



# Snohomish County Council

## Legislation Text

File #: 2023-0950, Version: 1

### Executive/Council Action Form (ECAF)

**ITEM TITLE:**

Motion 23-410, approving and authorizing the County Executive to execute an interlocal agreement with the city of Stanwood (Stanwood) to provide technology services

**DEPARTMENT:** Information Technology

**ORIGINATOR:** Dee White

**EXECUTIVE RECOMMENDATION:** Ken Klein 9/18/23

**PURPOSE:** The purpose of this ECAF is to gain approval to for an interlocal agreement (ILA) between Snohomish County and the City of Stanwood to continue to provide technology and network services. The duration of this ILA shall be for five (5) years unless extended by mutual consent or terminated in writing by either party.

**BACKGROUND:** In 2018, the City of Stanwood (Stanwood) requested that Snohomish County, through its Information Technology Department, provide information technology services under an Interlocal Agreement (ILA). Snohomish County Information Technology department leverages the County’s existing technology infrastructure and expertise to support Stanwood. IT configures hardware and software on behalf of Stanwood, and maintains and supports Stanwood’s dedicated equipment, PC software and hardware. The term of the 2018 ILA expires December 23, 2023. This ILA renews the ILA and allows for Stanwood to continue to request services from the County via Work Order (WO) beginning December 24, 2023 through December 23, 2028. The total cost of all WOs against this agreement shall not exceed Eight Hundred Eighty-Three Seven Hundred Eighteen Dollars (\$883,718.00) over the five (5) year term of the agreement.

**FISCAL IMPLICATIONS:**

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
<b>TOTAL</b>			

REVENUE: FUND, AGY, ORG, REV, SOURCE	2024	2025	1ST 5 YRS
505-3148886990 Other Gov. Services	Est. \$153,000	Est. \$171,000	NTE \$883,718

<b>TOTAL</b>	Est. \$153,000	Et. \$171,000	NTE \$883,718

**DEPARTMENT FISCAL IMPACT NOTES:** The current revenue projected for this interlocal agreement is included in the 2023 budget. The projected revenue shall not exceed \$883,718 during the five (5) year term of this agreement and is included in the 2024 IT submitted budget.

**CONTRACT INFORMATION:**

ORIGINAL	X	CONTRACT#	AMOUNT	NTE \$883,718
AMENDMENT		CONTRACT#	AMOUNT	

**Contract Period**

ORIGINAL	START	12/24/2023	END	12/23/2028
AMENDMENT	START		END	

**OTHER DEPARTMENTAL REVIEW/COMMENTS:** Reviewed/approved by: Risk Management (Sheila Barker 9/15/23), Finance (Brian Haseleu 9/18/23), and Prosecuting Attorney as to form (Rebecca Wendling 8/9/2023).