



Snohomish County Council

Committee: Planning & Community Development **Analyst:** Ryan Countryman
ECAF: 2022-1065
Proposal: Motion 22-436 **Date:** October 18, 2022

Consideration

Motion 22-436 would authorize the County Executive to sign amendments to the 2019-2022 On-Call Consultant Services Master Agreements.

Background and Analysis

Snohomish County is currently using on-call consultants to help prepare environmental analysis for the 2024 Update to the comprehensive plan. These consultants are working under the 2019-2022 On-Call Consultant Mater Agreements. Work under these agreements and must be complete by December 31, 2023. Scheduling of such work must take place before December 31, 2022. Work or scheduling beyond those dates would need authority of new on-call consultant master agreements that have not yet been considered by the County Council.

Motion 22-426 would provide the Executive branch with additional contracting capacity under the current agreements. The motion would increase the umbrella amount by \$350,000 to a total amount of \$1,400,000. See details in Exhibit A of the motion. The amendments would enable the Parks division of the Department of Conservation and Natural Resources to proceed with consultant work related to environmental analysis for changes in the Parks and Recreation element of the 2024 Update. Failure to begin and complete this work in a timely manner may affect the overall schedule for the 2024 Update. Planning and Development Services continues to act as the lead department on the overall project.

Current Proposal

Summary: The motion would authorize the Executive branch to sign amendments to the 2019-2022 On-Call Consultant Services Master Agreements.

Effective Date: Upon execution of amendments

Fiscal Implications: Up to \$350,000

Handling: Expedite

Risk Management: Approve

Executive Recommendation: Approve

Request: Consideration of Motion 22-436 and action by Committee of the Whole on October 18, 2022.