



Snohomish County Council

Administrative Session

Meeting Minutes

Stephanie Wright, Council Chair
Megan Dunn, Council Vice-Chair
Councilmembers: Sam Low, Nate Nehring, Jared Mead

Monday, December 20, 2021

10:30 AM

Remote Meeting via Zoom

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead (not present)
Heidi Beazizo, Acting Chief of Staff
Deb Bell, Council Staff
Shawn Yanity, Stillaguamish Tribe
Tonya Yanity, Stillaguamish Tribe
Elena Lao, Asst. Clerk of the Council
Debbie Eco, Clerk of the Council

A. Call to Order

Chair Wright called the meeting to order at 10:30 a.m. and provided instructions for those wishing to provide public comment remotely via Zoom.

B. Roll Call

The clerk called the roll and stated that four members were present.

C. Special Reports

1. Resolution 21-053, recognizing December 21, 2021, as National [2021-1088](#)
Homeless Persons' Memorial Day in Snohomish County

ACTION: Vice-Chair Dunn made a motion to approve Resolution 21-053. Councilmember Low seconded the motion and it carried unanimously by the four members present.

2. Resolution 21-054, recognizing and honoring the service of Shawn Yanity [2021-1089](#)

ACTION: Councilmember Nehring made a motion to approve Resolution No. 21-054. Vice-Chair Dunn seconded the motion.

Councilmember Nehring spoke to the resolution and expressed his appreciation for Shawn Yanity and his service. Councilmember Low also thanked Mr. Yanity for his service.

Mr. Yanity provided comments and thanked the Council and Councilmember Nehring for their support. His wife, Tonya, expressed her appreciation and highlighted his work related to the OSO landslide.

The question was called for and the motion to approve Resolution No. 21-054 carried unanimously by the four members present.

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and assignment of legislation to committees

All items assigned as listed below:

1. Finance and Economic Development

- a. Motion 21-467, adopting the Snohomish County Executive Branch Equal Employment Opportunity Plan for 2021 -2022 [2021-1072](#)

2. Law and Justice/Human Services

3. Conservation, Sustainability and Recreation

- a. Motion 21-465, authorizing the County Executive to sign the Amendment to the 2019-2022 On-Call Consultant Master Agreements for the Surface Water Management Discipline [2021-1069](#)

4. Planning and Community Development

5. Public Works and Infrastructure

- a. Ordinance 21-104, approving and authorizing the County Executive to sign Public Works Board Construction Loan Contract number PC22-96103-067 for the 36th / 35th Ave W Improvement Project [2021-1077](#)
- b. Ordinance 21-105, approving and authorizing the Snohomish County Executive to sign an interlocal agreement with the city of Everett [2021-1067](#)

- c. Motion 21-466, authorizing the County Executive to sign the Amendment to the 2019-2022 On-Call Consultant Master agreements for the Solid Waste Discipline [2021-1074](#)
 - d. Motion 21-468, authorizing the County Executive to sign Services Agreement MC01-21 with Fastenal Company for Fastenal's Fast Solutions Program [2021-1078](#)
 - e. Motion 21-470, approval of an interlocal agreement between Snohomish County and the Alderwood Water & Wastewater District concerning utility construction associated with the 36th/35th Ave West: 164th Street SW - SR 99 Road Project [2021-1081](#)
 - f. Motion 21-471, to authorize the surplus and transfer of County owned property to the city of Lake Stevens in accordance with the city of Lake Stevens Southeast Interlocal Annexation [2021-1006](#)
- 6. Committee of the Whole**
- a. Motion 21-446, appointment of Cassie Franklin to the Sound Transit Board [2021-0985](#)

Deb Bell, Legislative Analyst, provided a staff report.

Councilmember Low noted that this appointment fills Paul Roberts' position and he thanked Mr. Roberts for his service on this Board.

ACTION: Vice-Chair Dunn made a motion to approve Motion No. 21-446. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- b. Motion 21-441, authorizing the County Executive to sign joint funding agreement 22GJFA05600 with U.S. Department of the Interior, U.S. Geological Survey for Water Resource Investigations [2021-1016](#)

Deb Bell, Legislative Analyst, provided a staff report.

Councilmember Low thanked Ms. Bell for her work on this agreement.

ACTION: Vice-Chair Dunn made a motion to approve Motion No. 21-441. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- c. Motion 21-464, approve and authorize execution of the Software as a Service (SaaS) agreement with Vertosoft, LLC for Annual Comprehensive Financial Report (ACFR) Software [2021-1011](#)

Deb Bell, Legislative Analyst, provided a staff report.

