



Snohomish County Council

Legislation Details (With Text)

File #: 2022-0535 **Version:** 1
Type: Motion **Status:** Approved
File created: 5/17/2022 **In control:** General Legislative Session
On agenda: 6/15/2022 **Final action:** 6/15/2022
Title: Motion 22-236, authorizing the County Executive to execute Amendment 5 to the Human Resources Recruitment and Selection Agreement

Sponsors:

Indexes:

Code sections:

Attachments: 1. Motion 22-236, 2. Staff Report, 3. NeoGov Amendment 5 - SIGNED, 4. NeoGov Amendment 5 Fiscal Worksheet, 5. Certificate of Insurance, 6. NeoGov Master Agreement, 7. NeoGov Amendment 1, 8. NeoGov Amendment 2, 9. NeoGov Amendment 3, 10. NeoGov Amendment 4, 11. Motion Assignment Slip

Date	Ver.	Action By	Action	Result
6/15/2022	1	General Legislative Session	Approved	Pass
6/7/2022	1	Public Works and Infrastructure Committee	Moved to the GLS Consent Agenda	
5/31/2022	1	Administrative Session	Assigned	

Executive/Council Action Form (ECAF)

ITEM TITLE:

Motion 22-236, authorizing the County Executive to execute Amendment 5 to the Human Resources Recruitment and Selection Agreement

DEPARTMENT: Information Technology

ORIGINATOR: Dee White

EXECUTIVE RECOMMENDATION: Approve - Ken Klein

PURPOSE: The approval of the attached Amendment 5 will allow co-terming of the services added in Amendment 2 and Amendment 3 with the annual renewal term of the Master Agreement for Insight Enterprise and GovernmentJobs.com to streamline the annual support and maintenance renewal process.

BACKGROUND: In 2011 Snohomish County entered into an Agreement with Governmentjobs.com dba NeoGov for an online automated recruitment and selection system for new employees as part of implementation of recommendations made during a 2007 performance audit of the Snohomish County hiring process. The Agreement was amended in 2014 to expand recruitment functionality, and in 2020 and 2021 to add functionality and extend pricing. Currently, there are three different annual maintenance and support subscription terms; the Onboard, Learn and Perform subscription expires June 29, the Master Agreement subscription for Insight Enterprise and GovernmentJobs.com expires September 27, and the eForms

subscription expires December 31. Additionally, NeoGov has offered a 5% fee increase for the 2024 and 2025 Insight Enterprise and GovernmentJobs.com annual renewals so any increase for the 2026 and beyond renewals will be considered at the same time as Onboard, Learn and Perform. eForms has fixed fees indefinitely. The attached Amendment 5 provides co-termining of the annual support and maintenance renewal periods to the Agreement with set pricing through the 2025 annual renewal for the Master Agreement and Onboard, Learn and Perform.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	2022	2023	2024-2026
Existing Contract & Amendments 1-4			
5055148804801 Insight, Gov'tjobs.com IT Rates	\$33,860.13	\$35,553.13	\$145,941.38
505-5148804801 Onboard, Learn Perform IT Rates		\$149,366.78	\$468,479.10
512-5136504101 HR Training Fund Existing Onboard, Learn, Perform	\$142,573.56		\$142,573.86
508-5127304101 Existing eForms	\$38,833.00	\$38,833.00	\$155,332.00
Amendment 5 Co-termining Licenses			
512-5136504101 HR Training Fund Existing Onboard, Learn, Perform	\$35,643.47		\$35,643.47
508-5127304101 Co-term eForms		\$29,124.75	\$29,124.75
Plus applicable sales tax			
TOTAL	\$250,910.16	\$220,877.86	\$977,094.56

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
TOTAL			

DEPARTMENT FISCAL IMPACT NOTES: Funding for ongoing maintenance and support is included in the approved 2022 budget and will be requested in the 2023 proposed budget through the IT rate model. This Amendment 5 limits the total annual increase to 5% through 9/27/2026.

CONTRACT INFORMATION:

ORIGINAL and				
AMENDMENT	1&2	CONTRACT#	AMOUNT	\$615,965.82 plus applicable sales tax
AMENDMENT	3	CONTRACT#	AMOUNT	\$647,552.96 plus applicable sales tax
AMENDMENT	4	CONTRACT#	AMOUNT	\$101,661.00 plus applicable sales tax
AMENDMENT	5	CONTRACT#	AMOUNT	\$64,768.22 plus applicable sales tax

Contract Period

ORIGINAL	START	9/28/2011 Motion 11-377	END	n/a
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AMENDMENT 1	START	<u>8/27/2014 Motion 14-252</u>	END	<u>n/a</u>
AMENDMENT 2	START	<u>12/10/2020 Motion 20-498</u>	END	<u>n/a</u>
AMENDMENT 3	START	<u>6/30/2021 Executive</u>	END	<u>6/29/2026</u>
AMENDMENT 4	START	<u>9/28/2021 Motion 21-294</u>	END	<u>9/27/2024</u>
AMENDMENT 5	START	<u>6/30/2022</u>	END	<u>9/27/2026</u>

OTHER DEPARTMENTAL REVIEW/COMMENTS: PA Approval 5/17/2022 (R. Wendling); reviewed and approved by Risk and Finance.