



Snohomish County Council

Administrative Session

Meeting Minutes

Jared Mead, Council Chair
Nate Nehring, Council Vice-Chair
Councilmembers: Sam Low, Megan Dunn, Strom Peterson

Tuesday, February 7, 2023

9:00 AM

**Jackson Board Room
& Remote Meeting**

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low
Councilmember Dunn
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Jim Martin, Council Staff
Deb Bell, Council Staff
Vivian Dong, resident of city of Lynnwood
Debbie Eco, Clerk of the Council

A. Call to Order

Council Chair Mead called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

B. Roll Call

The clerk called the roll and stated that all five members were present.

C. Special Reports

D. Public Comment

Vivian Dong, resident of city of Lynnwood, expressed concerns related to her representation in District 3.

E. Introduction and Assignment of Legislation to Committees

All items assigned as listed below.

1. Finance and Economic Development

- a. Motion 23-061, reappointing Ms. Maggie Kase to the Snohomish County Historic Preservation Commission [2023-0112](#)
- b. Motion 23-062, appointing Ms. Taylor Russel to the Snohomish County Historic Preservation Commission [2023-0113](#)

2. Law and Justice/Human Services

3. Conservation, Sustainability and Recreation

- a. Motion 23-063, authorizing the County Executive to approve the FEMA Letter of Map Revision Application for the Smith Island Estuary Restoration Project [2023-0114](#)

4. Planning and Community Development

- a. Ordinance 23-009, relating to Growth Management; revising regulations for State-Licensed Marijuana Retail Facilities; amending Snohomish County Code Sections 30.22.100, 30.22.110, and 30.28.120 [2023-0120](#)

5. Public Works and Infrastructure

- a. Motion 23-060, authorizing the County Executive to sign Agreement for Professional Services CC03-23 with ARCpoint Labs for Physical Abilities Testing [2023-0115](#)
- b. Motion 23-066, authorizing the County Executive to sign Professional Services Agreement CcF01-23 with KPFF, Inc. to Provide Design Services for the Red Bridge #537 Preventative Maintenance Project [2023-0119](#)

6. Committee of the Whole

- a. Ordinance 23-006, approving the Port of Everett Interlocal Agreement CLFR-035a [2022-1300](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report. He said this ordinance would approve an interlocal agreement in the amount of \$1,000,000.00 in Coronavirus Local Fiscal Recovery [grant] funds. He described what these funds would support at the Port of Everett and stated the term of agreement is through December 31, 2023.

ACTION: Vice-Chair Nehring made a motion to set time and date for a public hearing for March 1, 2023, at the hour of 10:30 a.m. Councilmember Dunn seconded the motion and it carried unanimously.

- b. Ordinance 23-007, approving the Public Facility District of Edmonds Interlocal Agreement CLFR-036c [2022-1347](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report. He said this ordinance would approve an interlocal agreement in the amount of \$250,000.00 in Coronavirus Local Fiscal Recovery [grant] funds. He said these funds will support staffing and related benefits for the Port of Edmonds' public purpose of the owning and operating one or more regional centers. The term of agreement is through December 31, 2023.

ACTION: Vice-Chair Nehring made a motion to set time and date for a public hearing for March 1, 2023, at the hour of 10:30 a.m. Councilmember Dunn seconded the motion and it carried unanimously.

- c. Motion 23-059, authorizing the Executive to execute the Snohomish County Tourism Promotion Area 2023 Snohomish County Sports Commission Operating Budget [2023-0111](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report. He explained that this motion would approve a contract with the Snohomish County Sports Commission. He said the project is for advertising and publicizing with the goal of making Snohomish County a premier destination for sports. He said the amount of the agreement is for \$509,206.00.

ACTION: Vice-Chair Nehring made a motion to approve Motion No. 23-059. Councilmember Dunn seconded the motion and it carried unanimously.

- d. Motion 23-058, approving the annual inventories of County owned personal and real properties [2023-0109](#)

Deb Bell, Sr. Legislative Analyst, stated that this report details all personal and real property owned by the County and is required to be submitted to the Council by February 15th of each year. She explained further details and processes of the report.

