Snohomish County Council

Legislation Details (With Text)

File #:	2023-0552 **Version:** 1		
Type:	Motion	**Status:**	Approved
File created:	5/10/2023	**In control:**	Administrative Session
On agenda:	5/23/2023	**Final action:**	5/23/2023
Title:	Amended Motion 23-208, approving a lease for the Office of the Court Appointed Special Advocate (CASA) at 3306 Wetmore Avenue, Everett, WA 98201		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	1. Amended Motion 23-208, 2. Staff Report, 3. Lease - SIGNED, 4. Motion Assignment Slip, 5. Proposed Substitute Motion 23-208, 6. Proposed Motion 23-208 (Redlined)		

Date	Ver.	Action By	Action	Result
5/23/2023	1	Administrative Session	Approved as amended	Pass
5/16/2023	1	Administrative Session	Assigned	

Executive/Council Action Form (ECAF)

ITEM TITLE:
Amended Motion 23-208, approving a lease for the Office of the Court Appointed Special Advocate (CASA) at 3306 Wetmore Avenue, Everett, WA 98201
DEPARTMENT: Facilities and Fleet

ORIGINATOR: Al Garcia

EXECUTIVE RECOMMENDATION: Approved by Ken Klein 5/11/23

PURPOSE: Council approval of additional office space lease for the Office of Court Appointed Special Advocate to accommodate additional staff expected, Request expedited approval as lease starts June 1, 2023.

BACKGROUND: . A triple net lease for office space at 3306 Wetmore was negotiated for 4,000 square feet with a base rent of $6,333.33 for the first year starting June 1, 2023, In addition, the County will remit estimated operating cost of $1,622.88 monthly. At the end of each contract year, actual operating costs will be reconciled with estimated paid operating costs and the County will either pay or get credited the difference towards future operating costs depending whether actual costs exceed estimated paid costs. A new estimated cost schedule will be provided by the landlord prior to the beginning of each new year of the lease agreement for implementation.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
002 5047304504 Base Space Rent	$44,333.35	$77,329.96	

002 5047304504 Space Rent -Op.Exp.	$10,660.16	$18,274.56*	
TOTAL	$73,267.51	$95,604.52	

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
TOTAL			

DEPARTMENT FISCAL IMPACT NOTES: *Operating cost estimates may change for the 2nd year of the lease beginning June 2024. For this calculation, assuming no change in operating cost estimate starting June 2024.

CONTRACT INFORMATION:

ORIGINAL X CONTRACT# _____ AMOUNT $232,920 (base rent - first 3 years)

AMENDMENT _____ CONTRACT# _____ AMOUNT _____

Contract Period

ORIGINAL START 6/1/2023 END 5/31/2026

AMENDMENT START _____ END _____

OTHER DEPARTMENTAL REVIEW/COMMENTS: Approved by Finance - Nathan Kennedy 5/11/23