



# Legislation Details (With Text)

**File #:** 2023-1019 **Version:** 1

Type: Motion Status: Approved

File created: 8/29/2023 In control: General Legislative Session

On agenda: 12/6/2023 Final action: 12/6/2023

Title: Motion 23-530, approving and authorizing the County Executive to Execute Amendment 2 to the

Software as a Service Agreement for a Timekeeping and Attendance System with Kronos

Incorporated, a UKG Company

Sponsors:

Indexes:

Code sections:

Attachments: 1. Motion 23-530, 2. Amendment No 2 - SIGNED, 3. Staff Report, 4. Kronos Agreement, 5.

Amendment No 1, 6. UKG Fiscal Worksheet, 7. Certificate of Insurance, 8. Additional Insurance, 9.

Motion Assignment Slip

Date	Ver.	Action By	Action	Result
12/6/2023	1	General Legislative Session	Approved	Pass
12/5/2023	1	Public Infrastructure and Conservation Committee	Moved to the GLS Consent Agenda	
12/5/2023	1	Administrative Session	Assigned	

### **Executive/Council Action Form (ECAF)**

## **ITEM TITLE:**

Motion 23-530, approving and authorizing the County Executive to execute Amendment 2 to the Software as a Service Agreement for a Timekeeping and Attendance System with Kronos Incorporated, a UKG Company

**DEPARTMENT:** Business Operations & Support

**ORIGINATOR:** Dee White

**EXECUTIVE RECOMMENDATION:** Approved by Ken Klein 11/29/23

**PURPOSE:** The purpose of this ECAF is to approve and execute Amendment 2 to the Software as a Service Agreement with Kronos, Incorporated, a UKG Company to add Telestaff for the Airport.

**BACKGROUND:** In 2021, Public Works started implementation on a new electronic timekeeping and attendance system under a Software as a Service Agreement with Kronos Incorporated. The timekeeping system has improved auditability and efficiency to reduce the annual labor hours required for timekeeping activities. The original solicitations, SS-004-19 and subsequent RFP-17-19SB, allow for other County departments to sign onto the system. In 2022 the Agreement was amended to include services for the Airport. RFP-22-048TB-S was issued and Kronos Incorporated was selected by the Snohomish County evaluation committee as submitting the highest-ranking proposal to provide a scheduling and timekeeping software solution for the Airport that is specialized for the fire / emergency services, operating within a FAA/Aircraft

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Rescue Fire Fighting (ARFF)/Fire Department - 24/7 environment. The estimated total cost of the new services, through the remaining term of the Agreement including extensions and renewals, if any, will not exceed \$140,920.00 plus applicable sales tax. Approval of this Amendment 2 will allow Kronos Incorporated to begin implementation of the new services for the Airport. **Expedited handling is requested to ensure contract amendment is in place before December 15, 2023, otherwise there will be a cost increase effective January 1, 2024.** 

## FISCAL IMPLICATIONS:

HOURE IIIII EIGRITORO.			
<b>EXPEND</b> : FUND, AGY, ORG, ACTY, OBJ, AU	2024	2025	1ST 6 YRS
410-5216804201 Airport Communications	\$54,520	\$7,200	\$90,520
TOTAL	\$54,520	\$7,200	\$90,520
REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
TOTAL			

**DEPARTMENT FISCAL IMPACT NOTES:** This expenditure is included in the Airport's 2023 approved budget and has been requested in the 2024 budget.

### **CONTRACT INFORMATION:**

ORIGINAL	Χ	CONTR	RACT#	ΑN	10UNT	\$706,034.10
AMENDMENT	1	CONTR	RACT#	AM	10UNT	\$94,340
AMENDMENT	2	CONTF	RACT#	AN	OUNT	\$140,920 plus applicable sales tax
Contract Period ORIGINAL	t	START	9/30/2021 Motion 21-313	END	9/29/2	024
AMENDMENT 1		START	9/21/2022 Motion 22-366	Motion 22-366 END 9/29/2024		024
AMENDMENT 2		START	Upon execution	END	9/29/2	024

**OTHER DEPARTMENTAL REVIEW/COMMENTS:** PA approval 11/27/2023. Reviewed/approved by Risk - Shelia Barker 11/28/23 and Finance - Nathan Kennedy 11/28/23