

Committee: Finance Analyst: Jim Martin

ECAF: 2022-1254

Proposal: Mot. 22-526 Date: December 2, 2022

Consideration:

Authorizing a reclassification within the Office or Recovery and Resilience.

Background

Since the creation of the ORR Deputy Communications Director position, the scope of work and responsibilities associated with this role has increased significantly, changing from plan development to plan implementation and management. Due to time constraints by which ARPA funds must be appropriated and expended, in addition to the positions status as a project position, makes it imperative to be able to pay a competitive salary and to retain existing staff.

Current Proposal

This motion approves the requested reclassification of position EXE8952P from an ORR Deputy Communications Director, pay range 111 to an ORR Communications Director, pay range 113.

Duration: N/A

Fiscal Implications: Depending on step position filled at; positions have a difference of \$27,246.72 at the top step

2022 Budget: Yes

<u>Future Budget Impacts:</u> Increase to Salaries and Benefits; sufficient authority within current budget.

Handling: Expedite

Approved-as-to-form: N/A

Risk Management: N/A.

Executive Recommendation: APPROVE.

<u>Attachments:</u> See ECAF packet.

Amendments: NONE.

Request: Move to GLS on December 14th for consideration.