# Snohomish County Standard Consultant Agreement Supplement

**Supplement No.10** 

Consultant/Address/Telephone

Otak, Inc.

11241 Willows Rd NE, Suite 200

Redmond, WA 98052

Contact Name / E-Mail Address

Nico Vanderhorst / nico.vanderhorst@otak.com

Telephone

425-739-4212 425-827-9577

Agreement Number

Supplement Number

CCF08-13 Execution Date February

e Completion Date

February 25, 2014 December 31, 2021

**Project Title** 

North Creek Trail Design Services

New Maximum Amount Payable

\$1,772,935.00

Description of Work

Provide Design Services for a section of the North Creek Regional Trail (2.8 miles) between SR 524 and North Creek Park at 183rd Street SE.

WHEREAS, Snohomish County desires to supplement the Agreement entered into with **Otak, Inc.** and executed on the 25<sup>th</sup> day of February, 2014, as amended by Supplement No.1 on the 5<sup>th</sup> day of August, 2015, Supplement No.2 on the 11<sup>th</sup> day of January, 2016, Supplement No.3 on the 20<sup>th</sup> day of June, 2016, Supplement No.4 on the 24<sup>th</sup> day of October, 2016, Supplement No.5 on the 24<sup>th</sup> day of April, 2017, Supplement No.6 on July 27, 2017, Supplement No. 7 on the 19<sup>th</sup> day of December 2018, Supplement No. 8 on the 24<sup>th</sup> day of April 2019, Supplement No. 9 on the 21<sup>st</sup> of November, 2019 and identified as Agreement No. **CCF08-13**. All provision of the basic agreement remain in effect except as expressly modified by this supplement.

The changes to this Agreement are described as follows:

1. The "Completion Date" on the Agreement title page is amended as follows:

Completion Date ((June 30, 2020)) <u>December 31, 2021</u>

2. The "Total Amount Authorized" on the Agreement title page is amended as follows:

Total Amount Authorized ((\$1,656,946.00)) \$1,772,935.00

3. The "Maximum Amount Payable", on the Agreement title page is amended as follows:

Maximum Amount Payable ((\$1,656,946.00)) \$1,772,935.00

4. Section II Scope of Work, is hereby amended to read:

The Scope of Work and projected level of effort required for this PROJECT is detailed in Exhibit "A" comprised of Exhibit A-1a, Exhibit A-1b, Exhibit A-1c, and Exhibit A-1d, attached hereto and by this reference made a part of the AGREEMENT.

- 5. **EXHIBIT A-1d Supplemental Scope of Work**, attached hereto and by this reference is added to and incorporated into the original Agreement.
- 6. **EXHIBIT E-1d Supplemental Consultant Fee Determination Budget**, attached hereto and by this reference is added to and incorporated into the original Agreement.
- 7. **EXHIBIT E-2 Supplemental Consultant Fee Determination Summary Sheet Fee Schedule**, attached hereto and by this reference replaces the original Exhibit E-2.

- 8. **EXHIBIT F Breakdown of Overhead Cost,** attached hereto and by this reference replaces the original Exhibit F.
- 9. **EXHIBIT Ga Supplemental Subcontracted Scope of Work**, attached hereto and by this reference is added to and incorporated into the original Agreement.
- 10. **EXHIBIT G-1a Supplemental Subconsultant Fee Determination Budget**, attached hereto and by this reference is added to and incorporated into the original Agreement.
- 11. **EXHIBIT G-2 Supplemental Subconsultant Fee Determination Summary Sheet Fee Schedule,** attached hereto and by this reference replaces the original Exhibit G-2.
- 12. **EXHIBIT G-3 Breakdown of Subconsultant's Overhead Cost**, attached hereto and by this reference replaces the original Exhibit G-3.

IN WITNESS WHEREOF, the parties hereto have executed this Supplement No.10 on the date set forth under their signatures below, and effective as of the date of the last party to sign.

