



Legislation Details (With Text)

File #: 2021-0029 Version: 1

Type: Motion Status: Approved

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On agenda: 4/21/2021 Final action: 4/21/2021

Title: Motion 21-122, authorizing the Snohomish County Executive to execute a contract for the award of

RFQ 24-19SR for Airport Planning Services with RS&H, Inc. at the Snohomish County Airport

Sponsors:

Indexes:

Code sections: SCC 3.04.140 (8) Award, execution, by whom. - Award, execution, by whom. (8) Other Contracts

Attachments: 1. Motion 21-122, 2. RS&H Contract (Exec Signed), 3. FIS_RFQ-24-19SR_Airport Planning_RS&H, 4.

COI RFQ-24-19SR Airport Planning RS&H, 5. Staff Report, 6. Motion Assignment Sheet

Date	Ver.	Action By	Action	Result
4/21/2021	1	General Legislative Session	Approved	Pass
4/13/2021	1	Finance and Economic Development Committee	Moved to the GLS Consent Agenda	
3/29/2021	1	Administrative Session	Assigned	

Executive/Council Action Form (ECAF)

ITEM TITLE:

Motion 21-122, authorizing the Snohomish County Executive to execute a contract for the award of RFQ 24-19SR for Airport Planning Services with RS&H, Inc. at the Snohomish County Airport

DEPARTMENT: Airport

ORIGINATOR: Kevin Latschaw

EXECUTIVE RECOMMENDATION: Approve

PURPOSE: To hire RS&H, Inc. for on-call airport planning consulting services at Snohomish County Airport.

BACKGROUND: .

- 1. Snohomish County Airport requires Airport Planning Consultant Services for various aeronautical and non -aeronautical planning related topics such as demand/capacity analysis, facility layouts, and assistance with evaluating tenant proposals.
- 2. RS&H, Inc. (RS&H) has been selected on the basis of their qualifications to do the planning work identified in RFQ 24-19SR. RS&H has been in business since 1941, has on-call contracts with over 140 airports, and has provided airport planning services to nearly 70 small- and non-hub airports like Paine Field throughout the U.S.
- The work performed under this on-call professional services contract is to be accomplished under individual task orders approved by the Airport, which shall not exceed a total compensation limit of \$200,000.

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- 4. This request seeks authorization for the Executive to execute this professional services contract with RS&H, and further authorization for the Airport Director or their designee to approve individual task orders pursuant to this contract.
- 5. The contract is until December 31, 2022; however, at the option of the County up to two one-year extensions may be agreed upon in writing if needed.

FISCAL IMPLICATIONS:

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EXPEND : FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
410.521680.4101 - Professional Services	\$100,000	\$100,000	\$200,000
TOTAL	\$100,000	\$100,000	\$200,000
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REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
410.621680.0800 - Fund Balance	\$100,000	\$100,000	\$200,000
TOTAL	\$100,000	\$100,000	\$200,000

DEPARTMENT FISCAL IMPACT NOTES: The airport shall only use this on-call contract when funds area available and approved in the budget. In addition, the airport shall use FAA Grants or Passenger Facility Charges (PFC) whenever feasible to fund projects.

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ORIGINAL	X	CONTRA	ACT#	RFQ 24-19SR	A۱	IOUNT	NTE \$200,000	
AMENDMENT		CONTRA	ACT#		AN	MOUNT		
Contract Period ORIGINAL	k	START	Execu	ted	END	12/31/2	2022	
AMENDMENT		START			END			

OTHER DEPARTMENTAL REVIEW/COMMENTS: Reviewed/Approved by Risk and Finance