



Snohomish County Council

Legislation Text

File #: 2022-1369, Version: 1

Executive/Council Action Form (ECAF)

ITEM TITLE:

Motion 23-003, approving the 2023 County Office Space Report

DEPARTMENT: Facilities and Fleet

ORIGINATOR: Lynda Thomas

EXECUTIVE RECOMMENDATION: Ken Klein (1/4/23)

PURPOSE: Council approval of the 2023 Office Space Report as recommended by the Department of Facilities and Fleet

BACKGROUND: The submission of 2023 office space report is the Department of Facilities & Fleet’s compliance with Amended Ordinance 08-139 and with SCC 4.46.400. The council shall review and approve the office space plan with such revisions as it deems appropriate. Upon council approval, the plan shall govern the use of county office space by all county officers and employees. Council approval of the plan is an administrative act and may be taken by motion. The report includes all the detailed information required by SCC 4.46.400 including, but not limited to, a detailed inventory of county office space and the detailed description of county office space including floorplans that indicate the county agencies and staff positions assigned to each office. The plan report also includes Exhibit A which includes a detailed description of changes in the use or configuration of County office space, including cost estimates, implementation plan and timetable for each change, as recommended by the Director of Facilities & Fleet. Funding information for these projects are identified by the requesting departments and the project budget appropriation process may still be in process by the requesting department or will be absorbed within their own appropriated budgets.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
See Exhibit A regarding recommended			
Changes to the office space plan and			
Its fiscal impacts.			
TOTAL			

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS

TOTAL			

DEPARTMENT FISCAL IMPACT NOTES: Listed in Exhibit A of the report

CONTRACT INFORMATION:

ORIGINAL _____ CONTRACT# _____ AMOUNT _____
AMENDMENT _____ CONTRACT# _____ AMOUNT _____

Contract Period

ORIGINAL START _____ END _____
AMENDMENT START _____ END _____

OTHER DEPARTMENTAL REVIEW/COMMENTS: Reviewed/approved by Finance (Nathan Kennedy 1/3/23)