Snohomish County Council

Legislation Details (With Text)

File #:	2023-0344 **Version:** 1		
Type:	Motion	**Status:**	Approved
File created:	3/31/2023	**In control:**	General Legislative Session
On agenda:	5/10/2023	**Final action:**	5/10/2023
Title:	Motion 23-160, approving and authorizing the County Executive to execute an agreement for professional services with Pagefreezer Software Inc. for social media and internet/website archiving services		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	1. Motion 23-160, 2. Staff Report, 3. Agreement - SIGNED, 4. Agreement Worksheet, 5. Certificate of Insurance, 6. Motion Assignment Slip		

Date	Ver.	Action By	Action	Result
5/10/2023	1	General Legislative Session	Approved	Pass
5/2/2023	1	Public Infrastructure and Conservation Committee	Moved to the GLS Consent Agenda	
4/25/2023	1	Administrative Session	Assigned	

Executive/Council Action Form (ECAF)

ITEM TITLE:
Motion 23-160, approving and authorizing the County Executive to execute an agreement for professional services with Pagefreezer Software Inc. for social media and internet/website archiving services
DEPARTMENT: Information Technology

ORIGINATOR: Dee White

EXECUTIVE RECOMMENDATION: Approved by Ken Klein 4/17/23

PURPOSE: The purpose of this ECAF is to approve and execute the Agreement for Professional Services with Pagefreezer Software Inc to provide social media and internet/website archiving services.

BACKGROUND: The County currently receives social media archiving services from ArchiveSocial, and Internet/website archiving services from Pagefreezer Software Inc. and desires to streamline services by having one vendor provide both services. The County published RFP-22-060BC to obtain proposals for social media archiving services with a public interface tool and internet/website archiving services to harvest, build, and preserve collections of digital content from various County websites. Pagefreezer Software Inc was selected by the County evaluation committee as submitting the highest ranking proposal to provide the services. Approval of this Agreement will allow Pagefreezer Software Inc to provide social media and Internet/website archiving services from Pagefreezer Software Inc. beginning upon contract execution through August 31, 2025 with two optional two-year extensions upon written notice from the County. **Expedited**

handling is requested in order to provide the vendor and County enough time to migrate the existing ArchiveSocial data to the County before the June 30, 2023 expiration date.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
505-514880-4801 Software Maintenance	30,000	30,000	180,000
Plus applicable sales tax			
TOTAL	30,000	30,000	180,000

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
TOTAL			

DEPARTMENT FISCAL IMPACT NOTES: Funds for this expenditure were anticipated and included in the 2023 approved IT budget.

CONTRACT INFORMATION:

ORIGINAL	X	CONTRACT#		AMOUNT	$180,000
AMENDMENT		CONTRACT#		AMOUNT	

Contract Period

ORIGINAL	START	Upon execution	END	8/31/2025 with two 2-year extensions
AMENDMENT	START	1/1/2023	END	

OTHER DEPARTMENTAL REVIEW/COMMENTS: PA approval 4/14/2023

Reviewed/approved by Risk - Shelia Barker 4/17/23 and Finance - Nathan Kennedy 4/17/23

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