SNOHOMISH COUNTY  Ken Klein, Executive Director 05/06/2020	OTAK, INC.  Nico Vanderhorst Digitally signed by Nico Vanderhorst Date: 2020.04.16 13:50:11 -07'00'
Signature	Signature
Executive Director  Title	Principal  Title
COUNCIL USE ONLY Approved May 6, 2020	
Doc File D-3	

### EXHIBIT A-1d Supplemental Scope of Work

#### PROJECT DESCRIPTION

The purpose of the North Creek Trail Project is building a 2.5-mile regional trail facility between SR 524 and North Creek Park at 183rd Street SE. The trail will be part of a coordinated regional system that will eventually connect the Sammamish River/Burke-Gilman Trail in King County with the Snohomish County Regional Interurban Trail in Everett.

The North Creek Trail Project will be divided into three phases as follows:

- Phase 1 SR 524 to Sprague Drive SE (1.3 miles)
- Phase 2 North Creek Bridge Sprague Drive SE to Waxen Road
- Phase 3 Waxen Road to 183rd Street SE

The following Scope of Services is to provide additional Final Design Engineering and Construction Engineering Support Services for the Phase I Trail Project from SR 524 to Sprague Drive SE.

#### 1.0 FINAL DESIGN ENGINEERING

#### 1.1 Project Management and Coordination

The CONSULTANT will coordinate with the COUNTY on a regular basis to keep the COUNTY's project manager informed about project progress, project issues and schedule. Project management will include the coordination of design team members, internal project scheduling, and the preparation of a monthly progress report and a monthly billing statement. This Task extends project management and coordination through one additional review cycle (approximately two months).

#### Deliverables

Monthly progress report and monthly invoice, per COUNTY requirements

#### 1.2 Additional Franchise Utility Coordination

Franchise utility relocation planning was started late in the design process due to project funding constraints, resulting in the need for additional franchise utility coordination. The CONSULTANT will continue communications with franchise utility companies (power, gas, telecommunications, etc.) to verify locations of existing facilities and to discuss utility relocation requirements. Work will include review of pothole data provided by the franchise utility companies to finalize relocation requirements. Work will also include review of final relocation plans provided by the franchise utility companies. It is anticipated that up to eight (8) additional utility coordination meetings will occur with franchise or County utilities that are determined to have conflicts or require relocation. The focus of Task 1.2 will be on the Phase 1 portion of the project. The COUNTY is leading the franchise utility coordination Task and the CONSULTANT will provide support.

#### 1.3 Storm Drainage Relocation – Mitigation of Franchise Utility Impacts

As a result of on-going franchise utility coordination efforts, significant storm drainage system relocation will be required to mitigate for impacts to franchise utilities. By relocating portions of the proposed storm drainage system, it may be possible to avoid significant franchise utility impacts that are difficult for the franchise utility companies to deal with. Task 1.3 will include the relocation of two (2) flow control vaults, and system adjustments in approximately twelve (12) separate locations. The storm drainage relocation will be limited to the Phase 1 project limits.

#### Deliverables

• Updated Plan and Profile, Drainage Profile, and Drainage Detail Sheets.

#### 1.4 Additional County Review Comments and Review Cycle

The CONSULTANT will respond to additional design review comments received by the COUNTY based on an additional review cycle and new reviewers. The CONSULTANT will provide a response to updated comments received and will incorporate design revisions where appropriate. The response to COUNTY comments will be focused on the Phase 1 portion of the project.

#### **Deliverables**

Updated Comment Response Tracking Spreadsheet

### 2.0 CONSTRUCTION ENGINEERING SUPPORT SERVICES (Construction Engineering Phase)

#### 2.1 Project Management and Coordination

The CONSULTANT will coordinate with Snohomish County on a regular basis to keep the County's project manager informed about project progress, project issues and schedule. Project management will include the coordination of design team members, internal project scheduling, and the preparation of a monthly progress report and a monthly billing statement.

