



Snohomish County Council

Administrative Session

Meeting Minutes

Council Chair Jared Mead
Council Vice-Chair Nate Nehring
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, April 9, 2024

9:00 AM

**Jackson Board Room - 8th Floor
Robert J. Drewel Building
& Remote Meeting**

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring (*remote*)
Councilmember Low
Councilmember Dunn (*not present*)
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Deb Bell, Sr. Legislative Analyst,
Rachel Dotson, Parks
Debbie Eco, Clerk of the Council

A. Call to Order

Chair Mead called the meeting to order at 9:00 a.m.

B. Roll Call

The clerk called the roll and stated that four members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. Community Safety and Justice

2. Finance, Budget and Administration**3. Health and Community Services**

- a. Ordinance 24-035, setting Emergency Management service rates and approving form Interlocal Agreements for Emergency Management services between Snohomish County and Local Jurisdictions within Snohomish County [2024-0456](#)

4. Planning and Community Development

- a. Motion 24-156, appointing Michael A. Ibarra of Everett to the Evergreen State Fair Advisory Board [2024-0476](#)
- b. Motion 24-157, referring proposed code amendments to revise regulations for Day Care Centers to the Department of Planning and Development Services and the Snohomish County Planning Commission [2024-0495](#)

5. Public Infrastructure and Conservation

- a. Ordinance 24-034, granting a non-exclusive cable franchise authorizing limited use of the public road rights-of-way in Snohomish County, Washington to Ziplly Fiber Northwest, LLC D/B/A Ziplly Fiber [2024-0395](#)

6. Committee of the Whole

- a. Motion 24-141, approving contract with Jason Moore (Paradigm Law, PLLC) to provide indigent services for the period from April 1, 2024, through December 31, 2024 [2024-0382](#)

Motion 24-141 was re-assigned from Community Safety and Justice Committee to Committee of the Whole and moved to General Legislative Session April 10th for consideration.

Deb Bell, Sr. Legislative Analyst, provided a staff report for the following Motions 24-159, 24-160, 24-161, and 24-162.

- b. Motion 24-159, approving Weatherization Contractor Agreement Change Order to extend the term of existing service contract with Arrow Insulation, Inc. for the Weatherization Program [2024-0506](#)

ACTION: Councilmember Low made a motion to approve Motion 24-159. Councilmember Peterson seconded the motion and it carried unanimously by the four members present.

- c. Motion 24-160, approving Weatherization Contractor Agreement Change Order to extend the term of existing service contract with Energy Savers, Inc. for the Weatherization Program [2024-0549](#)

ACTION: Councilmember Low made a motion to approve Motion 24-160. Councilmember Peterson seconded the motion and it carried unanimously by the four members present.

- d. Motion 24-161, approving Weatherization Contractor Agreement Change Order to extend the term of existing service contract with Vela Bros, Inc. for the Weatherization Program [2024-0550](#)

ACTION: Councilmember Low made a motion to approve Motion 24-161. Councilmember Peterson seconded the motion and it carried unanimously by the four members present.

- e. Motion 24-162, approving Weatherization Contractor Agreement Change Order to extend the term of existing service contract with Green Built Insulation, LLC, Inc. for the Weatherization Program [2024-0551](#)

ACTION: Councilmember Low made a motion to approve Motion 24-162. Councilmember Peterson seconded the motion and it carried unanimously by the four members present.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, April 23, 2024, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, April 9, 2024, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, April 9, 2024, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, April 16, 2024, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, May 7, 2024, at 10:00 a.m.)

H. Reports of Outside Committees

Councilmembers Low and Peterson provided outside committee reports.

I. Chairperson's Report

1. Upcoming Planning Commission Meeting Topics - April 3, 2024 [2024-0513](#)

J. Chief of Staff's Report**K. Full Council Action on Items from Committee of the Whole**

See above Introduction and assignment of legislation to committees under Committee of the Whole for additional actions taken.

1. Motion 24-153, authorizing grant applications to the Washington State Recreation and Conservation Office for planning projects at multiple county parks [2024-0436](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report.

ACTION: Councilmember Low made a motion to approve Motion 24-153. Councilmember Peterson seconded the motion and it carried unanimously by the four members present.

L. Other Business

1. Review of Motion 24-158, approving Administrative Matters presented at General Legislative Session on April 10, 2024 [2024-0514](#)
 - a. Receiving the following report:
 - 1) Office of Recovery and Resilience Quarterly Update [2024-0555](#)
 - b. Approving the following Piggyback and Bid Award Recommendations:
 - 1) Piggyback Award Recommendation for the use of a "piggyback" competitive solicitation number 25223 for Linen and Laundry Services issued and awarded by Washington State Department of Enterprise Services (DES) in the amount of \$630,000.00 [2024-0478](#)

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- 2) Piggyback Award Recommendation for the use of a “piggyback” competitive solicitation via Participating Addendum No. 05116 for RocketChat Licenses and Maintenance, which Washington State Department of Enterprise Services (DES), through participation with NASPO, has negotiated with Carahsoft Technology dated and effective August 1, 2017 for a total estimated amount of \$675,000.00 [2024-0521](#)
- 3) Bid Award Recommendation 23-058LY for Janitorial Products and Restroom Supplies to Staples Contract & Commercial LLC for Corrections and Facilities Departments and Txley, Inc. for the Health Department, Parks and Fairgrounds Divisions for a total estimated spend, over the entire bid term, of \$2,100,000.00 plus applicable Washington State sales tax [2024-0524](#)
- c. Receiving and referring the following Open Space applications to Planning and Development Services for recommendation:
- 1) Open Space Farm and Agriculture Conservation Application #3278 - Ralph Brodie [2024-0191](#)
- 2) Open Space Farm and Agriculture Conservation Application #3288 - William and Lisa Kuhlman [2024-0233](#)
- 3) Open Space General Application #3289 - Stillaguamish Tribe [2024-0329](#)
- d. Setting a public hearing date on May 1, 2024, at the hour of 9:00 a.m. to consider the following:
- 1) Motion 24-155, appointing Layla Bush to the Snohomish County Planning Commission [2024-0459](#)
- e. Setting a public hearing date on May 1, 2024, at the hour of 10:30 a.m. to consider the following:
- 1) Ordinance 24-022, approving and authorizing the Snohomish County Executive to sign an Interlocal Agreement between Snohomish County and the City of Arlington for equipment maintenance and repair services [2024-0291](#)
- 2) Ordinance 24-023, approving and authorizing the Snohomish County Executive to sign an Interlocal Agreement between Snohomish County and the City of Marysville concerning equipment maintenance and repair services [2024-0294](#)
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3) Ordinance 24-024, approving and authorizing the Snohomish County Executive to sign an Interlocal Agreement between Snohomish County and the City of Mukilteo for equipment maintenance and repair services [2024-0295](#)

4) Ordinance 24-025, approving and authorizing the Snohomish County Executive to sign an Interlocal Agreement between Snohomish County and the Stillaguamish Tribe for equipment maintenance and repair services [2024-0296](#)

f. Setting a public hearing date on May 15, 2024, at the hour of 10:30 a.m. to consider the following:

1) Ordinance 23-057, relating to fireworks; amending Snohomish County Code Section 30.53A.710 [2023-0614](#)

2) Ordinance 24-021, relating to Growth Management; concerning rural cluster subdivisions and short subdivisions; amending Chapters 30.25 and 30.41C of the Snohomish County Code [2024-0321](#)

M. Executive Session(s):

N. Adjourn

At 9:09 a.m., Chair Mead recessed the Council until the 10:00 a.m. Finance, Budget and Administration Committee meeting.