



# Snohomish County Council

## Administrative Session

### Meeting Minutes

Megan Dunn, Council Chair  
Jared Mead, Council Vice-Chair  
Councilmembers: Sam Low, Nate Nehring, Strom Peterson

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**Tuesday, October 18, 2022**

**9:00 AM**

**Jackson Board Room  
& Remote Meeting**

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#### **PRESENT:**

Council Chair Dunn  
Vice-Chair Mead  
Councilmember Low  
Councilmember Nehring  
Councilmember Peterson  
Heidi Beazizo, Interim Chief of Staff  
Jim Martin, Council Staff  
Nicole Gorle, Council Staff  
Deb Bell, Council Staff  
Ryan Countryman, Council Staff  
Kelli Johnson, Resident of the city of Everett  
Debbie Eco, Clerk of the Council

#### **A. Call to Order**

Council Chair Dunn called the meeting to order at 9:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom.

#### **B. Roll Call**

The clerk called the roll and stated that five members were present.

#### **C. Special Reports**

#### **D. Public Comment**

Kelli Johnson, Resident of the city of Everett, provided comment related to the nurses' staffing crisis and working environment.

**E. Introduction and assignment of legislation to committees**

All items assigned as listed below. Chair Dunn noted Motion 22-442 under Finance and Economic Development would be moved to Committee of the Whole, there was no objection by Council.

**1. Finance and Economic Development**

- a. Motion 22-437, confirming the appointment of Robert Ogawa to the Snohomish County Human Rights Commission [2022-0826](#)
- b. Motion 22-442, approval of Public Official Bond [2022-1063](#)  
*Motion 22-442 was moved to Committee of the Whole, see below for action taken*

**2. Law and Justice/Human Services****3. Conservation, Sustainability and Recreation****4. Planning and Community Development****5. Public Works and Infrastructure**

- a. Ordinance 22-063, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in portions of Snohomish County, Washington to Intermountain Infrastructure Group, LLC [2022-1061](#)
- b. Ordinance 22-064, granting a non-exclusive franchise authorizing limited use of the public road rights-of-way in unincorporated Snohomish County, Washington to T-Mobile West, LLC [2022-1062](#)
- c. Motion 22-439, approving and authorizing the County Executive to execute a Critical Area Site Plan (Woods Creek Bridge) [2022-1078](#)
- d. Motion 22-440, approving and authorizing the County Executive to execute a Critical Area Site Plan (Swanson Road Bridge) [2022-1079](#)
- e. Motion 22-441, approving and authorizing the County Executive to execute a Critical Area Site Plan (Swede Haven Road Riverbank Stabilization) [2022-1080](#)
- f. Motion 22-443, approval of utility easement at Logan Park to accommodate Locust Way Road Widening Project - APN 00373101000100 [2022-1082](#)
- g. Motion 22-447, approval of an interlocal agreement between Snohomish County and the Alderwood Water & Wastewater District concerning utility construction associated with The Locust Way - Logan Road Intersection Improvement Project [2022-1093](#)

**6. Committee of the Whole**

- a. Motion 22-438, approving and authorizing the County Executive to execute Amendment 1 to the Services Agreement with American Platform Services, an Arizona LLC., d/b/a/ TheRecordXchange [2022-0926](#)

*(For assignment only)*

- b. Motion 22-446, appointment to the Snohomish County Office of the Public Advocate [2022-1089](#)

*(For assignment only)*

- c. Motion 22-436, authorizing the County Executive to sign amendments to the 2019-2022 On-Call Consultant Services Master Agreements for the Planning and Development Services Discipline [2022-1065](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and stated this would be to support work related to the Comprehensive Plan Update. He said the motion would provide the Executive Branch with authority to increase the umbrella amount of the On-Call work by \$350,000.00 to \$1,400,000.00. The amendments would allow the Parks division of the Department of Conservation and Natural Resources to do environmental analysis related to tree canopy and other aspects of the Comp Plan update.

**ACTION:** Vice-Chair Mead made a motion to approve Motion No. 22-436. Councilmember Low seconded the motion and it carried unanimously.