#### **Deliverables**

Monthly progress report and monthly invoice, per Snohomish County requirements

#### 2.2 Project Coordination Meetings

The CONSULTANT will participate in project coordination meetings during the construction period as requested by the COUNTY. It is assumed that up to eight (8) project coordinate on meetings will be attended at COUNTY offices. Participation will generally be limited to one CONSULTANT representative based on the subject/purpose of the meeting.

#### 2.3 Project Site Visits

The CONSULTANT will participate in up to four (4) site visits during the construction period as requested by the COUNTY. The site visits will be focused on the stream/culvert improvements. Participation will generally be limited to one CONSULTANT representative.

#### 2.4 Construction Engineering Support Services

Construction Engineering Support Services will include submittal review, response to Requests for Information (RFI), and clarification of design details.

The CONSULTANT will review or assist with the review of select submittals and shop drawings. Support for submittal review will generally be limited to storm drainage (rain gardens, modular wetlands, detention vaults, detention pipes, water quality facilities) and structures/retaining walls, based on the special provisions for those items.

The CONSULTANT will respond to Requests for Information (RFI's) and provide supplemental information as needed to maintain the progress of the work. The time allocated for responses will be generally limited to the hours shown in the hour/fee estimate. It assumed that responses for up to twenty (20) RFI's will be provided.

The CONSULTANT will assist in the clarification or preparation of exhibits associated with driveway or side street design, curb ramp design, or drainage design.

#### ASSUMPTIONS

- Bid Advertisement will be in March 2020. Bid Opening will be in April 2020.
- Construction Engineering support services will be provided from Bid Opening through Project Completion, which is anticipated to be in July 2021.
- Work under this Agreement will be completed by July 30, 2021.
- Construction Engineering support services will be limited to the level of effort shown in the hour/fee estimate. If additional services are needed, they will be provided with an additional Amendment.
- Construction Engineering support services will be focused on the project components designed by CONSULTANT.
- The preparation of project as-builts is not included in this Scope of Work.
- MEF (maximum extent feasible) evaluation is not included in this Scope of Work.

### EXHIBIT E-1d Supplemental Consultant Fee Determination – Budget

Nor	th Creek Trail - Phase 1						octorcovorsocorocovorsocovocovo		
Fina	al Design Engineering and Construction Engi	neering	Suppor	t Servic	es				
	r/Fee Estimate (Exhibit D)								
	, Inc.				A				
	Project # 32313 (Updated March 2020)	000000000000000000000000000000000000000	отнотнотнотнотнотнотностисти		отвостностностностностностностностност	отнотнотностистистистистистистисти			
Otan	11 roject # 92919 (Opatiet March 2020)					graenamanamanamanamanamanamanamanamanamana			
Task	Description	Sr. PIC/Sr. PM Civil	Civil Engineer X	Civil Engineer VIII	Civil Engineer V	Engineer Technician III	Project Admin Asst	Total Hours	Total Budget by Task
1.0	Final Design Engineering								<del> </del>
	Project Management and Coordination	12	6				8	26	\$4.720
1.2	Additional Franchise Utility Coordination	8	68		80	24	Ü	180	\$27,355
1.3	Storm Drainage Relocation - Mitigation of Franchise Utility Impacts	4	68		96	40		208	\$29,658
1.4	Additional County Review Comments and Review Cycle	6	24		24		18	72	\$10,699
2.0	Construction Engineering Support Services								+
2.1	Project Management and Coordination	32	8				20	60	\$10,897
2.2	Project Coordination Meetings (8 Meetings)	8	24					32	\$6,661
2.3	Project Site Visits (4 Site Visits)		16					16	\$3,161
2.4	Construction Engineering Support Services	- 8	40	16	40			104	\$17,438
	Total Hours	78	254	16	240	64	46	698	
	Billing Rate	\$240.00	\$197.56	\$158.78	\$126.87	\$77.12	\$81.83		
	Total Labor Cost	\$18,720	\$50,180	\$2,540	\$30,449	\$4,936	\$3,764		\$110,589
	General Expenses - Reproduction, Mileage, Misc.								\$400
	Geotechnical Support (Landau) - review of Additional Borings				A				\$5,000
	Project Total								\$115,989

