



Snohomish County Council

Legislation Text

File #: 2021-0703, Version: 1

Executive/Council Action Form (ECAF)

ITEM TITLE:

Motion 21-313, authorizing the County Executive to sign software as a service agreement TC01-21 with Ultimate Kronos Group, Inc for electronic timekeeping and attendance services

DEPARTMENT: Public Works

ORIGINATOR: Lori White

EXECUTIVE RECOMMENDATION: Approved-Ken Klein

PURPOSE: Approval and execution of SaaS Agreement TC01-21 with Ultimate Kronos Group, Inc. for Timekeeping and Attendance Software Services.

BACKGROUND: In 2012 Public Works successfully implemented a hosted electronic timekeeping and attendance system within its Solid Waste division. In 2015 the system was implemented in the Road Maintenance division as well. The timekeeping system has improved auditability and efficiency to reduce the annual labor hours required for timekeeping activities. The estimated annual labor cost savings is \$225,000. The current timekeeping agreement is set to expire on December 4, 2021. Through a Request for Proposals (RFP) PW has sought a timekeeping and attendance system. Ultimate Kronos Group, Inc. was one of four firms responding to RFP-17-19SB and was selected through established Federal, State and County policies and practices. A Software as a Service (SaaS) Agreement between Snohomish County and Ultimate Kronos Group, Inc. was negotiated. The total budget for this ECAF is \$706,034.10, which includes the agreement amount of \$641,849.10 (including tax) and an additional contingency amount of \$64,185, for allowable but unforeseen costs. The approving motion for the agreement authorizes the Public Works Director or Deputy Director to approve and execute amendments to the agreement within this total budgeted amount.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
402 5067004101 - Solid Waste Prof Services	\$44,620.59	\$115,789.75	\$209,445.50
102 50650134101 - Road Fund Prof Services	\$92,119.93	\$239,049.81	\$432,403.60
TOTAL	\$136,740.52	\$354,839.56	\$641,849.10

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
Solid Waste Fund 402	\$44,620.59	\$115,789.75	\$209,445.50

Road Fund 102	\$92,119.93	\$239,049.81	\$432,403.60
TOTAL	\$136,740.52	\$354,839.56	\$641,849.10

DEPARTMENT FISCAL IMPACT NOTES: Funding is included in the approved 2021 budget and proposed 2022 budget. Funding for future years will be included in future budgets.

CONTRACT INFORMATION:

ORIGINAL	X	CONTRACT#	TC01-21	AMOUNT	\$641,849.10
AMENDMENT		CONTRACT#		AMOUNT	

Contract Period

ORIGINAL	START	Execution	END	9/30/2024
AMENDMENT	START		END	

OTHER DEPARTMENTAL REVIEW/COMMENTS: Reviewed and approved by DPA Rebecca Wendling on 9/2/2021. Reviewed and approved by IT on 9/2/21. Risk approved-Sheila Barker