Snohomish County Council

Legislation Details (With Text)

File #:	2021-0937 **Version:** 1		
Type:	Motion	**Status:**	Approved
File created:	11/1/2021	**In control:**	General Legislative Session
On agenda:	12/15/2021	**Final action:**	12/15/2021
Title:	Motion 21-420, authorizing the Snohomish County Executive to execute a contract for the award of RFQ 24-19SR for airport planning services with Jviation, a Woolpert Company at the Snohomish County Airport		
Sponsors:	Airport, Nickolis Landgraff		
Indexes:			
Code sections:	SCC 3.04.140 (8) Award, execution, by whom. - Award, execution, by whom. (8) Other Contracts		
Attachments:	1. Motion 21-420, 2. Staff Report, 3. Agreement - SIGNED, 4. Fiscal Impacts, 5. Certificate of Insurance, 6. Motion Assignment Slip		

Date	Ver.	Action By	Action	Result
12/15/2021	1	General Legislative Session	Approved	Pass
12/14/2021	1	Finance and Economic Development Committee	Moved to the GLS Consent Agenda	
11/22/2021	1	Administrative Session	Assigned	

Executive/Council Action Form (ECAF)

ITEM TITLE:
Motion 21-420, authorizing the Snohomish County Executive to execute a contract for the award of RFQ 24-19SR for airport planning services with Jviation, a Woolpert Company at the Snohomish County Airport

DEPARTMENT: Airport

ORIGINATOR: Kevin Latschaw

EXECUTIVE RECOMMENDATION: Approve - Kendee Yamaguchi

PURPOSE: To hire Jviation, A Woolpert Company for on-call airport planning consulting services at Snohomish County Airport.

BACKGROUND: .

- Snohomish County Airport requires Airport Planning Consultant Services for various aeronautical and non-aeronautical planning related topics such as demand/capacity analysis, facility layouts, and assistance with evaluating tenant proposals.
- Jviation, A Woolpert Company (Jviation) has been selected on the basis of their qualifications to do the planning work identified in RFQ 24-19SR. Jviation has a staff of 105 employees, including several with direct experience as past airport, State, and FAA employees, focused in aviation-related planning, design, and construction management.
- The work performed under this on-call professional services contract is to be accomplished under

individual task orders approved by the Airport, which shall not exceed a total compensation limit of $200,000.

- ✈ This request seeks authorization for the Executive to execute this professional services contract with Jviation, and further authorization for the Airport Director or their designee to approve individual task orders pursuant to this contract.
- ✈ The contract is until December 31, 2022; however, at the option of the County up to two one-year extensions may be agreed upon in writing if needed.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
410.521680.4101 - Professional Services	$0	$200,000	$200,000
TOTAL	$0	$200,000	$200,000

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
410.621680.0800 - Fund Balance	$0	$200,000	$200,000
TOTAL	$0	$200,000	$200,000

DEPARTMENT FISCAL IMPACT NOTES: The airport shall only use this on-call contract when funds area available and approved in the budget. In addition, the airport shall use FAA Grants or Passenger Facility Charges (PFC) whenever feasible to fund projects.

CONTRACT INFORMATION:

ORIGINAL	**X**	CONTRACT#	**RFQ 24-19SR**	AMOUNT	**NTE $200,000**
AMENDMENT		CONTRACT#		AMOUNT	

Contract Period

ORIGINAL	START	**Effective**	END	**12/31/2022**
AMENDMENT	START		END	

OTHER DEPARTMENTAL REVIEW/COMMENTS: Approved - Risk, Sheila Barker 11/5/21/Approved - Finance, Nathan Kennedy 11/5/21