



Snohomish County Council

Administrative Session

Meeting Minutes

Jared Mead, Council Chair
Nate Nehring, Council Vice-Chair
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, June 6, 2023

9:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring (*not present*)
Councilmember Low
Councilmember Dunn
Councilmember Peterson
Heidi Beazizo, Chief of Staff
Deb Bell, Council Staff
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that four members were present.

C. Special Reports

D. Public Comment

There were no persons present wishing to provide public comment.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below:

1. Community Safety and Justice

- a. Ordinance 23-055, relating to the 2023 Budget; making a supplemental appropriation in General Fund 002 to provide expenditure authority for District Court Programs and Services [2023-0474](#)

2. Finance, Budget and Administration**3. Health and Community Services**

- a. Ordinance 23-056, approving amendment with Washington State Department of Social and Health Services to assist recipients of temporary assistance for needy families through the Workfirst Program [2023-0603](#)
- b. Motion 23-230, approving an increase in the number of employees authorized in the 2023 Annual Budget in the General Fund 002 for the Medical Examiner Office [2023-0577](#)
- c. Motion 23-234, approving 2023 Dispute Resolution Center Surcharge Contract with Volunteers of America Western Washington [2023-0629](#)

4. Planning and Community Development

- a. Ordinance 23-057, relating to fireworks; amending Snohomish County Code Section 30.53A.710 [2023-0614](#)

5. Public Infrastructure and Conservation

- a. Motion 23-229, approving and authorizing the County Executive to execute the Right-Of-Way Plan for Interurban Trail Improvements: 167 PI SW to 160 St SW; RC1778; UPI# 20-0058 [2023-0602](#)
- b. Motion 23-228, approving a contract with Petrocard Inc. to provide fueling services for Snohomish County [2023-0626](#)
- c. Motion 23-235, approving and authorizing the County Executive to execute Amendment 3 to the Master Software License and Services Agreement with Progressive Solutions, Inc. [2023-0597](#)

6. Committee of the Whole

Motions 23-231 and 23-232 were discussed together.

Heidi Beazizo, Chief of Staff, provided a brief staff report for both motions, she explained that following interviews for the Judge vacancies, Council may choose to consider the motions at the appropriate meetings and make the appointments to fill those vacancies.

- a. Motion 23-231, making an appointment to the Snohomish County District Court to fill a vacancy in the Cascade Electoral District [2023-0618](#)

ACTION: Councilmember Dunn made a motion to move Motion 23-231 to Council Meeting on June 14th at 2:30 p.m. for consideration. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- b. Motion 23-232, making an appointment to the Snohomish County District Court to fill a vacancy in the South Electoral District [2023-0617](#)

ACTION: Councilmember Dunn made a motion to move Motion 23-232 to Special Council Meeting on June 15th at 2:30 p.m. for consideration. Councilmember Low seconded the motion and it carried unanimously by the four members present.

- c. Motion 23-236, authorizing the Snohomish County Airport to proceed with negotiations for property acquisition of Washington Air National Guard property at Paine Field [2023-0638](#)

Deb Bell, Sr. Legislative Analyst, provided a detailed staff report and explained this motion would authorize the Airport Director to proceed with negotiations for property acquisitions.

ACTION: Councilmember Dunn made a motion to approve Motion 23-236. Councilmember Low seconded the motion and it carried unanimously by the four members present.

F. Clerk's Report on Pending Legislation

1. Pending Legislation Report [2023-0633](#)

G. Reports of Council Committees:

1. Community Safety and Justice

(Next meeting is scheduled for Tuesday, June 27, 2023, at 1:00 p.m.)

2. Finance, Budget and Administration

(Next meeting is scheduled for Tuesday, June 13, 2023, at 10:00 a.m.)

3. Health and Community Services

(Next meeting is scheduled for Tuesday, June 13, 2023, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, June 20, 2023, at 11:00 a.m.)

5. Public Infrastructure and Conservation

(Next meeting is scheduled for Tuesday, June 6, 2023, at 10:00 a.m.)

H. Reports of Outside Committees**I. Chairperson's Report**

1. Upcoming Planning Commission Meeting Topics April 10, 2023 [2023-0486](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, provided a brief status update on the following items:

1. District Court Judge draft questions for next week's interviews, she requested councilmembers to get back to her with any suggested edits.
2. Interview schedules next week, June 13, 14, and 15, including Judge interviews and Legislative Analyst interviews
3. Communications Manger recruitment closes June 14

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 23-233, approving Administrative Matters presented at General Legislative Session on June 7, 2023 [2023-0623](#)
 - a. Approving Bid Award Recommendation for Bid 23-017JM Surveillance Cameras to Far West Technologies in the amount of \$665,919.03 plus applicable Washington State Sales Tax [2023-0612](#)
 - b. Approving Bid Award Recommendation for Bid SW-22-014DW Weatherization Assistance Program, Mechanical Inspection, Service and Repair to Right On Heating for an amount not to exceed \$750,000.00, plus applicable Washington State Sales Tax [2023-0621](#)

M. Executive Session(s):

N. Adjourn

At 9:06 a.m., Chair Mead recessed the Council until the 10:00 a.m. Public Infrastructure and Conservation Committee Meeting.