

Facilities and Fleet Department

2023 COUNCIL BUDGET PRESENTATION

2023 Budget Questions

1. Please provide:

a) A breakdown by: Permanent FTE (total FTE, how many are new in 2022, requested in 2023) and Temporary/Project (total FTE, how many are new in 2022, requested in 2023).

▶ *Facilities and Fleet has 95 budgeted FTEs of which 2 are project FTEs in 2022, of which one of 2 project FTEs is new. In the 2023 Executive Recommended Budget, 1 new FTE is requested in our Fleet Services Division. Total FTEs in the 2023 Executive Recommended Budget for Facilities and Fleet is 96.*

b) Of those positions, how many are filled, actively recruiting, or vacant? What unfunded positions from the 2022 budget are you requesting to fund/fill?

▶ *Facilities and Fleet has 95 budgeted FTEs in 2022. We currently have 12 vacant positions and actively working on hiring all of these positions. We have no unfunded 2022 budget position we are requesting to fund 2023.*

2. How many FTEs do you have that are working remotely, fully or partially?

▶ *All our FTEs are office based with occasional work from home as permitted.*

FACILITIES AND FLEET DEPARTMENT

	Total	2022 Filled Positions	2022 Vacant Positions	2022 Actively Recruiting	Unfunded Positions from 2022 Budget	Working Remotely
TOTAL BUDGETED FTE 2022	95	83	12	12	0	0
Facilities FTE	45	39	6	6	0	0
Fleet FTE	50	44	6	6	0	0
New in 2022, Requested in 2023	0	0	0	0	0	0
Temporary/Project (new in 2022, requested in 2023)	1	1	0	0	0	0
2023 New FTE (Fleet Services)	1	0	0	0	0	0
TOTAL FTEs in 2023 Executive Recommended Budget	96	84	12	12	0	0

3. Please describe how much CARES/ARPA funds your department has requested or received in 2022 and 2023, and the utilization of those funds.

We were ineligible for requests but have been allocated to steward \$7.3 million in ARPA funds in the 2022 budget for various facilities improvements and an equipment purchase for the Medical Examiner. The Office of Recovery and Resilience will be presenting a centralized presentation for all ARPA CLFR funding later this week.

Breakdown of the \$7.3 ARPA Projects allocated in 2022 budget:

- ▶ *District Court Facilities Improvements (\$1,000,000)*
- ▶ *Medical Examiner Scanners (\$700,000)*
- ▶ *Camera and Intercom Scanners for County Jail (\$1,100,000)*
- ▶ *Superior Court Facilities Improvements (\$1,000,000)*
- ▶ *Clerk's Facilities Improvements (\$250,000)*
- ▶ *Auditor's Capital Improvements (\$500,000)*
- ▶ *General Facilities Capital Improvements (\$2,750,000)*

We do not have any new ARPA funds appropriated in our 2023 Executive Recommended Budget.

Funds Divisions & Programs

502

**Equipment Rental &
Revolving Fund**

- **Fleet Services Operations**
- **Fleet Stores**

511

Facilities Services Fund

- **Administrative Services; Facilities Maintenance; Jail Maintenance; Parking Operations; Property Management; Employee Commute Trip Reduction**

311/316

**Facility
Construction/Facility
Improvement Fund**

- **Facilities Projects**
- **Cumulative Reserve Funds (Medical Examiner, Gun Range, Corrections, DJJC)**

Revenues

Fund	Division/Program	2022 Modified	2023 Exec Recommended	Change
311	Facility Construction	\$1,870,128	\$16,077,015	\$14,206,887
316	Facility Improvements	\$189,000	\$189,000	\$0
502	Fleet Stores	\$7,334,332	\$11,325,618	\$3,991,286
502	Fleet Maintenance & Operations	\$25,633,684	\$26,158,322	524,638
511	County Parking Operations	\$1,484,670	\$1,447,977	(\$36,693)
511	Employee Commuter Trip Reduction	\$89,725	\$52,123	(\$37,602)
511	Administration	\$821,010	\$809,623	(\$11,387)
511	Property Management	\$500,365	\$511,485	\$11,120
511	Jail Facilities Maintenance	\$3,522,218	\$3,582,714	\$60,496
511	Facilities Maintenance	\$8,413,883	\$9,106,721	\$692,838

Expenditures

Fund	Division/Program	2022 Modified	2023 Exec Recommended	Change
311	Facility Construction	\$1,870,128	\$16,077,015	\$14,206,887
316	Facility Improvements	\$189,000	\$189,000	\$0
502	Fleet Stores	\$7,334,332	\$11,325,618	\$3,991,286
502	Fleet Maintenance & Operations	\$25,633,684	\$26,158,322	524,638
511	County Parking Operations	\$1,484,670	\$1,447,977	(\$36,693)
511	Employee Commuter Trip Reduction	\$89,725	\$52,123	(\$37,602)
511	Administration	\$779,660	\$809,623	\$29,963
511	Property Management	\$541,715	\$511,485	(\$30,230)
511	Jail Facilities Maintenance	\$3,522,218	\$3,582,714	\$60,496
511	Facilities Maintenance	\$8,413,883	\$9,106,721	\$692,838

FTEs

Fund	Division/Program	2022 Modified	2023 Exec Recommended	Change
311	Capital Projects	0.0	0.0	(0.0)
311	Facility Construction	1.0	1.0	0.0
502	Fleet Stores	7.0	8.0	1.0
502	Fleet Maintenance & Operations	43.0	43.0	0.0
511	County Parking Operations	0.8	0.8	0.0
511	Employee Commuter Trip Reduction	0.15	0.15	0.0
511	Administration	3.50	4.10	0.6
511	Property Management	2.55	2.30	(0.25)
511	Jail Facilities Maintenance	13.00	11.75	(1.25)
511	Facilities Maintenance	24.00	24.9	0.9
	TOTAL	95.00	96.00	1.0

THANK YOU

ARE THERE ANY
QUESTIONS?