

## Project Update: Snohomish Health District Integration

Snoco PM	Dave Stroble
Date:	October 28, 2022 (42 working days remain)
Status this week:	<b>Green – no issues (except for schedule risk)</b>

### Current Project Work: (all items updated)

- IT focusing on SHD workstation migration to the Snoco domain. This event represents a huge lift for the dept. a major Dec. milestone. Additional task focus now includes application support/continuity, network revisions (Rucker building), email and public records issues, application, services contracting, etc.
- HR/Finance/IT/Risk Mgmt./Labor: Key efforts now include benefits onboarding staff training or Finance processing
- Communications: Focused on brand management, multi-channel communications and employee support.
- Fleet/Facilities: Completed task list (meetings deprecated)
- Legal Team: Monitoring final legal issues to assure integration effort
- Note: All group tasks list are revised weekly to ensure schedule compliance. Some tasks have been identified as OK to move into 2023 Q1 schedule. Project governance has increasing confidence for a successful conclusion to the integration effort.

### Risks: (all risks updated to reflect current week)

**Schedule Risk:** While this risk is realized as an ongoing factor, the impact is lessening with each passing day. Project participants are working diligently to mitigate the risk.

### Accomplishments: (All items updated)

- Fleet/Facilities Workgroup disbanded as all 2022-dependent tasks are resolved
- Employee benefits onboarding planning complete. SHD staff benefits selection window opens on Nov. 1
- Health Dept. staff training plan revisions ongoing with Nov. 4 target for completion.
- IT plan for SHD workstation migration complete. Significant change scheduled for Dec. 10.
- Meetings schedules compressed/revised to reflect current project needs

### Future Project Work (dates updated to reflect October sprint window)

- Complete labor negotiations ( by Nov. 30)
- Employee onboarding & health benefits open enrollment (by Nov. 18)
- Finalize technology onboarding for Health Dept. staff (by Nov. 30)
- December sprint includes final technology, HR, Finance tasks to realize the integration/formation of the new Health Dept (including new Department Director)

