



# Snohomish County Council

## Legislation Text

File #: 2021-0657, Version: 1

### Executive/Council Action Form (ECAF)

**ITEM TITLE:**

Motion 21-306,cancellation of aged outstanding warrants

**DEPARTMENT:** Finance

**ORIGINATOR:** Maureen Corlas

**EXECUTIVE RECOMMENDATION:** Approve

**PURPOSE:** To cancel unpaid and outstanding warrants issued over one year ago, per R.C.W 36.22.100

**BACKGROUND:** The Finance Department monitors warrants that are issued and remain outstanding. R.C.36.22.100 requires warrants unpaid for over one year to be cancelled. Based on the procedures set by the State of Washington Unclaimed Property Division, unclaimed warrants are to be reported and the funds sent to the Washington State Department of Revenue by October 31<sup>st</sup> of each year. Outstanding warrants \$25.00 and over have received special notices that remind the vendor to redeem their warrants. Finance will continue to contact vendors until the warrants are sent to the State one year later. The Department of Revenue will publish this information in the newspaper and on the internet.

**FISCAL IMPLICATIONS:**

| EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU | CURRENT YR  | 2ND YR | 1ST 6 YRS |
|---------------------------------------|-------------|--------|-----------|
|                                       | (31,036.15) |        |           |
|                                       |             |        |           |
|                                       |             |        |           |
| <b>TOTAL</b>                          | (31,036.15) |        |           |

| REVENUE: FUND, AGY, ORG, REV, SOURCE | CURRENT YR | 2ND YR | 1ST 6 YRS |
|--------------------------------------|------------|--------|-----------|
|                                      |            |        |           |
|                                      |            |        |           |
|                                      |            |        |           |
| <b>TOTAL</b>                         |            |        |           |

**DEPARTMENT FISCAL IMPACT NOTES:** Click or tap here to enter text.

**CONTRACT INFORMATION:**

|           |           |        |
|-----------|-----------|--------|
| ORIGINAL  | CONTRACT# | AMOUNT |
| AMENDMENT | CONTRACT# | AMOUNT |

**Contract Period**

|           |       |     |
|-----------|-------|-----|
| ORIGINAL  | START | END |
| AMENDMENT | START | END |

**OTHER DEPARTMENTAL REVIEW/COMMENTS:** Approved/Reviewed by Finance & Risk