### EXHIBIT E-2 Consultant Fee Determination – Summary Sheet

### Fee Schedule

Consultant: Otak, Inc. HOME RATES

Position Classification	Max Direct Salary Rate	Overhead @165.85%	<b>Profit</b> @ <u>26.40%</u>	Max Rate Per Hour
Sr. PIC/Sr. PM Civil	\$82.12	\$136.20	\$21.68	\$240.00
PIC/Sr. Project Manager Civil	\$74.51	\$123.57	\$19.67	\$217.76
Civil Engineer X	\$67.60	\$112.11	\$17.85	\$197.56
Civil Engineer IX	\$59.38	\$98.48	\$15.68	\$173.54
Civil Engineer VIII	\$54.33	\$90.11	\$14.34	\$158.78
Civil Engineer VII	\$48.08	\$79.74	\$12.69	\$140.51
Civil Engineer VI	\$45.67	\$75.74	\$12.06	\$133.47
Civil Engineer V	\$43.41	\$72.00	\$11.46	\$126.87
Civil Engineer IV	\$38.31	\$63.54	\$10.11	\$111.96
Civil Engineer III	\$34.51	\$57.23	\$9.11	\$100.86
Civil Engineer II	\$30.45	\$50.50	\$8.04	\$88.99
Civil Engineer I	\$28.08	\$46.57	\$7.41	\$82.06
Engineering Designer V	\$38.72	\$64.22	\$10.22	\$113.16
Engineering Designer IV	\$34.33	\$56.94	\$9.06	\$100.33
Engineering Designer III	\$29.86	\$49.52	\$7.88	\$87.27
Engineering Designer II	\$27.85	\$46.19	\$7.35	\$81.39
Engineering Designer I	\$25.04	\$41.53	\$6.61	\$73.18
Engineering Technician VIII	\$35.16	\$58.31	\$9.28	\$102.75
Engineering Technician VII	\$35.16	\$58.31	\$9.28	\$102.75
Engineering Technician VI	\$35.16	\$58.31	\$9.28	\$102.75
Engineering Technician V	\$35.16	\$58.31	\$9.28	\$102.75
Engineering Technician IV	\$30.44	\$50.48	\$8.04	\$88.96
Engineering Technician III	\$26.39	\$43.77	\$6.97	\$77.12
Engineering Technician II	\$23.01	\$38.16	\$6.07	\$67.25
Engineering Technician I	\$20.00	\$33.17	\$5.28	\$58.45
Sr. PIC/Sr. PM LA/Master Planner	\$65.36	\$108.39	\$17.25	\$191.00
PIC/Sr. PM LA/Master Planner	\$65.36	\$108.39	\$17.25	\$191.00
Landscape Architect VI	\$49.64	\$82.33	\$13.10	\$145.07
Landscape Architect V	\$43.59	\$72.29	\$11.51	\$127.39
Landscape Architect IV	\$38.25	\$63.44	\$10.10	\$111.79
Landscape Architect III	\$35.67	\$59.16	\$9.42	\$104.25
Landscape Architect II	\$33.51	\$55.58	\$8.85	\$97.93
Landscape Architect I	\$28.76	\$47.70	\$7.59	\$84.05
Landscape Technician III	\$29.30	\$48.59	\$7.74	\$85.63
Landscape Technician II	\$26.67	\$44.23	\$7.04	\$77.94
Landscape Technician I	\$20.00	\$33.17	\$5.28	\$58.45
PIC/Sr. PM Urban Design	\$60.74	\$100.74	\$16.04	\$177.51
Urban Designer V	\$54.41	\$90.23	\$14.36	\$159.00
Urban Designer IV	\$50.75	\$84.17	<u>\$13.40</u>	\$148.32
Urban Designer III	\$43.31	<u>\$71.83</u>	<u>\$11.43</u>	\$126.57
Urban Designer II	\$37.89	\$62.84	\$10.00	\$110.73
Urban Designer I	\$33.16	\$55.00	\$8.75	\$96.91
PIC/Sr. PM Planner	\$65.36	\$108.39	<u>\$17.25</u>	\$191.00
Sr. PM - Planner II	\$55.71	\$92.40	<u>\$14.71</u>	\$162.81
Sr. PM - Planner I	\$50.49	\$83.74	\$13.33	\$147.56
Planner III	\$43.27	\$71.76	\$11.42	\$126.46

