# Snohomish County Standard Consultant Agreement Supplement

Consultant/Address/Telephone

Otak, Inc.

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Agreement Number

Supplement Number

CCF08-13

Supplement No.12

Execution Date

Completion Date

February 25, 2014 December 31, 2022

Project Title

North Creek Trail Design Services

New Maximum Amount Payable

\$1.818.296.00

Description of Work

Provide Design Services for a section of the North Creek Regional Trail (2.8 miles) between SR 524 and North Creek Park at 183rd Street SE.

WHEREAS, Snohomish County desires to supplement the Agreement entered into with **Otak, Inc.** and executed on the 25<sup>th</sup> day of February, 2014, as amended by Supplement No.1 on the 5<sup>th</sup> day of August, 2015, Supplement No.2 on the 11<sup>th</sup> day of January, 2016, Supplement No.3 on the 20<sup>th</sup> day of June, 2016, Supplement No.4 on the 24<sup>th</sup> day of October, 2016, Supplement No.5 on the 24<sup>th</sup> day of April, 2017, Supplement No.6 on July 27, 2017, Supplement No. 7 on the 19<sup>th</sup> day of December 2018, Supplement No. 8 on the 24<sup>th</sup> day of April 2019, Supplement No. 9 on the 21<sup>st</sup> on November, 2019, Supplement No. 10 on the 16<sup>th</sup> of April 2020, Supplement No. 11 on the 6<sup>th</sup> of May 2021 and identified as Agreement No. **CCF08-13**. All provision of the basic agreement remain in effect except as expressly modified by this supplement.

The changes to this Agreement are described as follows:

1. The "Completion Date" on the Agreement title page is amended as follows:

Completion Date ((December 31, 2021)) December 31, 2022

2. The "Total Amount Authorized" on the Agreement title page is amended as follows:

Total Amount Authorized ((\$1,772,935.00)) \$1,818,296.00

3. The "Maximum Amount Payable", on the Agreement title page is amended as follows:

Maximum Amount Payable ((\$1,772,935.00)) \$1,818,296.00

4. Section **II Scope of Work**, is hereby amended to read:

The Scope of Work and projected level of effort required for this PROJECT is detailed in Exhibit "A" comprised of Exhibit A-1, Exhibit A-1a, Exhibit A-1b, Exhibit A-1c, Exhibit A-1d, and Exhibit A-1e attached hereto and by this reference made a part of the AGREEMENT.

- 5. **EXHIBIT A-1e Supplemental Scope of Work**, attached hereto and by this reference is added to and incorporated into the original Agreement.
- 6. **EXHIBIT E-1e Supplemental Consultant Fee Determination Budget**, attached hereto and by this reference is added to and incorporated into the original Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Supplement No.10 on the date set forth under their signatures below, and effective as of the date of the last party to sign.

| SNOHOMISH COUNTY | OTAK, INC. |
|------------------|------------|
| Signature        | Signature  |
| Title            | Title      |

## EXHIBIT A-1e Supplemental Scope of Work

#### PROJECT DESCRIPTION

The purpose of the North Creek Trail Project is building a 2.5-mile regional trail facility between SR 524 and North Creek Park at 183rd Street SE. The trail will be part of a coordinated regional system that will eventually connect the Sammamish River/Burke-Gilman Trail in King County with the Snohomish County Regional Interurban Trail in Everett.

The North Creek Trail Project will be divided into three phases as follows:

- Phase 1 SR 524 to Sprague Drive SE (1.3 miles)
- Phase 2 Waxen Road to 183rd Street SE
- Phase 3 North Creek Bridge Sprague Drive SE to Waxen Road

The following Scope of Services is to provide additional Construction Engineering Support Services for the Phase 1 Segment of the Trail Project from SR 524 to Sprague Drive SE.

### 1.0 CONSTRUCTION ENGINEERING SUPPORT SERVICES (Phase 1 Segment)

### 1.1 Project Management and Coordination

The CONSULTANT will coordinate with the COUNTY on a regular basis to keep the COUNTY's project manager informed about project progress, project issues and schedule. Project management will include the coordination of design team members, internal project scheduling, and the preparation of a monthly progress report and a monthly billing statement.

#### Deliverables

Monthly progress report and monthly invoice, per COUNTY requirements

#### 1.2 Project Coordination Meetings

The CONSULTANT will participate in project coordination meetings during the construction period as requested by the COUNTY. It is assumed that up to six (6) project coordination meetings will be attended at County offices. Participation will generally be limited to one CONSULTANT representative based on the subject/purpose of the meeting.

