



Snohomish County Council

Legislation Details (With Text)

File #: 2023-0423 **Version:** 1

Type: Motion **Status:** Approved

File created: 4/13/2023 **In control:** General Legislative Session

On agenda: 5/10/2023 **Final action:** 5/10/2023

Title: Motion 23-162, approving and authorizing execution of the purchase agreement and terms with Quadiant, Inc. for a mail processing machine

Sponsors:

Indexes:

Code sections:

Attachments: 1. Motion 23-162, 2. Staff Report, 3. Purchase Agreement - SIGNED, 4. Fiscal Worksheet, 5. Certificate of Insurance, 6. Motion Assignment Slip

Date	Ver.	Action By	Action	Result
5/10/2023	1	General Legislative Session	Approved	Pass
5/2/2023	1	Public Infrastructure and Conservation Committee	Moved to the GLS Consent Agenda	
4/25/2023	1	Administrative Session	Assigned	

Executive/Council Action Form (ECAF)

ITEM TITLE:

Motion 23-162, approving and authorizing execution of the purchase agreement and terms with Quadiant, Inc. for a mail processing machine

DEPARTMENT: Information Technology

ORIGINATOR: Dee White

EXECUTIVE RECOMMENDATION: Approved by Ken Klein 4/17/23

PURPOSE: The purpose of this ECAF is to approve and execute the agreement to purchase a new mail processing machine and associated subscriptions, support and maintenance for the Department of Information Technology.

BACKGROUND: The County’s IT Department uses a mail processing machine to help the mail room’s high-volume mailing system. The mail machine provides postage cost reduction and improves the efficiency of the County’s mailing processes. This postage meter equipment delivers simple ergonomic operations, investment protection and cost savings along with reliable production and maximum uptime. The IT Department needs to purchase a new mail processing machine to replace the existing mail machine as it is beyond its useful life and the existing lease ended in 2022. The County published RFP-22-037BC to solicit proposals for a new mail processing machine and Quadiant was selected by the Snohomish County evaluation committee as submitting the highest-ranking proposal to provide this new mail processing machine. Purchasing a new mail processing machine and associated subscriptions and maintenance provides a savings of approximately 20% of the cost of leasing a new machine for 5 years. Approval of this ECAF will allow the IT Department to