Position Classification	Max Direct Salary Rate	<b>Overhead</b> @165.85%	<b>Profit</b> @26.40%	Max Rate Per Hour
Planner II	\$38.93	\$64.57	\$10.28	\$113.77
Planner I	\$30.79	\$51.07	\$8.13	\$89.98
Planner Associate IV	\$35.16	\$58.31	\$9.28	\$102.75
Planner Associate III	\$30.60	\$50.75	\$8.08	\$89.43
Planner Associate II	\$27.33	\$45.33	\$7.22	\$79.87
Planner Associate I	\$20.00	\$33.17	\$5.28	\$58.45
Sr. GIS Specialist Planner	\$33.16	\$55.00	\$8.75	\$96.91
GIS Specialist	\$28.42	\$47.13	\$7.50	\$83.06
Scientist VI	\$61.08	\$101.30	\$16.12	\$178.50
Scientist V	\$51.17	\$84.87	\$13.51	\$149.54
Scientist IV	\$44.00	\$72.97	\$11.62	\$128.59
Scientist III	\$31.25	\$51.83	\$8.25	\$91.33
Scientist II	\$24.75	\$41.05	\$6.53	\$72.33
Scientist I	\$20.00	\$33.17	\$5.28	\$58.45
Contract Administrator	\$35.53	\$58.93	\$9.38	\$103.84
Project Coordinator	\$38.75	\$64.27	\$10.23	\$113.25
Project Administrative Assistant	\$28.00	\$46.44	\$7.39	\$81.83
Graphics Specialist	\$35.58	\$59.01	\$9.39	\$103.98

The rates listed above are the maximum rates payable under this AGREEMENT. Rates invoiced shall be based on the direct salary of the individual employee and shall not exceed those listed in this Exhibit E-2.

#### Fee Schedule

Consultant: Otak, Inc. FIELD RATES

Position Classification	Max Direct	Overhead	Profit	Max Rate
	Salary Rate	@ <u>119.53%</u>	@ <u>26.40%</u>	Per Hour
PIC/Sr. CM	\$67.31	\$80.46	\$17.77	\$165.54
Construction Manager VI	\$62.50	<u>\$74.71</u>	\$16.50	\$153.71
Construction Manager V	\$54.21	\$64.80	\$14.31	\$133.32
Construction Manager IV	<u>\$50.75</u>	\$60.66	\$13.40	\$124.81
Construction Manager III	\$46.00	\$54.98	\$12.14	\$113.13
Construction Manager II	\$42.63	\$50.96	\$11.25	\$104.84
Construction Manager I	\$37.56	\$44.90	\$9.92	\$92.37
Field Representative VII	\$41.78	\$49.94	\$11.03	\$102.75
Field Representative VI	\$41.78	\$49.94	\$11.03	\$102.75
Field Representative V	\$40.00	\$47.81	\$10.56	\$98.37
Field Representative IV	\$33.33	\$39.84	\$8.80	\$81.97
Field Representative III	\$30.75	\$36.76	\$8.12	\$75.62
Field Representative II	\$27.41	\$32.76	\$7.24	\$67.41
Field Representative I	\$25.38	\$30.34	\$6.70	\$62.42
CM Documentation Specialist III	\$36.54	\$43.68	\$9.65	\$89.86
CM Documentation Specialist II	\$33.46	\$39.99	\$8.83	\$82.29
CM Documentation Specialist I	\$28.42	\$33.97	\$7.50	\$69.89
PIC/PLS - Sr. Manager	\$70.00	\$83.67	\$18.48	\$172.15
Professional Land Surveyor IV	\$59.47	\$71.08	\$15.70	\$146.25
Professional Land Surveyor III	\$46.23	\$55.26	\$12.20	\$113.69
Professional Land Surveyor II	\$40.60	\$48.53	\$10.72	\$99.85
Professional Land Surveyor I	\$38.00	\$45.42	\$10.03	\$93.45
Survey Crew Chief III	\$38.00	\$45.42	\$10.03	\$93.45
Survey Crew Chief II	\$31.77	\$37.97	\$8.39	\$78.13
Survey Crew Chief I	\$27.75	\$33.17	\$7.33	\$68.25
Survey Office Technician III	\$32.56	\$38.92	\$8.60	\$80.07
Survey Office Technician II	\$29.10	\$34.78	\$7.68	\$71.57
Survey Office Technician I	\$26.39	\$31.54	\$6.97	\$64.90
Survey Field Technician III	\$26.00	\$31.08	\$6.86	\$63.94
Survey Field Technician II	\$23.68	\$28.30	\$6.25	\$58.24
Survey Field Technician I	\$18.34	\$21.92	\$4.84	\$45.10

