



Snohomish County Council

Legislation Details (With Text)

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Title: Motion 21-464, approve and authorize execution of the Software as a Service (SaaS) agreement with Vertosoft, LLC for Annual Comprehensive Financial Report (ACFR) Software

Sponsors:

Indexes:

Code sections:

Attachments: 1. Motion 21-464, 2. Agreement, 3. Staff Report, 4. Financial Impact Statement, 5. PA Approval, 6. Motion Assignment Slip

Date	Ver.	Action By	Action	Result
12/20/2021	1	Administrative Session	Approved	

Executive/Council Action Form (ECAF)

ITEM TITLE:

Motion 21-464, approve and authorize execution of the Software as a Service (SaaS) agreement with Vertosoft, LLC for Annual Comprehensive Financial Report (ACFR) Software

DEPARTMENT: Information Technology

ORIGINATOR: Dee White

EXECUTIVE RECOMMENDATION: Approve-Ken Klein 12/13/21

PURPOSE: The purpose of this ECAF is to approve and execute the contract to provide Annual Comprehensive Financial Report (ACFR) Software.

BACKGROUND: The County’s Finance Department requires updated software in order to produce the Annual Comprehensive Financial Report (ACFR) that is compliant with governmental standards. The County published RFP-026-21SB to solicit proposals for new ACFR software and Vertosoft, LLC’s Workiva platform was selected in a partial award by the Snohomish County evaluation committee as submitting the highest-ranking proposal to provide this new ACFR software. The cost for the services, including initial implementation of the system, is expected to be Two Hundred Eleven Thousand Fifty-one Dollars (\$211,051.00) plus applicable sales tax over the initial five-year contract term. The Agreement allows for up to two additional two-year extensions. **Implementation services began 12/1/2021 in order to configure the platform before the end of the fiscal year end close, so that the 2021 ACFR can be produced using the platform and published in a timely manner. Expedited processing is requested in order to have the agreement executed by 12/29/2021.**

FISCAL IMPLICATIONS:

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	2021	2022	1ST 5 YRS
315-51144576401 IT Capital Maintenance	\$28,000	\$77,158	\$105,158

