



Snohomish County Council

Legislation Text

File #: 2022-0009, Version: 1

Executive/Council Action Form (ECAF)

ITEM TITLE:

Motion 22-019, authorizing the County Executive to sign Professional Services Agreement CC02-22 with Matrix Consulting Group, Ltd. for a Public Works Road Maintenance Division Resource Distribution Study

DEPARTMENT: Public Works

ORIGINATOR: Lori White

EXECUTIVE RECOMMENDATION: Approve- Ken Klein 1/6/22

PURPOSE: Approval of Professional Services Agreement CC02-22 with Matrix Consulting Group, Ltd for a Public Works Road Maintenance Division Resource Distribution Study.

BACKGROUND: Public Works Road Maintenance (RM) Division employs 161 full-time staff and up to 120 part-time seasonal staff which maintain approximately 1600 miles of roadway and 200 bridges. RM has two locations. RM District 1 (North County) in Arlington and RM District 2 (South County) in Snohomish. Currently, equipment, materials, labor and other resources are distributed nearly evenly between the two districts. RM wishes to analyze the most efficient distribution of resources based on current and anticipated county populations and growth, road maintenance needs and construction. Through a Request for Proposal (RFP) PW has solicited the services of a consultant to assist the County with this project. Matrix Consulting Group, Ltd. was one of two consulting firms responding to RFP-031-21SB and was selected through established Federal, State and County policies and practices. A Professional Services Agreement between Snohomish County and Matrix Consulting Group Ltd. was negotiated. The Total budget for this ECAF is \$64,570.00, which includes the agreement amount of \$58,700.00 and additional 10% contingency amount of \$5,870.00, for allowable unforeseen costs. The approving motion for the agreement authorizes the Public Works Director or designee to approve and execute amendments to the agreement within this total budgeted amount.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
102 50620154109 Consultant	\$58,700		\$58,700
TOTAL	\$58,700		\$58,700

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
Road Fund 102	\$58,700		\$58,700
TOTAL	\$58,700		\$58,700

DEPARTMENT FISCAL IMPACT NOTES: Click or tap here to enter text.

CONTRACT INFORMATION:

ORIGINAL	X	CONTRACT#	CC02-22	AMOUNT	\$58,700.00
AMENDMENT		CONTRACT#		AMOUNT	

Contract Period

ORIGINAL	START	Execution	END	08/31/2022
AMENDMENT	START		END	

OTHER DEPARTMENTAL REVIEW/COMMENTS: Approved by DPA George March on 12/21/2021/
Approved- Risk, Sheila Barker 1/6/22 / Approved-Finance, Nathan Kennedy 1/6/22