ACTION: Vice-Chair Nehring made a motion to approve Motion No. 23-058. Councilmember Dunn seconded the motion and it carried unanimously.

- e. Motion 23-064, authorizing the Executive to sign an assignment confirmation to an Agreement for Temporary Nurse Staffing for the Tuberculosis Control and Treatment Program with Maxim Healthcare Staffing Services [2023-0105](#)

Heidi Beazizo, Chief of Staff, provided a staff report. She said the term of this agreement would be from February 6, 2023, through May 27, 2023, and the not to exceed amount is \$60,000.00.

ACTION: Vice-Chair Nehring made a motion to approve Motion No. 23-064. Councilmember Dunn seconded the motion and it carried unanimously.

F. Clerk's Report on Pending Legislation - No Report

G. Reports of Council Committees:

Committee Chairs announced upcoming committee meetings as listed on the agenda.

1. Finance and Economic Development

(Next meeting is scheduled for Tuesday, February 28, 2023, at 10:00 a.m.)

2. Law and Justice/Human Services

(Next meeting is scheduled for Tuesday, February 28, 2023, at 1:00 p.m.)

3. Conservation, Sustainability and Recreation

(Next meeting is scheduled for Tuesday, February 28, 2023, at 11:00 a.m.)

4. Planning and Community Development

(Next meeting is scheduled for Tuesday, February 7, 2023, at 11:00 a.m.)

5. Public Works and Infrastructure

(Next meeting is scheduled for Tuesday, February 21, 2023, at 10:00 a.m.)

H. Reports of Outside Committees

Councilmember Dunn reported briefly on the WSAC Board Meeting and requested to schedule a meeting to share details regarding a potential reduction in dues involving King County. Councilmember Nehring agreed that a discussion would be good.

I. Chairperson's Report

Upcoming Planning Commission Meeting Topics January 5, 2023 [2023-0102](#)

J. Chief of Staff's Report

Heidi Beazizo, Chief of Staff, reminded Council that next week's meetings are cancelled as a majority of councilmembers will be attending NACO in Washington D.C.

K. Full Council Action on Items from Committee of the Whole

See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.

L. Other Business

1. Motion 23-065, approving Administrative Matters Motion presented [2023-0123](#)
at General Legislative Session on February 8, 2023
 - a. Receiving the Office of Hearings Administration Annual Reports 2017-2019 [2023-0107](#)
 - b. Receiving the Exemptions Including Seniors and Government 2022 Report [2023-0117](#)
 - c. Receiving the Value Modifications 2022 Report [2023-0125](#)

M. Executive Session(s):

Potential Litigation
Pursuant to RCW 42.30.110(1)(i)
DPA: Sean Reay

At 9:13 a.m., Heidi Beazizo, Chief of Staff, stated that Council has a need for an Executive Session for potential litigation, pursuant to RCW 42.30.110(1)(i), for approximately 20 minutes, with no action to follow.

PRESENT:

Council Chair Mead
Council Vice-Chair Nehring
Councilmember Low
Councilmember Dunn
Councilmember Peterson (*remote*)
Heidi Beazizo, Chief of Staff
Jim Martin, Council Staff
Nicole Gorle, Council Staff
Deb Bell, Council Staff
Ken Klein, Executive's Office
Alessandra Durham, Executive's Office (*remote*)
Lacey Harper, Executive's Office (*remote*)
Bridget Casey, Prosecutor's Office
Becky Guadamud, Prosecutor's Office
Tom Teigen, Conservation and Natural Resources Director
Sharon Swan, Parks Division Director
Kye Iris, Parks Department (*remote*)
Jill Ford, Council Staff (*remote*)

The Executive Session began at 9:13 a.m. for an initial 20 minutes to 9:33 a.m.

The Executive Session ended at 9:33 a.m.

N. Adjourn

At 9:33 a.m., Chair Mead reconvened the Council and then recessed the meeting until the Planning and Community Development Committee Meeting at 11:00 a.m.