



Snohomish County Council

Legislation Details (With Text)

File #: 2021-0498 **Version:** 1
Type: Motion **Status:** Approved
File created: 7/8/2021 **In control:** General Legislative Session
On agenda: 8/25/2021 **Final action:** 8/25/2021
Title: Motion 21-268, approving and authorizing the execution of Amendment 4 to the Master Web Hosting and Codification Services contract for the Snohomish County Online Code

Sponsors:

Indexes:

Code sections:

Attachments: 1. Motion 21-268, 2. Code Publishing Agreement Amendment 4 Final - SIGNED, 3. Council Staff Report, 4. Snohomish County Web Hosting and Codification Services Agree_001, 5. Hearing Examiner Amendment 1 to the Hosting and Codification Services Agreement, 6. Web Host Codification Ct, Amendment 2 Fully Executed, 7. Amendment 3 signed, 8. Ss-006-21BT Sole Source Justification Form Approved ECAF 2021-0527, 9. Code Publishing Ins 2021-22, 10. Code Publishing Amendment 4 Fiscal Worksheet, 11. Code Publishing PA AATF, 12. Motion Assignment Sheet, 13. Distribution Sheet

Date	Ver.	Action By	Action	Result
8/25/2021	1	General Legislative Session	Approved	Pass
8/17/2021	1	Public Works Committee	Moved to the GLS Consent Agenda	
8/16/2021	1	Administrative Session	Assigned	

Executive/Council Action Form (ECAF)

ITEM TITLE:

Motion 21-268, approving and authorizing the execution of Amendment 4 to the Master Web Hosting and Codification Services contract for the Snohomish County Online Code

DEPARTMENT: Information Technology

ORIGINATOR: Dee White

EXECUTIVE RECOMMENDATION: Approve

PURPOSE: Click or tap here to enter text. The purpose of this ECAF is to approve Amendment 4 to the Master Contract with Code Publishing, LLC, which provides an automated vendor hosted online code system for users to readily search, find, and retrieve applicable County laws. Approval of this Amendment 4 will provide for the extension of the contract and firm fixed pricing for the services over the 5-year contract term.

BACKGROUND: Every department of Snohomish County is a consumer of County Code directing its operations. Both the public and private sector benefit from an accurate and accessible presentation of the Snohomish County Code. In March 2012 the County issued RFP-07-12 to procure a vendor hosted automated online code system for users to readily search, find, and retrieve applicable Snohomish County laws. In addition, presentation of an automated County Code benefits a wide varied audience. As a result of

the competitive search via RFP-07-12, the County Evaluation Team rated the Code Publishing, LLC, proposal with the highest score overall, and a master contract was negotiated with Code Publishing, LLC to provide the services. In accordance with Sole Source 006-21BT, Code Publishing, LLC is the only vendor that provides proprietary software updates for the services. Code Publishing LLC, has provided and continues to provide excellent services and respond to requests and provide updates to the Snohomish County Code online in a timely, responsible manner. At this time the County Council wishes to extend the contract with Code Publishing, LLC at the firm fixed pricing cited in this Amendment 4.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
002 516990 4101 non-departmental professional services	\$25,041	\$25,041	\$125,205
Plus applicable sales tax			
TOTAL	\$25,041	\$25,041	\$125,205

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
TOTAL			

DEPARTMENT FISCAL IMPACT NOTES: Funds are currently budgeted in fiscal year 2021 and 2022.

CONTRACT INFORMATION:

ORIGINAL	CONTRACT#	AMOUNT	
AMENDMENT 4	CONTRACT# N/A	AMOUNT	\$125,205.00 plus applicable sales tax

Contract Period

ORIGINAL	START	END
AMENDMENT	START 10/8/2021	END 10/7/2026

OTHER DEPARTMENTAL REVIEW/COMMENTS: Approved as to form by PA (Rebecca Wendling) Approval as to Form 7/8/2021.Approved/Reviewed by Finance & Risk