



Snohomish County Council

Legislation Details (With Text)

File #: 2022-0318 **Version:** 1

Type: Motion **Status:** Approved

File created: 3/21/2022 **In control:** General Legislative Session

On agenda: 5/11/2022 **Final action:** 5/11/2022

Title: Motion 22-157, approve and authorize the County Executive to execute Amendment 5 to the Website Development and Hosting Agreement with Icon Enterprises Inc. d/b/a CivicPlus

Sponsors:

Indexes:

Code sections:

Attachments: 1. Motion 22-157, 2. Staff Report, 3. CivicPlus Amendment No. 5 - SIGNED, 4. Fiscal Worksheet, 5. Certificate of Insurance, 6. CivicPlus Master Agreement, 7. CivicPlus Amendment No. 1, 8. CivicPlus Amendment No. 2, 9. CivicPlus Amendment No. 3, 10. CivicPlus Amendment No. 4, 11. Motion Assignment Slip

Date	Ver.	Action By	Action	Result
5/11/2022	1	General Legislative Session	Approved	Pass
5/3/2022	1	Public Works and Infrastructure Committee	Moved to the GLS Consent Agenda	
4/11/2022	1	Administrative Session	Assigned	

Executive/Council Action Form (ECAF)

ITEM TITLE:

Motion 22-157, approve and authorize the County Executive to execute Amendment 5 to the Website Development and Hosting Agreement with Icon Enterprises Inc. d/b/a CivicPlus

DEPARTMENT: Information Technology

ORIGINATOR: Dee White

EXECUTIVE RECOMMENDATION: Approve - Ken Klein

PURPOSE: The purpose of this ECAF is to approve and execute Amendment 5 to the Website Development and Hosting Agreement for CivicPlus to add one sandbox development testing environment.

BACKGROUND: The County entered into an agreement with CivicPlus in 2013 for the development of the County website. The Agreement states that additional services may be added by amendment or separate agreement. The CivicSend module was added in 2015, ADFS and HTTPS software services were added in 2016, PlatinumPlus Security services were added in 2018, Media Hosting was added in 2019, and CivicOptimize was added in 2021. Civic Resident and Community Engagement is a core priority for Snohomish County government and is a key strategic initiative for Snohomish County IT. The IT department wishes to add one “sandbox” development testing site to the Agreement and is considering adding additional sandbox sites as needed, which will enable the County to safely develop and test ideas in a non-production

environment without impacting the production environment. Due to the complexity of new website features and services, a sandbox environment is needed to thoroughly review and test before moving changes into production. The first term ending 7/31/22 will be pro-rated based upon the activation date and will be co-terminated thereafter with the existing agreement. Approval of this Amendment 5 will allow the Department of Information Technology to add one sandbox environment to the agreement.

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
505-5148884801	\$2,621.44*		\$2,621.44
Plus applicable sales tax			
*The first term ending 7/31/22 will be prorated based on execution date of this amendment; estimated here at 3 months.			
TOTAL	\$2,621.44		\$2,621.44

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
TOTAL			

DEPARTMENT FISCAL IMPACT NOTES: This investment is part of IT’s pandemic strategy and increases accessibility for residents and businesses to engage in remote business with Snohomish County. This contract amendment is funded through a budget transfer in late 2021 that provided this and other pandemic response outlays.

CONTRACT INFORMATION:

ORIGINAL	X	CONTRACT#	AMOUNT	\$454,229
AMENDMENT	1	CONTRACT#	AMOUNT	\$3,354.14
AMENDMENT	2		AMOUNT	\$14,793
AMENDMENT	3		AMOUNT	\$37,328
AMENDMENT	4		AMOUNT	\$32,333
AMENDMENT	5		AMOUNT	\$2,621.44

Contract Period

ORIGINAL	START	7/22/13 Motion 13-261	END	7/31/23
AMENDMENT 1	START	3/18/15 Exec	END	7/31/23
AMENDMENT 2	START	10/19/16 Motion 16-393	END	7/31/23
AMENDMENT 3	START	5/22/19 Motion 19-132	END	7/31/23
AMENDMENT 4	START	12/22/21 Motion 21-469	END	7/31/23
AMENDMENT 5	START	Upon execution	END	7/31/23

OTHER DEPARTMENTAL REVIEW/COMMENTS: PA approval 4/4/22 (Rebecca Wendling). Reviewed/approved by Risk and Finance.

