

# Maggie Kase

maggiekase4@gmail.com • 203-814-2492

## Education

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Massachusetts College of Liberal Arts,  
North Adams, MA  
B.A degree in English & Arts Management  
May 2017, GPA of 3.86

University of Washington  
Seattle, WA  
M.A degree in Museology  
June 2019, GPA of 3.76

## Awards

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**Association of King County Historical Organizations • Exhibit Award • Awarded May 2022**  
-Presented to the Southwest Seattle Historical Society and Duwamish Longhouse and Cultural Center for their 2021 exhibit *Spirit Returns 2.0: A Duwamish and Settler Story*  
**Scholar Designation • Massachusetts College of Liberal Arts • Awarded May 2017**  
**Collaborative Research Award • Massachusetts College of Liberal Arts • Awarded May 2017**

## Board Experience

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**Corresponding Secretary, Board of Directors • Association of King County Historical Organizations • 3/2022 – Present**

## Work Experience

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**Executive Director • Edmonds South Snohomish County Historical Society • 9/2022 – Present**  
Provide leadership, vision and direction for the Society by: setting the operational and cultural tone for the organization, coordinating with the Board of Directors on long term planning and direction, operating as the representative in the areas of media, fundraising and community involvement, and overseeing all programs of the Society.

- is accountable to the Board of Directors to ensure the Society achieves its intended ends, that it meets the purposes for which it was created and that it operates prudently.
- must have excellent communication skills, diplomacy, and positive human relations abilities.
- establishes the Society's office and related staffing structure.
- develops, manages, and sustains a viable volunteer, membership and fundraising program.
- manages the finances, including preparation of a proposed annual budget and long-range needs forecasts; ensures legal integrity; coordinates and helps plan meetings of the Board of Directors; and completes other duties assigned by the Board.
- Coordinates all community outreach and communications across various media platforms.

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## **Executive Director • Southwest Seattle Historical Society • 1/2022 – 8/2022**

- Engage with the Board and Staff on the administrative needs of the SWSHS in accordance with its mission, and assist in the development of long range and strategic plans, with an emphasis on DEI planning
- Responsible for monitoring progress of revenue streams including sponsorships, major gifts, grants, events, and membership and coordinate with Board President and Treasurer to ensure financial stability
- Develop and execute fundraising plan, most notably launching a capital campaign to support structural improvements on the Log House Museum
- Advocate the mission of SWSHS to the public and to community organizations and partners, with an emphasis on building new relationships
- Enhance the visibility of SWSHS via special programs, projects, and events
- Support staff and volunteers to promote SWSHS via internal and external tools and media

## **Curator • Southwest Seattle Historical Society • 10/20 – 8/2022**

- Conduct primary and secondary research for exhibit implementation, most notably: *Spirit Returns 2.0: A Duwamish and Settler Story*
- Write all exhibit interpretation for the historical society
- Prepare and execute all installation documents for exhibit
- Create and execute yearly programmatic plans, including 12+ programs for adults, and one Youth Writing Competition for students
- Create and execute multi-year exhibition plan including: theme development, content development, primary and secondary research, exhibit installation, and more.
- Maintain and preserve 10,000 object collection
- Write interpretation for three new student tours
- Create long-term interpretive plan for the historical society

## **Independent Contractor • Bill and Melinda Gates Foundation Discovery Center • 11/19 – 11/20**

- Conduct exhibition research and write relevant exhibit text for anniversary exhibition at Discovery Center, focusing on major programmatic themes and accomplishments of the foundation
- Prepare exhibit graphics and other digital materials relating to exhibition
- Offer in-person and virtual tours for all ages
- Assist in development of virtual tours for all ages
- Participate in relevant trainings regarding visitor experience interpretation
- Assist in executing the Giving Marketplace, serving 30 non-profit organization and 1900 patrons

## **Contracted Curator • Kirkland Arts Center • 3/18 – 4/19**

- Curated arts exhibition *Capability* for Kirkland Arts Center, running from 3/25/19-4/27/19
- Designed and installed exhibition space
- Created contracts with 8 artists to exhibit work
- Collaborated with 5 artists to produce new work for *Capability*
- Wrote all exhibition text and interpretive materials in conjunction with artists
- Conducted thorough background research to support meaning of show

## **Museology Associate • Bill and Melinda Gates Foundation Discovery Center • 3/18- 5/19**

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- Assist Public Program Manager in executing all public programs (8 programs total, over 2500 patrons present)

- Assisted in coordinating 35 vendors for 2 day public programming event titled "Giving Marketplace", serving over 1800 patrons

- Synthesize all program evaluations including data configuration and creation of final reports

- Research new public program and education techniques and ideas

- Assisted in planning logistics for all public programs

- Provide support for visitor services including offering tours, contributing to interpretation strategies, and acting as visitor services staff approximately once a week

## **Assistant Gallery Manager and Curatorial Intern • Gallery 51 • 1/16 – 5/17**

- Designed the exhibition space for September 2016 Student Show

- Co- designed exhibition space for December 2016 99 cent show

- Wrote press releases for five up-and-coming shows

- Created labels and artist biographies for five up-and-coming shows

- Researched grant material to contribute to gallery funding

- Researched, designed and contributed to execution of "Waiting" exhibition

- Acted as gift shop personnel with POS system

## **Public Programs Assistant • The Mount: Edith Wharton's Home • 9/15 – 11/16**

- Planned and executed Wharton on Wednesday weekly program for 14 consecutive weeks for over 1400 visitors.

- Recruited theater artists, planned logistics, and curated content for public programs

- Executed weekly family reading and craft program, Books & Blooms for 150 participants

- Provided administrative assistance to Public Program Coordinator including grant research, data configuration, season planning, and program execution

## **Berkshire Hills Internship Program • The Mount: Edith Wharton's Home • 5/15 – 08/15**

- Contributed to the design and execution of multiple programs, including inaugural year of Writer in Residence, and weekly literary conversation series.

- Provided administrative support for programs, communications and development

- Researched institutional history to create a comprehensive book of flowers in the gardens.

## **Teen Writing Workshop Staff • Northern Berkshire Community Coalition • 3/14 – 5/17**

- Designed and published book of teen work *Somewhere Between*.

- Organized and curated 4 public poetry readings.

- Facilitated weekly workshop teaching creative writing skills to 20 teens ages 13-19 for every week of the school year. Workshops consisted of guided reading, mini-lesson, free-write, and share-out time with an emphasis on building writing skills and confidence in youth audiences.