



Snohomish County Council

Committee: Public Works and Infrastructure

Analyst: Deb Evison Bell

ECAF: 2022-0318

Proposal: Motion 22-157

Date: May 3, 2022

Consideration:

The proposed motion would approve and authorize the County Executive to execute Amendment 5 to the Website Development and Hosting Agreement with Icon Enterprises Inc. D/B/A CivicPlus, pursuant to SCC 3.04.140(8).

Background:

Snohomish County entered into an agreement for Website Development and Hosting in 2013 with Icon Enterprises Inc, DBA CivicPlus. Emergency Orders¹ for Snohomish County encourage the use of technology to provide easy public access for residents. The County continues to implement additional functionality and online services in response to the Covid-19 pandemic. The proposed amendment would add the CivicEngage Sandbox site module to the agreement, which would allow the County to develop and test ideas in a non-production environment.

Current Proposal:

Scope: Approval and execution of Amendment No. 5 will allow the Department of Information Technology to add the CivicEngage Sandbox module to the Agreement.

Duration: Amendment 5 of the agreement is from execution from through July 31, 2023.

Fiscal Implications: The first term ending 7/31/2022 will be pro-rated based on execution date; fee from 8/1/2022 – 7/31/2023 is calculated to be \$2,109.44.

	Start	End	Motion	Total Expense
Original	7/22/2013	7/31/2023	13-261	\$454,229.00
Amendment 1	3/18/2015	7/31/2023	Executive	\$3,354.14
Amendment 2	10/19/2016	7/31/2023	16-393	\$14,793.00
Amendment 3	5/22/2019	7/31/2023	19-132	\$37,328.00
Amendment 4	12/22/2021	7/31/2023	21-469	\$32,333.00
Amendment 5	Execution	7/31/2023	22-157	Estimated \$2,621.44

2022 Budget: This contract is funded through a budget transfer in late 2021 that provides for this and other pandemic response outlays.

Future Budget Impacts: Funding for ongoing maintenance and support is included in the approved 2022.

¹ [Snohomish-County-Superior-Court-Modification-of-Court-Operations-12-01062021 \(snohomishcountywa.gov\)](#)

Handling: Normal

Approved-as-to-form: YES

Risk Management: APPROVE

Executive Recommendation: APPROVE

Analysis: The proposed contract amendment for the additional module would allow for a testing environment of functions and features prior to launch and is part of IT's pandemic strategy to increase accessibility for residents and businesses with Snohomish County.

Requests: Move to GLS on May 11, 2022, for Council to consider the motion.