- d. Motion 22-445, authorizing the County Executive to sign the 2022 Collective Bargaining Agreement between Snohomish County, Washington and the Deputy Sheriff's Association [2022-1086](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report. He explained this is a four-year contract with the Deputy Sheriff's Association that includes cost-of-living adjustments and other benefits. He said this agreement covers approximately 250 employees.

**ACTION:** Vice-Chair Mead made a motion to approve Motion No. 22-445. Councilmember Nehring seconded the motion and it carried unanimously.

- e. Motion 22-448, approve and authorize the County Executive to sign the State Water Assistance Fund Contract 23-32607-081 to assist the federally funded LIHWAP Program with the Washington State Department of Commerce [2022-1095](#)

Heidi Beazizo, Interim Chief of Staff, provided a staff report.

**ACTION:** Vice-Chair Mead made a motion to approve Motion No. 22-448. Councilmember Low seconded the motion and it carried unanimously.

- f. Motion 22-442, approval of Public Official Bond [2022-1063](#)

Jim Martin, Sr. Legislative Analyst, provided a staff report. He explained this motion would approve a surety bond for newly appointed Councilmember Strom Peterson.

**ACTION:** Vice-Chair Mead made a motion to approve Motion No. 22-442. Councilmember Nehring seconded the motion and it carried unanimously.

**F. Clerk's Report on Pending Legislation - No Report**

**G. Reports of Council committees:**

*Committee meetings are suspended during budget deliberations*

1. Finance and Economic Development
2. Law and Justice/Human Services
3. Conservation, Sustainability and Recreation
4. Planning and Community Development
5. Public Works and Infrastructure

**H. Reports of outside committees**

Councilmember Low reported that he and Vice-Chair Mead attended the Fair Board last week. He said there were great conversations and reports from the Fair and he recommended having a joint Fair Board meeting sometime early next year.

Councilmember Nehring said WSAC has set up two separate SWISS meetings, one is today, and one is next week. He said members will only need to attend one.

**I. Chairperson's Report**

1. Planning Commission Pending Issues (September 14, 2022) [2022-0949](#)

**J. Chief of Staff's Report**

Heidi Beazizo, Interim Chief of Staff, provided a brief report on the following items:

1. Candidate interviews for the Public Advocate
2. Legislative Lunch on December 5th will be held at the Future of Flight
3. There will be a lack of a quorum, due to WSAC, the week of November 15th so Administrative Session and General Legislative Session will be cancelled
4. Committees will resume the week of December 5th
5. Following the one-pager presentations, Jim Martin will provide details on upcoming next steps for the Budget

**K. Full Council Action on Items from COMMITTEE OF THE WHOLE**

*See above Introduction and assignment of legislation to committees under Committee of the Whole for actions taken.*

**L. Other Business**

1. Review of Motion 22-444, approving Administrative Matters presented at Council General Legislative Session on October 19, 2022 [2022-1094](#)
  - a. Receiving the Risk Management 2022 3rd Quarter Report [2022-1090](#)
2. Motion 22-449, affirming the Hearing Examiner's decisions in the closed record appeal of Cathcart Crossing, File No. 21-107654 SPA/BSP [2022-0832](#)

Deb Bell, Sr. Legislative Analyst, provided a staff report.

Chair Dunn noted that there were handouts this morning but Council will not consider any new evidence and will not engage in ex-parte communication.

**ACTION:** Vice-Chair Mead made a motion to approve Motion No. 22-449. Councilmember Low seconded the motion and it carried unanimously.

3. 2023 Budget Deliberations [2022-1098](#)  
Council Analyst One Page Summary Presentation  
Executive Recommended Budget

a. Introduction - Jim Martin

Jim Martin, Sr. Legislative Analyst, provided an introduction and an overview of the internal rate process.

b. Interfund Overview - Jim Martin, Heidi Beazizo, and Deb Bell

Deb Bell, Sr. Legislative Analyst, provided an overview of Equipment Rental & Revolving (ER&R) Facilities, Fleet and Information Technology.

