



**Snohomish County**

Executive Dave Somers

3000 Rockefeller Avenue  
Everett, WA 98201  
425-388-3411

November 14, 2022

[REDACTED]

Dear Dennis,

It is my pleasure to extend an offer of employment to you as the Director of the Snohomish County Health Department. This is an “exempt” position that is governed by Chapter 3.68 of the Snohomish County Code. This offer is contingent upon confirmation by the Snohomish County Council per the county charter. The management–exempt pay plan for exempt employees is contained in Chapter 3.69 SCC. Your offer of employment is at pay range 115, step 15 at an annual salary of \$187,178. I look forward to continuing our conversation to identify your precise start date.

You will be provided with benefits as noted at the New Employee Website:

<https://www.snohomishcountywa.gov/811/Benefits>

The website will provide you with information regarding your benefits and other pertinent employment information. I highly recommend you review the “What to Bring Checklist” that covers items you will need to bring with you to complete an I-9 form, W-4 form, dependent and beneficiary information and other required employment forms on your first day. This letter is accompanied by a packet of new employee forms that you may wish to complete and return before your first day.

You will find parking, directions to County facilities, and other new employee information on the New Employee Website.

We would be thrilled to add you to our team and look forward to working with you to accomplish great things for the people of Snohomish County. If you have questions or need more information prior to your first day you may reach me on my office line at 425-388-3660 or by cell at 425-280-7777.

Sincerely,

Eric Parks  
Deputy Executive  
Snohomish County