The rates listed above are the maximum rates payable under this AGREEMENT. Rates invoiced shall be based on the direct salary of the individual employee and shall not exceed those listed in this Exhibit E-2.

### EXHIBIT F Breakdown of Overhead Cost

CONSULTANT'S audited overhead report from the WSDOT Audit Office, or other report supporting Overhead Rate (per Chapter 31.5 of the WSDOT Local Agency Guidelines), provided by CONSULTANT attached hereto and incorporated herein as Exhibit "F".



Transportation Building 310 Maple Park Avenue S.E. P.O. Box 47900 Olympia, WA 98504-7300 369-705-7000 TTY: 1-800-833-6388 www.wadot.wa.gov

November 13, 2019

Otak, Inc 808 SW Third Avenue, Suite 300 Portland, OR 97204

Subject: Acceptance FYE 2018 ICR - Audit Office Review

Dear James Fontaine:

Transmitted herewith is the WSDOT Audit Office's memo of "Acceptance" of your firm's FYE 2018 Indirect Cost Rate (ICR) of:

- Home Office: 165.85% of direct labor (rate includes 0.52% Facilities Capital Cost of Money)
- Field: 119.53% of direct labor (rate includes 0.53% Facilities Capital Cost of Money)

This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with your firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at (360) 705-7019 or via email consultantrates@wsdot.wa.gov.

Regards;

Jonson, Erik Nov 14 2019 4:57 PM

0098

ERIK K. JONSON Contract Services Manager

EKJ:ah

#### EXHIBIT Ga Subcontracted Work

The following is a scope of work provided by Landau Associates, Inc. (LAI) hereinafter the SUBCONSULTANT for transportation engineering design associated with the North Creek Trail project located in Snohomish County, WA. The scope and budget provide supplemental geotechnical services in support of the finalization of the North Creek Trail Phase I bid package, specifically:

- Evaluate the subsurface information obtained from the additional hand auger borings that were advanced by the COUNTY in the vicinity of the proposed boardwalks.
- Coordinate with CONSULTANT and provide assistance during the finalization of the technical specifications for the pin pile installation.
- Prepare and submit a final draft of the geotechnical report for the project.

