



# Snohomish County Council

## Legislation Text

File #: 2024-0265, Version: 1

### Executive/Council Action Form (ECAF)

**ITEM TITLE:**

Motion 24-109, authorizing the Snohomish County Executive to sign Amendment No. 5 with the American Association of Airport Executives (AAAE) for Designated Aviation Channeling (DAC) and Computer Based Training (CBT) services at Snohomish County Airport

**DEPARTMENT:** Airport

**ORIGINATOR:** Brad Widrig

**EXECUTIVE RECOMMENDATION:** A. Bounjaktha 3/1/24

**PURPOSE:** Obtain approval of Amendment No. 5 to the contract with American Association of Airport Executive (AAAE) to extend term of agreement for two additional years with additional compensation thereto.

**BACKGROUND:** .

- This contract was bid and AAAE was selected per RFP 15-18SR pursuant to motion 18-144 on May 16, 2018.
- AAAE is a company that is focused exclusively on airports and airport related training programs.
- The contract allows for ten (10) additional years with AAAE, to customize, manage, and maintain Airport videos, database and DAC.
- This contract is for the vendor, AAAE, to customize, manage, and maintain Airport online training and training database.
- Total compensation is increased by \$18,200, with a total contract value not to exceed \$234,950.

**FISCAL IMPLICATIONS:**

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
410-5216804101- Professional Services	\$9,100	\$9,100	\$18,200
<b>TOTAL</b>	\$9,100	\$9,100	\$18,200

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
410-3216800800 - Fund balance	\$9,100	\$9,100	\$18,200

<b>TOTAL</b>	\$9,100	\$9,100	\$18,200

**DEPARTMENT FISCAL IMPACT NOTES:** Sufficient funds have been allocated in the Airport Enterprise Fund 2024 Budget.

**CONTRACT INFORMATION:**

ORIGINAL	X	CONTRACT#	No.1 - 87109	AMOUNT	NTE \$85,700
AMEND. No. 1	X	CONTRACT#	No. 2 - 87109	AMOUNT	NTE \$142,200
AMEND. No. 2	X	CONTRACT#	No. 3 - 87109	AMOUNT	NTE \$147,200
AMEND. No. 3	X	CONTRACT#	No. 4 - 87109	AMOUNT	NTE \$203,950
AMEND. No. 4	X	CONTRACT#	No. 5 - 87109	AMOUNT	NTE \$216,750
AMEND. No. 5	X	CONTRACT#	No. 6 - 87109	AMOUNT	NTE \$234,950

**Contract Period**

ORIGINAL	START	05/16/18	END	04/01/20
AMEND. No. 1	START	04/30/20	END	04/01/22
AMEND. No. 2	START	05/13/21	END	04/01/22
AMEND. No. 3	START	03/02/22	END	04/01/24
AMEND. No. 4	START	02/23/23	END	04/01/24
AMEND. No. 5	START	4/1/2024	END	04/01/26

**OTHER DEPARTMENTAL REVIEW/COMMENTS:** Reviewed/approved by: Risk Management (Sheila Barker 2/29/24) and Finance (Nathan Kennedy 2/29/24)