



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Council Chair Jared Mead  
Council Vice-Chair Nate Nehring  
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

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Tuesday, March 12, 2024

9:00 AM

Jackson Board Room - 8th Floor  
Robert J. Drewel Building  
& Remote Meeting

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#### **PRESENT:**

Council Chair Mead  
Vice-Chair Nehring (*remote*)  
Councilmember Low  
Councilmember Dunn  
Councilmember Peterson  
Heidi Beazizo, Chief of Staff  
Jim Martin, Council Staff  
Debbie Eco, Clerk of the Council

#### **A. Call to Order**

Chair Mead called the meeting to order at 9:00 a.m.

#### **B. Roll Call**

The clerk called the roll and stated that all five members were present.

#### **C. Special Reports**

#### **D. Public Comment**

There were no persons present wishing to provide public comment.

#### **E. Introduction and Assignment of Legislation to Committees**

*All items assigned as listed below:*

##### **1. Community Safety and Justice**

- a. Motion 24-117, approving Amendment 1 to the Contract for Professional Services: Helicopter Maintenance [2024-0288](#)

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- b. Motion 24-118, approving Amendment 1 to the Interlocal Agreement between Snohomish County and the city of Snohomish relating to Law Enforcement Services [2024-0299](#)
- 2. Finance, Budget and Administration**
- 3. Health and Community Services**
- a. Ordinance 24-016, approving Amendment No. 19 to consolidated contract with Washington State Department of Health and providing authority for future amendments regarding Infectious Disease-Syndemic Prevention Services and Office Of People Services-HR-Public Health Infrastructure Grant [2024-0259](#)
- b. Ordinance 24-017, relating to the regulation of sewage disposal systems; repealing Chapter 7.44 of the Snohomish County Code [2024-0267](#)
- c. Ordinance 24-018, approving and authorizing template form agreements for Stop the Bleed Kit distribution between Snohomish County and local jurisdictions within Snohomish County [2024-0242](#)
- d. Motion 24-102, authorizing the Executive to sign the Agreement for Naloxone Distribution between Snohomish County and City of Edmonds Police Department [2024-0252](#)
- e. Motion 24-114, authorizing the County Executive to sign Amendment 2 to the Professional Services Contract for Forensic Pathology with Lindsey Harle, MD [2024-0286](#)
- f. Motion 24-116, approve and authorize the County Executive to execute LIHEAP-EAP Contract 24-32606-081 with the Washington State Department of Commerce for the LIHEAP Energy Assistance Program [2024-0182](#)
- 4. Planning and Community Development**
- a. Motion 24-109, authorizing the Snohomish County Executive to sign Amendment No. 5 with the American Association of Airport Executives (AAAE) for Designated Aviation Channeling (DAC) and Computer Based Training (CBT) services at Snohomish County Airport [2024-0265](#)
- b. Motion 24-111, appointing Kimberly McCann to the Solid Waste Advisory Committee [2024-0281](#)
- 5. Public Infrastructure and Conservation**
- a. Ordinance 24-015, authorizing the Snohomish County Executive to execute an Interlocal Agreement with the Tulalip Tribes of Washington to Transfer 64th Street NW [2024-0260](#)
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- b. Motion 24-103, approving and authorizing the Execution of Amendment 3 to the Software as a Service Agreement with Manatron, Inc. - Aumentum Technologies, for Aumentum Tax Assessment and Collection System [2024-0188](#)
- c. Motion 24-104, authorizing the 2024 Historic Preservation Program Grant Awards [2024-0256](#)
- d. Motion 24-107, authorizing the County Executive to sign a contract with Zavtek, Inc to provide scheduled maintenance and on call emergency repair services to the County's Uninterruptible Power Systems (UPS) [2024-0007](#)
- e. Motion 24-112, approving and authorizing the County Executive to execute Amendment 2 to the Professional Services Agreement with Judge Technical Services, Inc. for IT Staff Augmentation Services [2024-0248](#)

## 6. Committee of the Whole

Chair Mead noted that items 6a-6f are for assignment to Committee of the Whole only, seeing no objections, he moved those items to General Legislative Session March 13th for consideration.