#### 1.3 Project Site Visits

The CONSULTANT will participate in up to six (6) site visits during the construction period as requested by the COUNTY. The site visits will be focused on the stream/culvert improvements. Participation will generally be limited to one CONSULTANT representative.

#### 1.4 Additional Construction Engineering Support Services

Additional Construction Engineering Support Services will include submittal review, response to Requests for Information (RFI), and clarification of design details.

The CONSULTANT will review or assist with the review of select submittals and shop drawings. Support for submittal review will generally be limited to storm drainage (rain gardens, modular wetlands, detention vaults, detention pipes, water quality facilities) and structures/retaining walls, based on the special provisions for those items.

The CONSULTANT will respond to Requests for Information (RFI's) and provide supplemental information as needed to maintain the progress of the work. The time allocated for responses will be

generally limited to the hours shown in the hour/fee estimate. It assumed that responses for up to twenty (20) additional RFI's will be provided.

#### **SUBCONSULTANTS**

None included with this Supplement.

#### **PROJECT EXPENSES**

Mileage/Travel

#### **PROJECT ASSUMPTIONS**

Construction of Phase 1 will continue from June 2021 to June 2022. There will be a winter shutdown from November 2021 to February 2022.

Construction Engineering support services for Phase 1 will be extended through Project Completion, which is anticipated to be in July 2022.

Work under this Agreement will be completed by December 30, 2022, unless otherwise modified.

Construction Engineering support services will be limited to the level of effort shown in the hour/fee estimate. If additional services are needed, they will be provided with an additional Supplement.

Construction Engineering support services will be focused on the project components designed by CONSUTLANT as part of Phase 1.

The preparation of project as-builts is not included in this Scope of Work.

MEF (maximum extent feasible) evaluation is not included in this Scope of Work.

## EXHIBIT E-1d Supplemental Consultant Fee Determination – Budget

North Creek Trail - Phase 1
Final Design Engineering and Construction Engineering Support Services
Supplement No. 12

Hour/Fee Estimate (Exhibit D)

 $Otak, \, Inc.$ 

Otak Project # 32313 (Updated August 2021)

|      |                                                      |             |            | Civil    |            | Civil    |             | Engineer | Engineer   | l            |              | I          |       |              |
|------|------------------------------------------------------|-------------|------------|----------|------------|----------|-------------|----------|------------|--------------|--------------|------------|-------|--------------|
|      |                                                      | Sr. PIC/Sr. | Civil      | Engineer | Civil      | Engineer | Civil       | Designer | Technician | Landscape    | l            | Project    | Total | Total Budget |
| Task | Description                                          | PM Civil    | Engineer X | VIII     | Engineer V | III      | Engineer II | IV       | III        | Architect II | Scientist IV | Admin Asst | Hours | by Task      |
|      |                                                      |             |            |          |            |          |             |          |            |              |              |            |       |              |
| 1.0  | Construction Engineering Support Services            |             |            |          |            |          |             |          |            |              |              |            |       |              |
| 1.1  | Project Management and Coordination                  | 24          | 8          |          |            |          |             |          |            |              |              | 16         | 48    | \$8,775      |
| 1.2  | Project Coordination Meetings (6 Meetings)           | 4           | 24         |          |            |          |             |          |            |              |              |            | 28    | \$5,760      |
| 1.3  | Project Site Visits (6 Site Visits)                  | 4           | 24         |          |            |          |             |          |            |              |              |            | 28    | \$5,760      |
| 1.4  | Additional Construction Engineering Support Services | 10          | 48         | 24       | 60         |          |             |          |            |              |              | 8          | 150   | \$24,716     |
|      |                                                      |             |            |          |            |          |             |          |            |              |              |            |       |              |
|      | Total Hours                                          | 42          | 104        | 24       | 60         | -        | -           | -        | -          | -            | -            | 24         | 254   |              |
|      | Billing Rate                                         |             | \$200.00   | \$169.34 | \$132.41   | \$103.79 | \$91.26     | \$102.75 | \$86.92    | \$103.76     | \$131.87     | \$88.41    |       |              |
|      | Total Labor Cost                                     | \$10,080    | \$20,800   | \$4,064  | \$7,945    |          |             |          |            |              |              | \$2,122    |       | \$45,011     |
|      |                                                      |             |            |          |            |          |             |          |            |              |              |            |       |              |
|      | General Expenses - Reproduction, Mileage, Misc.      |             |            |          |            |          |             |          |            |              |              |            |       | \$350        |
|      |                                                      |             |            |          |            |          |             |          |            |              |              |            |       |              |
|      | Project Total                                        |             |            |          |            |          |             |          |            |              |              |            |       | \$45,361     |