



Snohomish County Council

Legislation Text

File #: 2021-1127, **Version:** 1

Executive/Council Action Form (ECAAF)

ITEM TITLE:

..Title
Motion 22-011, approving the 2022 County Office Space Report

..body

DEPARTMENT: Facilities and Fleet

ORIGINATOR: Karla Beers

EXECUTIVE RECOMMENDATION: Approve-Ken Klein

PURPOSE: Council approval of the 2022 Office Space Report as recommended by the Department of Facilities and Fleet

BACKGROUND: The submission of 2022 office space report is the Department of Facilities & Fleet's compliance with Amended Ordinance 08-139 and with SCC 4.46.400. The council shall review and approve the office space plan with such revisions as it deems appropriate. Upon council approval, the plan shall govern the use of county office space by all county officers and employees. Council approval of the plan is an administrative act and may be taken by motion. The report includes all the detailed information required by SCC 4.46.400 including, but not limited to, a detailed inventory of county office space and the detailed description of county office space including floorplans that indicate the county agencies and staff positions assigned to each office. The plan report also includes Exhibit A which includes a detailed description of changes in the use or configuration of County office space, including cost estimates, implementation plan and timetable for each change, as recommended by the Director of Facilities & Fleet. Funding information for these projects are identified by the requesting departments and the project budget appropriation process may still be in process by the requesting department or will be absorbed within their own appropriated budgets.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU

CURRENT YR

2ND YR

1ST 6 YRS

See Exhibit A regarding recommended

Changes to the office space plan and

Its fiscal impacts

TOTAL

REVENUE: FUND, AGY, ORG, REV, SOURCE
CURRENT YR
2ND YR
1ST 6 YRS

TOTAL

DEPARTMENT FISCAL IMPACT NOTES: Listed in Exhibit A to the report

CONTRACT INFORMATION:
ORIGINAL

CONTRACT#

AMOUNT

AMENDMENT

CONTRACT#

AMOUNT

Contract Period

ORIGINAL

START

END

AMENDMENT

START

END

OTHER DEPARTMENTAL REVIEW/COMMENTS: Approved-Finance 1/3/22