

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

MOTION NO. 26-020

APPROVING THE 2026 COUNTY OFFICE SPACE PLAN

WHEREAS, County Council approved amendments to Snohomish County Code 4.46 on October 20, 2008 directing the Department of Facilities & Fleet ("Department") to prepare and submit to the County Council a proposed office space plan on or before December 31 of each year for the following fiscal year or biennium; and

WHEREAS, the Department of Facilities & Fleet submitted the 2026 County Office Space Plan report on or before December 31, 2025; and

WHEREAS, the County Council discussed and reviewed the 2026 County office space plan report with the Department of Facilities & Fleet including Exhibit A which listed the Department's recommended changes to the 2026 County office space plan including estimated cost, implementation plan/timetable and fund source availability, if any, for each change.

NOW, THEREFORE, ON MOTION, the Snohomish County Council approves the 2026 County Office Space Plan as submitted by the Department of Facilities & Fleet, including the authorization of the Department's recommended changes.

PASSED this _____ day of _____, 2026

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington

Council Chair

ATTEST:

Deputy Clerk of the Council

Item:	Requesting Department:	Description of Recommended Changes:	Location:	Implementation Plan/ Estimated Completion Timetable	Rough Order of Magnitude Estimates including remaining work previously approved by Council	GENERAL FUND	NON GENERAL FUND	FUND	TYPE
1	Auditor	Continue planned, multi-year move/add/change work to support Election operations including private transport elevator repairs.	Admin West B, 1W & 3W	Jun 2027	200-300K		200-300K	311	FACILITIES CIP FUND
2	Auditor	Replace Elections tabulation equipment with remaining hava grant funds.	3W	Dec 2026	196,195		196.195	311	FACILITIES CIP FUND
3	Clerk	Replace door in protection order office suite for added security.	CH 1	Apr 2026	5-10K		5-10K	311	FACILITIES CIP FUND
4	Clerk	Provide secure exhibit storage for firearms for court compliance. Reconfigure existing high density filing system bank with add-on, top mounted rolling doors.	Mission 2	Jun 2026	28K		28K	311	FACILITIES CIP FUND
5	Clerk	Additional move/add/change tasks to support current business operations including new Clean Buildings Act compliance.	Assigned Space	Jun 2027	50K		50K	311	FACILITIES CIP FUND
6	Council	Continue planned, multi-year move/add/change work to support office suite modernization.	8E	Sep 2026	35K		35K	311	FACILITIES CIP FUND
7	Council	Reconfigure reception lobby area to provide a secure walkup window with new Clean Buildings Act compliance.	8E	Dec 2026	150-250K		150-250K	311	FACILITIES CIP FUND
8	DCNR	Wrap-up balance of planned multi-year move/add/change work to accommodate Elections space expansion.	2E	Sep 2026	25-50K		25-50K	311	FACILITIES CIP FUND
9	DCNR	Continue phased project work to construct a Food & Farm Center including planning & testing	McCollum Park	Dec 2028	40 - 60 mil		40 - 60 mil	309	DCNR CIP FUND
10	District Court	Wrap-up balance of planned, multi-year move/add/change work in four courtrooms/two divisions including replacement customer pews, carpet & laminate.	Cascade District Court Evergreen District Court	Jun 2026	250-500K		250-500K	311	FACILITIES CIP FUND
11	District Court	Additional as-needed move/add/change work to support current business operations including new Clean Buildings Act compliance.	Cascade District Court Evergreen District Court Everett District Court South District Court	Dec 2027	250-500K		250-500K	311	FACILITIES CIP FUND
12	Executive	Construct a temporary/interim Sustainable Aviation Fuels (SAF) repository including coordination with Washington State agencies. Tenant improvement work to include a Class C laboratory and above ground storage yard for fuel.	Paine Field Industrial Advancement Ctr Suites N & O.	Jun 2026	1,566,821		1,566,821	130	AIRPORT GRANT FUNDS
13	Facilities/IT	Wrap-up balance of planned shared space & meeting room consolidation tasks including hvac system balancing.	7E	Jul 2026	50-75K		50-75K	311	FACILITIES CIP FUND
14	Facilities	Wrap-up balance of planned, multi-year move/add/change work consolidating multiple departments & divisions on one floor with functional space including hvac system balancing.	6E	Dec 2026	200-275K		200-275K	311	FACILITIES CIP FUND
15	Health Dept	Continue phased upgrades in the Rucker building to consolidate staff on 2 floors including CBA compliance.	Rucker bldg, floors 1 & 2	Jun 2027	2 mil		2 mil	311	FACILITIES CIP FUND
16	Human Services	Occupy remodeled bridge housing facility to assist in transitioning unsheltered population into permanent residences.	New Start Ctr Edmonds (formerly America's Best Value Inn & Suites)	Jan 2026	2.3 mil		2.3 mil	130	ARPA GRANT FUNDS
17	Human Services	Occupy remodeled bridge housing facility to assist in transitioning unsheltered population into permanent residences.	New Start Ctr Everett (formerly Days Inn)	Mar 2026	4 mil		4 mil	130	ARPA GRANT FUNDS