- a. Motion 24-101, approving agreement for transfer of Police Dog Cash [2024-0238](#)
- b. Motion 24-106, approving a budget transfer in Grant Fund 130 for the Superior Court Family and Juvenile Court Improvement Plan Grant and DCYF Alternative Choice Counseling Consultant Grant [2024-0262](#)
- c. Motion 24-108, approving single source purchase of compactor parts [2023-1480](#)
- d. Motion 24-110, authorizing the County Executive to sign Amendment No. 1 to the Collective Bargaining Agreement Between Snohomish County, Washington, and the International Association of Fire Fighters Union Local #2597 [2024-0275](#)
- e. Motion 24-113, approving 2023 Budget transfers in General Fund 002 from Nondepartmental to Sheriff's Corrections and Superior Court, and intra-transfers within the Sheriff's Office Bureaus [2024-0261](#)
- f. Motion 24-119, authorizing the County Executive to sign Amendment 12 to Master Services Agreement with Ecobrite Services for providing janitorial services for County facilities [2024-0289](#)

- g. Motion 24-105, relating to the Port of Everett's Petition for Annexation Pursuant to RCW 53.04.080 [2024-0263](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report.

**ACTION:** Councilmember Low made a motion to approve Motion 24-105. Councilmember Dunn seconded the motion. Councilmember Dunn provided supportive comments. The question was called for and the motion to approve Motion 24-105 carried unanimously.

## F. Clerk's Report on Pending Legislation

1. Pending Legislation Report [2024-0307](#)

Chair Mead explained that the ordinance contained in the Pending Legislative Report, ECAF 24-0302, has now been introduced and has been assigned Ordinance Number 24-019. There being no objection, he assigned Ordinance 24-019 to the Health and Community Services Committee.

## G. Reports of Council Committees:

1. **Community Safety and Justice**

*(Next meeting is scheduled for Tuesday, March 26, 2024, at 1:00 p.m.)*

2. **Finance, Budget and Administration**

*(Next meeting is scheduled for Tuesday, March 26, 2024, at 10:00 a.m.)*

3. **Health and Community Services**

*(Next meeting is scheduled for Tuesday, March 12, 2024, at 11:00 a.m.)*

4. **Planning and Community Development**

*(Next meeting is scheduled for Tuesday, March 19, 2024, at 11:00 a.m.)*

5. **Public Infrastructure and Conservation**

*(Next meeting is scheduled for Tuesday, March 19, 2024, at 10:00 a.m.)*

## H. Reports of Outside Committees

Councilmembers Nehring, Low, and Dunn provided outside committee reports.

## I. Chairperson's Report

1. Upcoming Planning Commission Meeting Topics - March 4, 2024 [2024-0298](#)

**J. Chief of Staff's Report**

Heidi Beazizo, Chief of Staff, provided a report.

She spoke briefly about an Executive's request for Council's support for a letter to the Governor regarding a transportation proviso. She asked for councilmembers to let her or Ken Klein know if there was interest in signing the letter.

*(Clerk Note: Councilmembers provided authorization to sign the letter, see link 2024-0344 for fully executed letter)*

Letter to Governor

[2024-0344](#)

**K. Full Council Action on Items from Committee of the Whole**

See above Introduction and assignment of legislation to committees under Committee of the Whole for action taken.

**L. Other Business**

1. Motion 24-115 approving Administrative Matters presented at General Legislative Session on March 13, 2024 [2024-0292](#)
  - a. Approving Piggyback Award Recommendation for the use of a "piggyback" for competitive RFP number 21422 issued and awarded by the Office of Washington State Department of Enterprise Services (DES) for Office Furniture and Services for an estimated amount of \$1,000,000.000 through January 21, 2028 [2024-0254](#)
  - b. Approving Piggyback Award Recommendation for the use of a "piggyback" for competitive RFP number 21422 issued and awarded by the Office of Washington State Department of Enterprise Services (DES) for Office Furniture and Services for an estimated amount of \$2,400,000.000 through January 21, 2028 [2024-0270](#)
  - c. Approving Bid Award Recommendation PW-24-003SB for 36th/35th Ave West: 164th St SW to SR 99 to Marshbank Construction, Inc. in the amount of \$9,644,960.75 plus applicable Washington State sales tax [2024-0271](#)
  - d. Approving Bid Award Recommendation PW-24-001SB for 132nd St SE, 134th PI SE, Cathcart Way from Seattle Hill Road to SR 9 to Granite Construction Company in the amount of \$4,816,850.00 plus applicable Washington State sales tax [2024-0274](#)

e. Setting a public hearing date on April 3, 2024, at the hour of 10:30 a.m. to consider the following:

- 1) Ordinance 24-014, relating to County Budget and associated fiscal procedures; amending Chapters 2.16, 2.32, 3.36, 3.42, 4.35, 4.65, 4.70, 4.72, 4.73, 4.103, and 15.04 SCC [2024-0216](#)

**M. Executive Session(s):**

**N. Adjourn**

At 9:07 a.m., Chair Mead recessed the Council until the 11:00 a.m. Health and Community Services Committee meeting.