Heidi Beazizo, Interim Chief of Staff, provided an overview of the security program.

c. Department Overviews - Council Staff

Jim Martin, Sr. Legislative Analyst, provided an introduction and an overview of the internal rate process.

Deb Bell, Sr. Legislative Analyst, provided an overview of Facilities, Fleet and Information Technology.

Heidi Beazizo, Interim Chief of Staff, provided an overview of the security program.

The council analysts provided a presentation and spoke about the following department summaries:

Mr. Martin spoke about the Executive and Legislative Branches.

Ms. Beazizo spoke about the Human Services Department.

Ryan Countryman, Sr. Legislative Analyst, spoke about the Department of Planning and Development Services.

Ms. Bell spoke about the Public Works Department.

Mr. Countryman spoke about the Office of Hearings Administration.

Nicole Gorle, Sr. Legislative Analyst, spoke about the Department of Conservation and Natural Resources.

Mr. Martin spoke about the Assessor, Auditor, Finance, and Human Resources.

Ms. Bell spoke about Department of Information Technology.

Mr. Martin spoke about the Department of Health, Non-Departmental, and Debt Service.

Ms. Bell spoke about Facilities.

Ms. Beazizo spoke about Pass Through Grants.

Mr. Martin spoke about the Airport and Treasurer.

*[Councilmember Low left the meeting in-person and joined remotely at 9:49 a.m.]*

Ms. Beazizo spoke about District Court, Sheriff, Prosecuting Attorney, Office of Public Defense, Medical Examiner, Superior Court, Clerk, and Corrections.

Mr. Countryman spoke about the Department of Emergency Management.

Mr. Martin provided closing remarks. He explained the next steps and stated he and the analysts are available for any questions.

Vice-Chair Mead commented on the Budget process and format, he thanked the analyst team and said it was visually appealing and easy to digest this year.

Councilmember Nehring agreed with Vice-Chair Mead related to the process. He asked about the next steps and asked if there would be an opportunity for additional discussion. Chair Dunn and Mr. Martin responded. He asked if a discussion could be added on October 26th. Chair Dunn responded and said we could look at having another discussion.

Councilmember Low thanked staff and agreed that the presentation was a lot better.

*[Councilmember Low left the meeting at 10:03 a.m.]*

#### **M. Executive Session(s):**

1. Pending Litigation  
Pursuant to RCW 42.30.110(1)(i)  
DPA: Bridget Casey

At 10:03 a.m., Heidi Beazizo, Interim Chief of Staff, stated that pursuant to RCW 42.30.110(1)(i), the Council will convene into Executive Session *[to discuss a matter of pending litigation]*. She said Council will reconvene in this Administrative Session with possible action to follow. She said the estimated time is ten minutes and possible extensions will be announced.

**PRESENT:**

Council Chair Dunn  
Council Vice-Chair Mead  
Councilmember Low (*not present*)  
Councilmember Nehring  
Councilmember Peterson  
Heidi Beazizo, Interim Chief of Staff  
Nicole Gorle, Council Staff  
Jim Martin, Council Staff  
Deb Bell, Council Staff  
Ryan Countryman, Council Staff  
Darcy Cheesman, Council Staff  
Laura Kisielius, Prosecutor's Office  
Bridget Casey, Prosecutor's Office  
Ken Klein, Executive's Office  
Lacey Harper, Executive's Office  
Sheila Barker, Risk Management

The Executive Session began at 10:03 a.m. for an initial ten minutes to 10:13 a.m.

The Executive Session ended at 10:13 a.m.

At 10:14 a.m., Chair Dunn called the Council back to order.

**WALK ON****1. ORAL MOTION**[2022-1118](#)

Vice Chair Mead made a motion that Council hereby authorize and approve the Property Damage Release in the amount of \$107,566.08 relating to the matter of Snohomish County and Larry Shook, as negotiated by the Prosecuting Attorney following consultation with the County Executive. Councilmember Nehring seconded the motion and it carried by the four members present.

**N. Adjourn**

There being no further business, Chair Dunn adjourned the Council for the day at 10:15 a.m.