# EXHIBIT G-1 Subconsultant Fee Determination – Budget

Project: North Creek Trail Phase 1 - Supplemental Geotechnical Services

Subconsultant: Landau Associates,	inc.
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#### Direct Salary Cost (DSC):

Classification (a)	Hours	=	Max Rate (b)	=:	Cost
Principal	7	X	\$236,90		\$1,658.30
Senior Associate		x	\$202.46	S (7-2	\$0.00
Associate	- 55	X	\$177.33		\$0.00
Senior		×	\$168.37		\$0.00
Senior Project	48	x	\$138.86		\$0.00
Project	23	X	\$127.04		\$2,921.92
Senior Staff		X	\$111.27		\$0.00
Staff		X	\$97.19	3 3	\$0.00
Senior Technician II		X	\$122.62		\$0.00
Data Specialist		x	\$113.09		\$0.00
CAD Designer		X	\$120.82		\$0.00
GIS Analyst		×	\$121.42		\$0.00
CAD Technician		X	\$101.02	3 8	\$0.00
Project Coordinator	3	х	\$113.23		\$339.69
Support Staff	2.6	X	\$86.27	5 19	\$0.00
Technician	2000	х	\$69.60		\$0.00
aus no collection.	- 1888	691100	Total Labor Cost	=	\$4,919.91

#### Reimb ursables:

Reproduction Expenses \$80.09

Subconsultant Total = \$5,000.00

Prepared By: S. Wright Date: 3/13/2020

<sup>(</sup>a) Classifications shown are general, the actual invoice will show our employee's spedific discipline (e.g., Senior Engineer, Senior Goo bigist, Senior Planner, etc.)

<sup>(</sup>b) Each category may have multiple employees assigned to that billing category and each employee may have a different hourly rate of pay.

# EXHIBIT G-2 Subconsultant Fee Determination – Summary Sheet

#### Fee Schedule

Subconsultant: Landau Associates, Inc.

Position Classification	Max Direct Salary Rate	Overhead @212.63%	<b>Profit</b> @26.40%	Max Rate Per Hour
Principal	\$65.69	\$139.68	\$17.34	\$222.71
Senior Associate	\$53.94	\$114.69	\$14.24	\$182.87
Associate	\$45.01	\$95.70	\$11.88	\$152.60
Senior Engineer	\$37.76	\$80.29	\$9.97	\$128.02
Senior Project	\$36.29	\$77.16	\$9.58	\$123.03
Project	\$29.81	\$63.39	\$7.87	\$101.06
Senior Staff	\$27.88	\$59.28	\$7.36	\$94.52
Senior CADD	\$32.36	\$68.81	\$8.54	\$109.71
Staff /Senior Technician II	\$31.50	\$66.98	\$8.32	\$106.79
Project Coordinator	\$28.58	\$60.77	\$7.55	\$96.90
CAD/GIS Technician	\$25.50	\$54.22	\$6.73	\$86.45
Technician	\$17.63	\$37.49	\$4.65	\$59.77
Support Staff	\$21.26	\$45.21	\$5.61	\$72.08

The rates listed above are the maximum rates payable under this AGREEMENT. Rates invoiced shall be based on the direct salary of the individual employee and shall not exceed those listed in this Exhibit G-2.

# **EXHIBIT G-3**Breakdown of Subconsultant's Overhead Cost

SUBCONSULTANT'S audited overhead report from the WSDOT Audit Office, or other report supporting Overhead Rate (per Chapter 31.5 of the WSDOT Local Agency Guidelines), provided by SUBCONSULTANT attached hereto and incorporated herein as Exhibit "G-3".



Transportation Building 310 Maple Park Avenue S.E. P.O. Box 47300 Olympia, WA 98504-7360 300-705-7000 TTY: 1-800-833-6366 www.wadot.wa.gov

December 3, 2019

Landau Associates, Inc. 103 2nd Avenue South Edmonds, WA 98020

Subject: Acceptance FYE 2019 ICR - CPA Report

Dear Dennis Hobbs:

We have accepted your firms FYE 2019 Indirect Cost Rate (ICR) of 212.63% of direct labor (rate includes 0.53% Facilities Capital Cost of Money) based on the 'Independent CPA Report," prepared by T. Wayne Owens & Associates, PC. This rate will be applicable for WSDOT Agreements and Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with the firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at (360) 705-7019 or via email consultantrates@wsdot.wa.gov.

Regards;

Jonson, Erik
Dec 4 2019 8:58 AM

ERIK K. JONSON

Contract Services Manager

**EKJ**ah