



# Snohomish County Council

## Legislation Details (With Text)

**File #:** 2021-1127      **Version:** 1

**Type:** Motion      **Status:** Approved

**File created:** 12/30/2021      **In control:** General Legislative Session

**On agenda:** 1/26/2022      **Final action:** 1/26/2022

**Title:** Motion 22-011, approving the 2022 County Office Space Report

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Motion 22-011, 2. Staff Report, 3. Office Space Report Total, 4. Office Space Report Building Layouts, 5. Office Space Report Trends 2022, 6. Motion Assignment Slip

| Date      | Ver. | Action By                                 | Action                          | Result |
|-----------|------|---|---------------------------------|--------|
| 1/26/2022 | 1    | General Legislative Session               | Approved                        | Pass   |
| 1/18/2022 | 1    | Public Works and Infrastructure Committee | Moved to the GLS Consent Agenda |        |
| 1/10/2022 | 1    | Administrative Session                    | Assigned                        |        |

### Executive/Council Action Form (ECAF)

**ITEM TITLE:**

Motion 22-011, approving the 2022 County Office Space Report

**DEPARTMENT:** Facilities and Fleet

**ORIGINATOR:** Karla Beers

**EXECUTIVE RECOMMENDATION:** Approve-Ken Klein

**PURPOSE:** Council approval of the 2022 Office Space Report as recommended by the Department of Facilities and Fleet

**BACKGROUND:** The submission of 2022 office space report is the Department of Facilities & Fleet’s compliance with Amended Ordinance 08-139 and with SCC 4.46.400. The council shall review and approve the office space plan with such revisions as it deems appropriate. Upon council approval, the plan shall govern the use of county office space by all county officers and employees. Council approval of the plan is an administrative act and may be taken by motion. The report includes all the detailed information required by SCC 4.46.400 including, but not limited to, a detailed inventory of county office space and the detailed description of county office space including floorplans that indicate the county agencies and staff positions assigned to each office. The plan report also includes Exhibit A which includes a detailed description of changes in the use or configuration of County office space, including cost estimates, implementation plan and timetable for each change, as recommended by the Director of Facilities & Fleet. Funding information for these projects are identified by the requesting departments and the project budget appropriation process may still be in process by the requesting department or will be absorbed within their own appropriated budgets.

**FISCAL IMPLICATIONS:**

| <b>EXPEND:</b> FUND, AGY, ORG, ACTY, OBJ, AU | CURRENT YR | 2ND YR | 1ST 6 YRS |
|--|------------|--------|-----------|
| See Exhibit A regarding recommended          |            |        |           |
| Changes to the office space plan and         |            |        |           |
| Its fiscal impacts                           |            |        |           |
|  |            |        |           |
| <b>TOTAL</b>                                 |            |        |           |

| <b>REVENUE:</b> FUND, AGY, ORG, REV, SOURCE | CURRENT YR | 2ND YR | 1ST 6 YRS |
|---|------------|--------|-----------|
|   |            |        |           |
|   |            |        |           |
|   |            |        |           |
|   |            |        |           |
| <b>TOTAL</b>                                |            |        |           |

**DEPARTMENT FISCAL IMPACT NOTES:** Listed in Exhibit A to the report

**CONTRACT INFORMATION:**

ORIGINAL \_\_\_\_\_ CONTRACT# \_\_\_\_\_ AMOUNT \_\_\_\_\_  
 AMENDMENT \_\_\_\_\_ CONTRACT# \_\_\_\_\_ AMOUNT \_\_\_\_\_

**Contract Period**

ORIGINAL START \_\_\_\_\_ END \_\_\_\_\_  
 AMENDMENT START \_\_\_\_\_ END \_\_\_\_\_

**OTHER DEPARTMENTAL REVIEW/COMMENTS:** Approved-Finance 1/3/22