



# Snohomish County Council

## Legislation Details (With Text)

**File #:** 2024-0374      **Version:** 1

**Type:** Motion      **Status:** Approved

**File created:** 3/15/2024      **In control:** General Legislative Session

**On agenda:** 4/10/2024      **Final action:** 4/10/2024

**Title:** Motion 24-132, approving a 2023 Budget transfer in the Facilities and Fleet Department between programs within the Facilities Services Fund 511

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Motion 24-132, 2. Staff Report, 3. Budget vs Actual, 4. Motion Assignment Slip

Date	Ver.	Action By	Action	Result
4/10/2024	1	General Legislative Session	Approved	Pass
4/2/2024	1	Public Infrastructure and Conservation Committee	Moved to the GLS Consent Agenda	
3/26/2024	1	Administrative Session	Assigned	

### Executive/Council Action Form (ECAF)

**ITEM TITLE:**

Motion 24-132, approving a 2023 Budget transfer in the Facilities and Fleet Department between programs within the Facilities Services Fund 511

**DEPARTMENT:** Facilities Management

**ORIGINATOR:** Patrick Chen

**EXECUTIVE RECOMMENDATION:** Ken Klein 3/18/24

**PURPOSE:** Budget Transfer within Facility Services Fund 511 to cover budget shortfall in its Administration, Jail Facilities Maintenance, and Facilities Maintenance programs.

**BACKGROUND:** The Facilities Services Fund 511 is an internal service fund that is used to track the budgetary and financial activities of the Facilities Management Division.

The program expenditures of Administration, Jail Facilities Maintenance, and Facilities Maintenance programs 511 exceeded its program budgets due to higher-than-expected COLA, janitorial, utility, and unanticipated repair expenditures. The remaining programs of Facilities Services Fund 511 has sufficient budget appropriations to transfer to the Administration, Jail Facilities Maintenance, and Facilities Maintenance programs to cover its budget shortfall.

The total 2023 expenditures of Facility Services Fund 511 do not exceed its adopted budget appropriations at

the fund level.

A transfer of budgetary appropriations within Facility Services Fund 511 programs is needed to adjust the budget shortfall in its Administration, Jail Facilities Maintenance, and Facilities Maintenance Programs.

This budget transfer action will move budgetary appropriations between programs within Facilities Services Fund 511 with no net increase to the total 2023 budget.

**FISCAL IMPLICATIONS:**

<b>EXPEND:</b> FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
511 5180011011 Regular Salaries	-\$22,868		
511 5180014101 Professional Services	-\$71,000		
511 5180034916 Commuter Program	-\$769		
511 5180061011 Regular Salaries	+\$7,641		
511 5180111011 Regular Salaries	-\$40,402		
511 5180213135 Plumbing-Supplies/Material/	+\$43,229		
511 5180311011 Regular Salaries	+\$105,000		
511 5180311012 Overtime	+\$12,636		
511 5180314122 Janitorial	+\$250,000		
511 5180314836 Fire&Safety-ServiceCont/	+\$110,000		
511 5180321011 Regular Salaries	-\$28,000		
511 5180322013 Personnel Benefits	-\$20,575		
511 5180334832 HVAC-ServiceCont/Repair	-\$4,173		
511 5180339802 Interfund Expense	-\$20,000		
511 5180341011 Regular Salaries	-\$28,504		
511 5180354832 HVAC-ServiceCont/Repair	-\$9,212		
511 5180354834 Structural-ServiceCont/Repair	-\$18,000		
511 5180354901 Miscellaneous	-\$726		
511 5180359802 Interfund Expense	-\$76,000		
511 5180364703 Pub Utility District	-\$42,000		
511 5180364705 Washington Natural Gas	-\$6,875		
511 5180364901 Miscellaneous Expense	-\$139,402		
<b>TOTAL</b>	<b>\$0</b>		

<b>REVENUE:</b> FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
<b>TOTAL</b>			

**DEPARTMENT FISCAL IMPACT NOTES:** Net fiscal impact is zero.

**CONTRACT INFORMATION:**

ORIGINAL	CONTRACT#	AMOUNT
AMENDMENT	CONTRACT#	AMOUNT

**Contract Period**

ORIGINAL	START	END
AMENDMENT	START	END

**OTHER DEPARTMENTAL REVIEW/COMMENTS:** Reviewed/approved by: Finance (Nathan Kennedy 3/18/24)