



# Snohomish County Council

## Legislation Text

File #: 2023-1019, Version: 1

### Executive/Council Action Form (ECAF)

**ITEM TITLE:**

Motion 23-530, approving and authorizing the County Executive to execute Amendment 2 to the Software as a Service Agreement for a Timekeeping and Attendance System with Kronos Incorporated, a UKG Company

**DEPARTMENT:** Business Operations & Support

**ORIGINATOR:** Dee White

**EXECUTIVE RECOMMENDATION:** Approved by Ken Klein 11/29/23

**PURPOSE:** The purpose of this ECAF is to approve and execute Amendment 2 to the Software as a Service Agreement with Kronos, Incorporated, a UKG Company to add Telestaff for the Airport.

**BACKGROUND:** In 2021, Public Works started implementation on a new electronic timekeeping and attendance system under a Software as a Service Agreement with Kronos Incorporated. The timekeeping system has improved auditability and efficiency to reduce the annual labor hours required for timekeeping activities. The original solicitations, SS-004-19 and subsequent RFP-17-19SB, allow for other County departments to sign onto the system. In 2022 the Agreement was amended to include services for the Airport. RFP-22-048TB-S was issued and Kronos Incorporated was selected by the Snohomish County evaluation committee as submitting the highest-ranking proposal to provide a scheduling and timekeeping software solution for the Airport that is specialized for the fire / emergency services, operating within a FAA/Aircraft Rescue Fire Fighting (ARFF)/Fire Department - 24/7 environment. The estimated total cost of the new services, through the remaining term of the Agreement including extensions and renewals, if any, will not exceed \$140,920.00 plus applicable sales tax. Approval of this Amendment 2 will allow Kronos Incorporated to begin implementation of the new services for the Airport. **Expedited handling is requested to ensure contract amendment is in place before December 15, 2023, otherwise there will be a cost increase effective January 1, 2024.**

**FISCAL IMPLICATIONS:**

<b>EXPEND:</b> FUND, AGY, ORG, ACTY, OBJ, AU	2024	2025	1ST 6 YRS
410-5216804201 Airport Communications	\$54,520	\$7,200	\$90,520
<b>TOTAL</b>	\$54,520	\$7,200	\$90,520

<b>REVENUE:</b> FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS

<b>TOTAL</b>			

**DEPARTMENT FISCAL IMPACT NOTES:** This expenditure is included in the Airport's 2023 approved budget and has been requested in the 2024 budget.

**CONTRACT INFORMATION:**

ORIGINAL	X	CONTRACT#	AMOUNT	\$706,034.10
AMENDMENT	1	CONTRACT#	AMOUNT	\$94,340
AMENDMENT	2	CONTRACT#	AMOUNT	\$140,920 plus applicable sales tax

**Contract Period**

ORIGINAL	START	9/30/2021 Motion 21-313	END	9/29/2024
AMENDMENT 1	START	9/21/2022 Motion 22-366	END	9/29/2024
AMENDMENT 2	START	Upon execution	END	9/29/2024

**OTHER DEPARTMENTAL REVIEW/COMMENTS:** PA approval 11/27/2023. Reviewed/approved by Risk - Shelia Barker 11/28/23 and Finance - Nathan Kennedy 11/28/23