



Snohomish County Council

Legislation Text

File #: 2024-0866, Version: 1

Executive/Council Action Form (ECAF)

ITEM TITLE:

Motion 24-212, approve and authorize the County Executive to execute Amendment 4 to the Agreement for Technical Services between Looking Glass Analytics, Inc. and Snohomish County

DEPARTMENT: Information Technology

ORIGINATOR: Dee White

EXECUTIVE RECOMMENDATION: Ken Klein 5/6/24

PURPOSE: The purpose of this ECAF is to approve and execute Amendment 4 to the Agreement for Technical Services with Looking Glass Analytics, Inc. to increase funding and extend the Agreement through December 31, 2029.

BACKGROUND: Looking Glass Analytics (hereafter referred to as LGAN) provides a variety of analytic services related to jail management in the Sheriff’s Office. The services include: 1) agency-specific billing for inmate stays, pharmaceutical costs, and other billable items according to complicated allocation formulae, 2) ad hoc analytic support using data from our previous COTS jail management system (JMS) and our current JMS, New World, 3) numerous regular jail population management reports, and 4) automated web accessible tools that allow Sheriff’s Office staff to efficiently query jail data on their own without requiring additional analytic or technical staff or consultant support. The County entered into an initial agreement with LGAN in 2003, and a new agreement was negotiated in 2016. LGAN continues to provide valuable services which the Sheriff’s office wishes to continue. The Purchasing Department published Sole Source SS-24-002JM and no alternate vendors responded. The Sheriff’s Office wishes to extend the agreement for five years through December 31, 2029 and the IT department has negotiated fixed annual fees for the five year period. Approval of this Amendment 4 will allow for a market-based funding increase and an extension to the Agreement through December 31, 2029.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	2025	2026	1ST 5 YRS
505-5148814101 IT	\$75,240	\$79,020	\$415,800
TOTAL	\$75,240	\$79,020	\$415,800

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS

TOTAL			

DEPARTMENT FISCAL IMPACT NOTES: The necessary funds for these ongoing services are included in the IT 2025 and 2026 requested budgets.

CONTRACT INFORMATION:

ORIGINAL	X	CONTRACT#	AMOUNT	\$200,000
AMENDMENT	1	CONTRACT#	AMOUNT	
AMENDMENT	2	CONTRACT#	AMOUNT	\$54,000
AMENDMENT	3	CONTRACT#	AMOUNT	\$378,000
AMENDMENT	4	CONTRACT#	AMOUNT	\$415,800 plus applicable sales tax

Contract Period

ORIGINAL	START	1/1/2015 Motion 15-499	END	12/31/2015
AMENDMENT 1	START	1/29/2016 Dept	END	12/31/2016
AMENDMENT 2	START	1/1/2017 Motion 17-060	END	12/31/2017
AMENDMENT 3	START	1/1/2019 Motion 19-154	END	12/31/2024
AMENDMENT 4	START	1/1/2025	END	12/3/2029

OTHER DEPARTMENTAL REVIEW/COMMENTS: Reviewed/approved by: Risk Management (Sheila Barker 5/6/24), Finance (Nathan Kennedy 5/6/24) and Prosecuting Attorney’s Office as to form (Rebecca Wendling 5/2/24)