



# Snohomish County Council

## Legislation Details (With Text)

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**Type:** Motion      **Status:** Approved

**File created:** 3/12/2024      **In control:** General Legislative Session

**On agenda:** 4/10/2024      **Final action:** 4/10/2024

**Title:** Motion 24-133, approving and authorizing the execution of the agreement for professional services with Aspire HR, Inc. for an absence management system

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Motion 24-133, 2. Staff Report, 3. Agreement - SIGNED, 4. Worksheet, 5. Certificate of Insurance, 6. Motion Assignment Slip

Date	Ver.	Action By	Action	Result
4/10/2024	1	General Legislative Session	Approved	Pass
4/2/2024	1	Public Infrastructure and Conservation Committee	Moved to the GLS Consent Agenda	
3/26/2024	1	Administrative Session	Assigned	

### Executive/Council Action Form (ECAF)

**ITEM TITLE:**

Motion 24-133, approving and authorizing the execution of the agreement for professional services with Aspire HR, Inc. for an absence management system

**DEPARTMENT:** Information Technology

**ORIGINATOR:** Dee White

**EXECUTIVE RECOMMENDATION:** Ken Klein 3/19/24

**PURPOSE:** The purpose of this ECAF is to approve and execute an Agreement for Professional Services to provide and implement an Absence Management System for the County’s Human Resources Department (HR).

**BACKGROUND:** The County currently processes state and federal mandated leaves manually in a decentralized model, with each department managing their own employees. The County currently uses NeoGov High Line as our system of record for payroll processing however time entries are done differently depending on the department with some using High Line integrated system (Time Management Self Service and Employee Management Self Service), Kronos, or spreadsheet tracking that is eventually uploaded into High Line. The County estimates that the new solution will be used by approximately 26 departments and 3,000 employees in the first year. The County desires an Absence Management System (AMS) solution that is geared for the management of state and federally mandated leaves and accommodations. The system will be

