



Snohomish County Council

Committee: Public Works and Infrastructure Committee

Analyst: Deb Evison Bell

ECAF: 2023-0115

Proposal: Motion 23-060

Date: February 21, 2023

Consideration:

The proposed motion would approve and authorize the County Executive to sign Agreement for Professional Services CC03-23 with ARCpoint Labs for the amount of \$147,320, and further authorizes the Director of Public Works to approve amendments up to \$14,732, provided that sufficient appropriation authority exists, for a total amount not to exceed \$162,052, under to SCC 3.04.190.

Background:

In 2013 the Department of Public Works included in their hiring process pre-employment physical abilities testing, based on advice from Risk Management. In 2022 Public Works issued RFP-22-040LY to select a firm to conduct pre-employment physical abilities testing and Hepatitis B vaccinations, as Public Works has several programs where employees have an increased risk of exposure to Hepatitis B.

Through the Request for Proposal process ARCpoint Labs was selected through all established Federal, State and County policies and practices, and an Agreement for Professional Services was negotiated.

Current Proposal:

Scope: Approval by motion is sought from Council to approve and authorize the County Executive to sign the agreement for professional services with Cascade Northwest Service, LLC, dba. ARCpoint Labs.

Duration: The term is from execution to December 31, 2025, unless extended or renewed under Section 2 of the agreement.

Fiscal Implications: The total not to exceed amount of \$162,052.

2023 Budget: The 2023 Budget includes appropriation authority for the agreement.

Future Budget Impacts: Funding for future years will be included in those budgets.

Handling: NORMAL

Approved-as-to-form: YES

Risk Management: APPROVE

Executive Recommendation: APPROVE

Analysis: Consultant contracts and special service contracts not subject to bidding requirements for more than twenty-five thousand dollars shall require council approval, under SCC 3.04.190.

Requests: The requested action is to move GLS on March 1, 2023, for Council to consider taking action.