



Health and Community Services

Cynthia Foley

Council Initiated:

☐ Yes

☒ No

ECAF: 2024-0249

Motion: 24-135

Type:

- ☒ Contract
☐ Board Appt.
☐ Code Amendment
☐ Budget Action
☐ Other

Requested Handling:

- ☒ Normal
☐ Expedite
☐ Urgent

Fund Source:

- ☐ General Fund
☒ Other
☐ N/A

Executive Rec:

- ☒ Approve
☐ Do Not Approve
☐ N/A

Approved as to

Form:

- ☒ Yes
☐ No
☐ N/A

Subject: Emergency Operations Center Training Videos Contract

Scope: Snohomish County Department of Emergency Management is contracting with FocusEdu Solutions, Inc. for the development of short educational Emergency Operations Center (EOC) training videos. The contractor will deliver up to 50 training videos, ranging in length from 30 seconds to three minutes each. The videos will align with the existing staff EOC training plan.

The contract authorizes expenditure of up to \$100,000 using ARPA funding. The contract exceeds \$50,000 and requires Council approval in accordance with SCC 3.04.140(2).

Duration: Execution through October 31, 2024 and may be extended for up to two additional terms of one year.

Fiscal Impact: ☒ Current Year ☐ Future-Year ☐ N/A

Expenditures	Current Year	2024	2025	2026	2027	Total
Fund 130 – ARPA Funding	\$100,000					0
						0
Totals	\$100,000	0	0	0	0	0

Revenue	Current Year	2024	2025	2026	2027	Total
						0
						0
Totals	0	0	0	0	0	0

Authority Granted: Motion 24-135 approves and authorizes the County Executive to sign and agreement with FocusEdu Solutions, Inc. for training videos.

Background: In the 2024 budget, \$100,000 of ARPA funds were appropriated for training for future disasters through priority package 230 (see Program 517 description in the package). The EOC video contract is funded through that appropriation.

Requested Action: Move to the GLS agenda on April 17, 2024, for Council consideration.