Contract Period

ORIGINAL	START	Upon execution	END	2 years from execution date
AMENDMENT	START		END	

OTHER DEPARTMENTAL REVIEW/COMMENTS: Reviewed/approved by: Risk Management (Sheila Barker 4/22/24) and Finance (Nathan Kennedy 4/23/24), The agreement documents have undergone DPA review, and we have taken recommendations under advisement in the final agreement, but the DPA is unable to approve as to form.