



# Snohomish County Council

## Legislation Text

File #: 2023-0626, Version: 1

### Executive/Council Action Form (ECAF)

**ITEM TITLE:**

Motion 23-228, approving a contract with Petrocard Inc. to provide fueling services for Snohomish County

**DEPARTMENT:** Facilities and Fleets

**ORIGINATOR:** Shawn Weeks

**EXECUTIVE RECOMMENDATION:** Ken Klein 6/2/23

**PURPOSE:** To recommend approval of the contract between PetroCard, Inc. and Snohomish County to provide fueling services primarily for County vehicles and equipment.

**BACKGROUND:** The current contract for County fueling services expires May 31, 2023. Through a completed RFP process, RFP 22-046BC, PetroCard was selected as the best firm to provide fueling services for Snohomish County for the period 1 June 2023 through 31 Dec 2026. PetroCard has provided fueling for the County since the early 1990s. The estimated cost for fuel June 2023 through December 31, 2026) the not-to-exceed fuel expenditure amount is \$35,000,000.00. If there is increased fuel use or fuel cost, the RFP was designed to meet those concerns. Recommend Council authorize approval for the Executive to sign the attached fueling services contract.

**FISCAL IMPLICATIONS:**

| <b>EXPEND:</b> FUND, AGY, ORG, ACTY, OBJ, AU | CURRENT YR         | 2ND YR             | 1ST 6 YRS           |
|--|--------------------|--------------------|---------------------|
| 502 5188403401 (Items Purchased for Resale)  | \$5,267,439        | \$5,400,000        | \$34,000,000        |
|  |                    |                    |                     |
|  |                    |                    |                     |
| <b>TOTAL</b>                                 | <b>\$5,267,439</b> | <b>\$5,400,000</b> | <b>\$34,000,000</b> |

| <b>REVENUE:</b> FUND, AGY, ORG, REV, SOURCE | CURRENT YR         | 2ND YR             | 1ST 6 YRS           |
|---|--------------------|--------------------|---------------------|
| 5023188606510 (Equipment Rental)            | \$5,267,439        | \$5,400,000        | \$34,000,000        |
|   |                    |                    |                     |
|   |                    |                    |                     |
| <b>TOTAL</b>                                | <b>\$5,267,439</b> | <b>\$5,400,000</b> | <b>\$34,000,000</b> |

**DEPARTMENT FISCAL IMPACT NOTES:** All fees are paid from fuel revenue from either fuel costs in vehicle rates or from the direct purchase of fuel.

**CONTRACT INFORMATION:**

|           |   |           |              |        |              |
|-----------|---|-----------|--------------|--------|--------------|
| ORIGINAL  | X | CONTRACT# | RFP-22-046BC | AMOUNT | \$35,000,000 |
| AMENDMENT |   | CONTRACT# |              | AMOUNT |              |

**Contract Period**

|           |       |             |     |                  |
|-----------|-------|-------------|-----|------------------|
| ORIGINAL  | START | 1 June 2023 | END | 31 December 2026 |
| AMENDMENT | START |             | END |                  |

**OTHER DEPARTMENTAL REVIEW/COMMENTS:** Reviewed/approved by: Risk Management (Sheila Barker 6/1/23), Prosecuting Attorney as to form only (Lyndsey M. Downes), and Finance (Nathan Kennedy 6/2/23)