ACTION: Vice-Chair Dunn made a motion to approve Motion No. 21-464. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- d. Motion 21-469, approve and authorize the County Executive to execute Amendment 4 to the Website Development and Hosting Agreement with Icon Enterprises Inc. D/B/A Civicplus [2021-1038](#)

Deb Bell, Legislative Analyst, provided a staff report.

Councilmember Low thanked Ms. Bell for recognizing the importance of completing this by the end of year to save the County \$8,250.00.

ACTION: Vice-Chair Dunn made a motion to approve Motion No. 21-469. Councilmember Low seconded the motion and it carried unanimously by the four members present.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council committees:

Committee Chairs announced upcoming meetings, as listed on the agenda.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, January 11, 2022, at 10:30 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Monday, January 10, 2022, at 1:30 p.m.)

3. Conservation, Sustainability and Recreation

(Next meeting is scheduled for Tuesday, January 11, 2022, at 9:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, January 18, 2022, at 10:30 a.m.)

5. Public Works and Infrastructure

(Next meeting is scheduled for Tuesday, December 21, 2021, at 9:00 a.m.)

H. Reports of outside committees

Councilmember Nehring provided a brief update on the SWISS Meeting that met last week.

I. Chairperson's Report

Planning Commission Pending Issues - No new report

J. Chief of Staff's Report

There was no Chief of Staff's report.

K. Full Council Action on Items from COMMITTEE OF THE WHOLE

See above Introduction and assignment of legislation to committees under Committee of the Whole for additional actions taken.

- a. Motion 21-456, approving a budget transfer within 002 [2021-1059](#)
General Fund Nondepartmental

Heidi Beazizo, Acting Chief of Staff, noted a typo in her staff report where the motion number should be listed as 21-456. She provided a staff report and stated there is a net zero impact to the General Fund.

ACTION: Vice-Chair Dunn made a motion to approve Motion No. 21-456. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- b. Motion 21-457, approving a 2021 budget transfer between [2021-1061](#)
programs in Fund 130 Grant Control

Heidi Beazizo, Acting Chief of Staff, provided a staff report.

Chair Wright thanked Ms. Beazizo for filling in during December for Jim Martin and Geoffrey Thomas. Councilmember Low also thanked Ms. Beazizo and all Council staff for the entire year.

ACTION: Vice-Chair Dunn made a motion to approve Motion No. 21-457. Councilmember Low seconded the motion and it carried unanimously by the four members present.

L. Other Business

M. Executive Session(s):

Heidi Beazizo, Acting Chief of Staff, stated that pursuant to RCW 42.30.110(1)(i) the Council will convene into Executive Session at 11:01 a.m. to discuss a matter of pending litigation for an initial ten minutes with potential action to follow.

1. Pending Litigation
Pursuant to RCW 42.30.110(1)(i)
DPA: Sean Reay

PRESENT:

Council Chair Wright
Council Vice-Chair Dunn
Councilmember Low
Councilmember Nehring
Councilmember Mead (not present)
Heidi Beazizo, Acting Chief of Staff
Nicole Gorle, Council Staff
Ryan Countryman, Council Staff
Deb Bell, Council Staff
Sean Reay, Prosecutor's Office
Jason Cummings, Prosecutor's Office
Ken Klein, Executive's Office
Josh Dugan, Executive's Office
Tom Teigen, Conservation and Natural Resources Director
Sharon Swan, Conservation and Natural Resources
Doug McCormick, Public Works
Tom Stowe, Public Works

The Executive Session began at 11:01 a.m. for an initial ten minutes.
At 11:11 a.m. the Executive Session was extended for three minutes to 11:14 a.m.
The Executive Session ended at 11:14 a.m.

At 11:14 a.m., Chair Wright reconvened the Council.

ACTION:

Vice-Chair Dunn made a motion to authorize the Snohomish County Prosecuting Attorney to file counter-claims against plaintiffs and cross-claims against co-defendants in litigation brought against the County in the lawsuit of GNP RLY, Inc., et al. versus Snohomish County, et al., Snohomish County Superior Court cause number 21-2-03931-31, in order to protect the County's property rights and interests in the Eastside Rail Corridor. Councilmember Nehring seconded the motion and it carried three to one with Councilmember Low abstaining, by the four members present.

N. Adjourn

There being no further business, Chair Wright adjourned the Council for the day at 11:17 a.m.