



# Snohomish County Council

## Legislation Details (With Text)

**File #:** 2021-1038      **Version:** 1

**Type:** Motion      **Status:** Approved

**File created:** 12/6/2021      **In control:** Administrative Session

**On agenda:** 12/20/2021      **Final action:** 12/20/2021

**Title:** Motion 21-469, approve and authorize the County Executive to execute Amendment 4 to the Website Development and Hosting Agreement with Icon Enterprises Inc. D/B/A Civicplus

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Motion 21-469, 2. Amendment No. 4, 3. Staff Report, 4. Fiscal Impact Worksheet, 5. PA Approval, 6. Master Agreement, 7. Motion Assignment Slip, 8. Certificate of Liability Insurance

Date	Ver.	Action By	Action	Result
12/20/2021	1	Administrative Session	Approved	

### Executive/Council Action Form (ECAF)

**ITEM TITLE:**

Motion 21-469, approve and authorize the County Executive to execute Amendment 4 to the Website Development and Hosting Agreement with Icon Enterprises Inc. D/B/A Civicplus

**DEPARTMENT:** Information Technology

**ORIGINATOR:** Dee White

**EXECUTIVE RECOMMENDATION:** Approve-Ken Klein 12/15/21

**PURPOSE:** The purpose of this ECAF is to approve and execute Amendment to the Website Development and Hosting Agreement for CivicPlus to add CivicOptimize services.

**BACKGROUND:** The County entered into an agreement with CivicPlus in 2013 for the development of the County website. The Agreement states that additional services may be added by amendment or separate agreement. The CivicSend module was added in 2015, ADFS and HTTPS software services were added in 2016, PlatinumPlus Security services were added in 2018, and Media Hosting was added in 2019. Civic Resident and Community Engagement is a core priority for Snohomish County fovernment and is a key strategic initiative for Snohomish County IT. The addition of the CivicOptimize module will enable residents to engage with and submit or provide input to County departments, offices and courts. Approval of this Amendment 4 will allow the Department of Information Technology to add the CivicOptimize module to the agreement. CivicPlus is offering a generous discount only if this contract amendment is fully executed before 12/31/2021. Expedited handling with signature by 12/29/2021 is being requested in order to provide a savings to the County of \$8,250.

**FISCAL IMPLICATIONS:**

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	2021	2022	1ST 5 YRS
505-5148884801 IT Operations	\$15,338*	\$16,995	\$32,333
Plus applicable sales tax			

*If not executed before 12/31/21, current year will begin in 2022 with no discount and costs will be	\$23,588	\$16,995	\$40,583
<b>TOTAL</b>	\$15,338 or \$23,588	\$16,995	\$32,333 or \$40,583

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
<b>TOTAL</b>			

**DEPARTMENT FISCAL IMPACT NOTES:** This investment is part of IT’s pandemic strategy and increases accessibility for residents and businesses to engage in remote business with Snohomish County. IT anticipates a budget transfer in late 2021 to provide funding for this and other pandemic response outlays.

**CONTRACT INFORMATION:**

ORIGINAL	X	CONTRACT#	AMOUNT	\$454,229
AMENDMENT	1	CONTRACT#	AMOUNT	\$3,354.14
AMENDMENT	2			\$14,793
AMENDMENT	3			\$37,328
AMENDMENT	4			\$32,333 (or \$40,583) plus applicable sales tax

**Contract Period**

ORIGINAL	START	7/22/13 Motion 13-261	END	7/31/23
AMENDMENT 1	START	3/18/15 Executive	END	7/31/23
AMENDMENT 2	START	10/19/16 Motion 16-393	END	7/31/23
AMENDMENT 3	START	5/22/19 Motion 19-132	END	7/31/23
AMENDMENT 4	START	Upon Execution	END	7/31/23

**OTHER DEPARTMENTAL REVIEW/COMMENTS:** Approved as to form by PA Rebecca Wendling 12/13/2021/Approved-Risk, Sheila Barker 12/14/21/Approved-Finance, Nathan Kennedy 12/15/21