Item:	Requesting Department:	Description of Recommended Changes:	Location:	Implementation Plan/ Estimated Completion Timetable	Rough Order of Magnitude Estimates including remaining work previously approved by Council	GENERAL FUND	NON GENERAL FUND	FUND	TYPE
18	Human Services	Investigate retrofitting customer service open space to provide privacy rooms to accommodate Community & Homeless services growth. Construct if feasible including new Clean Buildings Act compliance.	RJD LL	Dec 2026	100-200K		100-200K	124	HS FUND
19	Human Services	Investigate retrofitting existing space in Crisis Services, Behavioral Health and Case Management to provide privacy rooms to accommodate program growth. Construct if feasible including new Clean Buildings Act compliance.	4E	Dec 2026	100-200K		100-200K	124	HS FUND
20	Information Services	Investigate retrofitting existing open space to provide a private area for onsite managerial position. Complete if feasible including new Clean Buildings Act compliance.	Records, lower level	Jul 2026	25K		25K	890	IT FUND
21	Information Services	Reconfigure existing space to provide more shared, hoteling positions.	7E	Jun 2026	15-25K		15-25K	505	IT FUND
22	Information Services	Upgrade Imaging scanning center workstations to provide sit/stand ergonomics for heavy use production areas.	Admin West B	Jun 2026	25-50K		25-50K	870	IT FUND
23	Medical Examiner	Continue planned, multi-year move/add/change work to support office suite modernization including ergonomic upgrades for 24/7 operations.	ME	Dec 2026	150K		150K	311	FACILITIES CIP FUND
24	Medical Examiner	Investigate starting partial lobby & reception security upgrades. Complete wk if feasible including CBA compliance.	ME	Dec 2026	25-50K		25-50K	311	FACILITIES CIP FUND
25	Medical Examiner	Investigate acoustical upgrades for autopsy suite and install if feasible.	ME	Dec 2026	25-50K		25-50K	311	FACILITIES CIP FUND
26	Prosecutor	Wrap-up balance of planned, multi-year move/add/change work to provide a professional victim/witness waiting room.	Mission 1	Mar 2026	20K		20K	100	TULALIP TRIBES GRANT FUNDS
27	Prosecutor	Continue planned, multi-year move/add/change work to support office suite modernization.	Mission 1 - eastside Dawson Place	Jun 2027	50-100K		50-100K	100	TULALIP TRIBES GRANT FUNDS
28	Public Works Admin Ops, Program Planning, Solid Waste & TES	Continue planned, multi-year move/add/change work to support office space modernization including add-on hoteling desks.	Purblic Works 5W	Aug 2026	25K		25K	102	PW FUND
29	Public Works Road Maint	Occupy new Operations Center in Arlington on existing site to replace out-dated buildings.	Arlington Road Maintenance	Oct 2026	35 mil		35 mil	306	PW CONSTRUCTION BOND
30	Public Works Road Maint	Utilize new satellite materials storage yard with utility, stormwater, street frontage and pavement improvements. Site includes new covered hoop structures, covered vehicle parking and open material bunkers.	Granite Falls Road Maintenance	Mar 2026	3 mil		3 mil	306	PW CONSTRUCTION BOND
31	Public Works Road Maint & Solid Waste	Potentially investigate converting existing mailroom to shared, drop-in office; and creating a secure Mother's Room in existing storeroom including cba compliance for both projects. Future completion contingent on findings & funding.	Cathcart Bldg A, 2nd fl	Dec 2026	5-10K		5-10K	102	PW FUND

Item:	Requesting Department:	Description of Recommended Changes:	Location:	Implementation Plan/ Estimated Completion Timetable	Rough Order of Magnitude Estimates including remaining work previously approved by Council	GENERAL FUND	NON GENERAL FUND	FUND	TYPE
32	Public Works Solid Waste	Purchase & install modular building to vacate poor condition Bldg M. Consolidate fiscal staff with potential expansion space for planning group. New building will be ada & cba compliant and include a shared resource training room.	Cathcart Bldg M	Dec 2026	2.5 mil		2.5 mil	402	PW FUND
33	Public Works Solid Waste	Structural research to add exterior building awning over paint storage containers as required with new bid contractor. Fabricate & install if cost effective.	McDougall hazmat site	May 2026	10-50K		10-50K	402	PW FUND
34	Sheriff	Retrofit marshal casework desk for underneath weapons storage for added security.	CH1 Annex, entrance security	Apr 2026	2,500		2,500	513	SHERIFF SECURITY FUND
35	Superior Court	Continue planned, multi-year courthouse lobby remodel tasks for entrance security improvements.	DJJC 1S	Jun 2027	500K		500K	311	FACILITIES CIP FUND
36	Superior Court	Continue planned, multi-year move/add/change tasks to modernize customer seating with ada access in 4 existing courtrooms.	CH5 - courtrooms 5A, 5B, 5C & 5D	Jun 2027	500K		500K	311	FACILITIES CIP FUND
37	Facilities/IT	Wrap-up customary, add-on work requests related to new office suite occupancy including Airport, Hearing Examiner/Public Advocate, IT Phoenix team & Sheriff South Precinct.	Bomarc, both floors Admin West 1, Bldg A & 1E.	Jul 2026	25-50K		25-50K	311/410	FACILITIES CIP FUND/ AIRPORT ENTERPRISE FUND
38	Facilities/IT	As-needed move/add/change work to support county operations including new hires, program/leadership changes, standard add-on requests, continued CSC improvements and potential vacant space for re-use on 4W, Rucker 3, Greenhouse, E&T, etc. with new Clean Buildings Act compliance.	All County workspaces	2026	undetermined		undetermined		EACH USER GROUP RESPONSIBLE FOR PROJECT COSTS
39	Facilities/IT/ Executive	Potential security upgrades per consultant recommendations including new Clean Buildings Act compliance.	Select County locations	2027-2028	1.5 mil		1.5 mil	311	FACILITIES CIP FUND
			GRAND TOTALS:		\$ 94,908,516- \$104,618,516		\$ 94,908,516- \$104,618,516		
						(General Fund)	(Non-General Fund)		