



Snohomish County Council

Committee: Public Works and Infrastructure

Analyst: Deb Evison Bell

ECAF: 2023-0081

Proposal: Motion 23-048

Date: February 21, 2023

Consideration

The proposed motion would authorize the Director of Public Works to approve task assignments initiated by Public Works that are issued under the 2023-2025 Conservation and Natural Resources On-Call Master Agreements ([Motion 22-512](#)), provided that sufficient appropriation authority exists, and the cumulative total of all task assignments issued under the discipline does not exceed the Council approved umbrella amount, under SCC 3.04.190.

Background

Snohomish County has used consultants through the On-Call program to perform work where the required expertise or County staff is not available. This work is always performed under the direction of a Project Manager employed by the County. Project volume and required expertise for certain elements of approved projects has established the need for the continued use of on-call consultants. The scope and cost of each project is negotiated under task assignments that are authorized by the Department Director or designee.

Public Works manages an on-call program for various disciplines and subcategories, including the Department of Conservation and Natural Resources that is used in an as-needed basis, including consultants necessary to fulfill work under one of the subcategories found under the DCNR On-Call Master Agreement list.

Current Proposal:

Scope: Approval of the proposed motion would allow for efficient access of the DCNR On-Call Master Agreements and would assist in project consultant support of council approved 2023-2025 ACP and TIP projects requiring Drainage, Hydrologic/Hydraulic, River, Landscape, Septic and Sewer or Surface Water Planning subcategories.

Duration: The proposed motion would only apply to task assignments initiated and issued under the 2023-2025 On-Call Master Agreements.

Fiscal Implications: Applies where sufficient appropriation authority exists, and the cumulative total of all task assignments issued under the discipline does not exceed the Council approved umbrella amount.

2023 Budget: Funds for On-Call Consultant Services have been appropriated in the 2023 budget.

Future Budget Impacts: Funds for subsequent years will be requested in the specific year's budget and will only be used if appropriated by Council.

Handling: Normal

Approved-as-to-form: N/A

Risk Management: N/A

Executive Recommendation: Approve

Amendments: None

Request: Move to GLS on March 1, 2023, for Council to consider taking action.