



Snohomish County Council

Legislation Text

File #: 2024-0248, Version: 1

Executive/Council Action Form (ECAF)

ITEM TITLE:

Motion 24-112, approving and authorizing the County Executive to execute Amendment 2 to the Professional Services Agreement with Judge Technical Services, Inc. for IT Staff Augmentation Services

DEPARTMENT: Information Technology

ORIGINATOR: Dee White

EXECUTIVE RECOMMENDATION: Ken Klein 3/4/24

PURPOSE: The purpose of this ECAF is to approve and execute Amendment 2 to the Professional Services Agreement with Judge Technical Services, Inc. for Augmented IT Staffing to increase funding and extend the Agreement through December 23, 2026.

BACKGROUND: The IT Department is responsible for the planning, management, control, security, operation and use of information technology, backbone network, telecommunications, information processing, equipment, data, computer workstations, connected devices, purchased services and software. From time to time, additional professional staffing is needed to assist during times of peak workload or to provide assistance in areas where IT lacks expertise or resources. In accordance with RFP 19-18, an agreement was executed with Judge Technical Services, Inc. for five years plus five one-year optional extensions. In 2023, the contractor began to also provide staffing to the Office of Resilience and Recovery (ORR) for IT projects funded through Coronavirus Local Fiscal Recovery Funds pursuant to the American Rescue Plan act (ARPA CLFR), and additional funds were added to the Agreement. There is still a great need for assistance from Judge staffing to assist with multiple projects underway in IT, and continue the dashboard work for ORR. The County wishes to extend the agreement for two years and increase funding for both ORR and IT in order for services to be provided through December 23, 2026. Approval of this Amendment 2 will extend the Agreement and allow an increase in funding to meet the expected usage through December 23, 2026.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
505-5148814101 IT	\$75,000	\$75,000	\$150,000
505-5148804101 IT	\$50,000	\$50,000	\$100,000
505-5148614101 IT	\$50,000	\$50,000	\$100,000
315-51144924101 IT Innovation Fund	\$45,000	\$45,000	\$90,000
130-57501311784101 ORR CLFR-012E	\$90,000	\$90,000	\$180,000
TOTAL	\$310,000	\$310,000	\$620,000

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
TOTAL			

DEPARTMENT FISCAL IMPACT NOTES: The necessary funds for this purchase are included in the approved IT and ORR 2024 approved budgets, and will be included in their requested 2025 budgets.

CONTRACT INFORMATION:

ORIGINAL	CONTRACT#	AMOUNT	\$750,000
AMENDMENT 1	CONTRACT#	AMOUNT	\$250,000
AMENDMENT 2	CONTRACT#	AMOUNT	\$620,000

Contract Period

ORIGINAL	START	12/24/2018 Motion 18-381	END	12/23/2023
AMENDMENT 1	START	1/1/2023 Motion 23-140	END	12/23/2024
AMENDMENT 2	START	Upon execution	END	12/23/2026

OTHER DEPARTMENTAL REVIEW/COMMENTS: Reviewed/approved by Risk Management (Sheila Barker 3/4/24), Finance (Nathan Kennedy 3/4/24) and Prosecuting Attorney’s Office (Rebecca Wendling 3/4/24)