



Snohomish County Council

Legislation Text

File #: 2022-0495, Version: 1

Executive/Council Action Form (ECAF)

ITEM TITLE:

Motion 22-215, approving an increase in the number of employees authorized in the 2022 Annual Budget in the General Fund 002 for the Clerk’s Office

DEPARTMENT: County Clerk

ORIGINATOR: Teri Bordua

EXECUTIVE RECOMMENDATION: Approve - Ken Klein

PURPOSE: The County Clerk is requesting the addition of two (2) new regular positions in support of the recently approved 6th Superior Court Commissioner.

BACKGROUND: The Washington State Legislature recently passed E2SHB 1320, “An Act Relating to modernizing, harmonizing, and improving the efficacy and accessibility of laws concerning civil protection orders” (E2SHB 1320). Governor Inslee signed the bill into law effective July 1, 2022. E2SHB 1320 contains significant changes to the manner in which protection order matters are heard in Washington State which will significantly impact Superior Court caseloads throughout Washington State and increase the amount of time spent on protection order matters for both Superior Court and the Clerk’s Office.

Snohomish County Ordinance 22-015 was recently approved to add a 6th Superior Court Commissioner in response to E2SHB 1320. In order to support this new commissioner and perform our increased mandated duties, the Clerk’s Office requests hiring authority for two (2) new positions. These positions will be comprised of 1 Judicial Operations Assistant (JOA) in Program 235 and 1 Judicial Process Assistant (JPA) in Program 236.

Statutorily, Court Operations must staff all hearings and trials held in Superior Court and maintain an independent record of the proceeding. These hearings are staffed by JOA’s. Judicial Process Assistants (JPA’s) in our Protection Order Office assist the public by providing specialized information and assistance to victims of domestic violence (DV), harassment, stalking, sexual assault, vulnerable adults seeking protection from predators, and for extreme risk protection orders. Protection order services include one-on-one intakes providing procedural information, court forms, and instructional materials regarding court processes. Staff ensures expedient data entry in statewide databases and facilitates timely entry into state and federal law enforcement databases.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
002.5372351011 (salaries)	\$27,153	\$57,053	\$312,064
002.5372352013 (benefits)	\$14,491	\$29,200	\$151,830

002.5372361011 (salaries)	\$27,153	\$57,053	\$312,064
002.5372362013 (benefits)	\$14,491	\$29,200	\$151,830
TOTAL	\$83,288	\$232,506	\$927,788

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
TOTAL			

DEPARTMENT FISCAL IMPACT NOTES: The Clerk’s Office plans to use salary savings realized from vacancies and staffing changes during the first half of the current fiscal year to fund these positions. We are requesting the positions be approved to be filled immediately, and funded beginning in Fiscal Year 2023.

CONTRACT INFORMATION:

ORIGINAL	_____	CONTRACT#	_____	AMOUNT	_____
AMENDMENT	_____	CONTRACT#	_____	AMOUNT	_____

Contract Period

ORIGINAL	START	_____	END	_____
AMENDMENT	START	_____	END	_____

OTHER DEPARTMENTAL REVIEW/COMMENTS: Reviewed/approved by Finance