



## **Snohomish County Council**

**Committee:** Public Infrastructure and Conservation

**Analyst:** Deb Evison Bell

**ECAF:** 2023-0626

**Proposal:** Motion 23-228

**Date:** June 20, 2023

### **Consideration:**

The proposed motion would authorize the County Executive to sign the contract with PetroCard Inc. in the amount of \$35,000,000.00 for furnishing fueling services for the period of June 1, 2023, through December 31, 2026, under to SCC 3.04.140.

### **Background:**

PetroCard Inc. has provided fueling services to Snohomish County since the early 1990's and the current contract expired May 31, 2023. A Request for Proposals (RFP-22-046BC) was issued soliciting fuel services. PetroCard Inc. was selected as the best firm to provide fueling services for Snohomish County for the period of June 1, 2023, through December 31, 2026, following all established federal, state and county policies and practices.

The proposed contract was negotiated and provides the Equipment Replacement and Revolving (ER&R) Fund (Fleet Services) the ability to provide bulk, mobile, and cardlock fueling services to County vehicles and equipment from its own pumps; at multiple fueling locations; and by the contractor providing on-site fueling of certain critical equipment, including accompanying billing, expense tracking and reporting services.

### **Current Proposal:**

*Scope:* Approval by motion is sought from Council to authorize the County Executive to sign the fueling services contract with PetroCard Inc.

*Duration:* The term of this contract is from June 1, 2023, to December 31, 2026. The contract maybe extended or renewed for up to two (2) additional two (2) year terms.

*Fiscal Implications:* All fees are paid from fuel revenue from either fuel costs in vehicle rates or from direct purchase of fuel.

**2023 Budget:** The estimated costs for June 1, 2023, through December 31, 2026, are not-to-exceed the fuel expenditure amount of \$35,000,00.00.

**Future Budget Impacts:** If there is increased fuel used or fuel costs, the RFP was designed to meet those concerns, see the proposed contract Schedule B Pricing/Compensation.

**Handling:** NORMAL

**Approved-as-to-form:** YES

**Risk Management:** APPROVE

**Executive Recommendation:** APPROVE

**Requests:** The requested action is to move to GLS on June 28, 2023, for consideration.