



Snohomish County Council
Planning and Community Development Committee
Meeting Minutes

Nate Nehring, Committee Chair
Megan Dunn, Committee Vice-Chair
Committee Members: Sam Low, Jared Mead, Strom Peterson

Ryan Countryman, Senior Legislative Analyst
Russell Wiita, Legislative Aide
Lisa Hickey, Assistant Clerk of the Council

Tuesday, December 5, 2023

11:00 AM

**Jackson Board Room - 8th Floor
Robert J. Drewel Building
& Remote Meeting**

PRESENT:

Committee Chair Nehring
Committee Vice-Chair Dunn
Committee Member Low (*remote*)
Committee Member Mead
Committee Member Peterson (*not present*)
David Killingstad, Planning and Development Services
Ryan Countryman, Council Staff
Cheri Danner, Asst. Clerk of the Council
Minutes prepared by Lisa Hickey, Asst. Clerk of the Council

CALL TO ORDER

Committee Chair Nehring called the meeting to order at 11:00 a.m. and provided instructions for those wishing to provide public comment for both in-person and remote via Zoom .

ROLL CALL

The clerk called the roll and stated that four members were present.

PUBLIC COMMENT

There were no persons present wishing to provide public comment.

ACTION ITEMS

1. Motion 23-449, approving and authorizing the appointment of Civil Service Commissioner Timothy Freil [2023-1260](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the role of the Civil Service Commission and the qualifications of the appointee.

The Committee gave the clerks verbal approval to correct the proposed motion.

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

Agenda Items #2 through #12 were discussed together:

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the role of the Solid Waste Advisory Committee and the qualifications of each appointee.

2. Motion 23-454, reappointing James Kelly to the Solid Waste Advisory Committee [2023-1275](#)

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

3. Motion 23-455, reappointing Wendy Weiker to the Solid Waste Advisory Committee [2023-1276](#)

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

4. Motion 23-456, reappointing Apryl Hynes to the Solid Waste Advisory Committee [2023-1277](#)

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

5. Motion 23-457, reappointing Brent Kirk to the Solid Waste Advisory Committee [2023-1278](#)

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

6. Motion 23-458, appointing Charles White to the Solid Waste Advisory Committee [2023-1279](#)

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

7. Motion 23-459, reappointing Marcie MacQuarrie to the Solid Waste Advisory Committee [2023-1280](#)

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

8. Motion 23-460, reappointing Mikaela Shipley to the Solid Waste Advisory Committee [2023-1281](#)

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

9. Motion 23-461, appointing Tom King to the Solid Waste Advisory Committee [2023-1282](#)

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

10. Motion 23-462, appointing Gael Fisk to the Solid Waste Advisory Committee [2023-1284](#)

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

11. Motion 23-463, appointing Matt Nienhuis to the Solid Waste Advisory Committee [2023-1285](#)

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

12. Motion 23-464, appointing Nathan Morgan to the Solid Waste Advisory Committee [2023-1286](#)

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

13. Motion 23-467, appointing Maria Guadalupe Casey to the Snohomish County Arts Commission [2023-1288](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the role of the Snohomish County Arts Commission and the qualifications of the appointee.

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

Agenda Items #14 through #17 were discussed together:

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the role of the Evergreen State Fair Advisory Board and the qualifications of each appointee.

14. Motion 23-473, re-appointing Bill Johnson of Snohomish to the Evergreen State Fair Advisory Board [2023-1311](#)

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

15. Motion 23-474, re-appointing Marshia Armstrong of Stanwood to the Evergreen State Fair Advisory Board [2023-1312](#)

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

16. Motion 23-516, appointing Maggie Bright to the Evergreen State Fair Advisory Board [2023-1387](#)

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

17. Motion 23-517, appointing Markus Stone to the Evergreen State Fair Advisory Board [2023-1388](#)

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

18. Motion 23-488, appointing an Airport Commission nomination (Todd Haberlack) [2023-1329](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the role of the Airport Commission and the qualifications of the appointee.

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

19. Motion 23-489, authorizing the County Executive to sign a Professional Services Agreement for National Pollutant Discharge Elimination System (NPDES) Compliance at Snohomish County Airport at Paine Field [2023-1328](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the scope of work of the proposed contract with a duration lasting through December 31, 2026 and a not-to-exceed amount of \$325,000.00.

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

20. Motion 23-495, authorizing the Executive or Airport Director to execute Lease Amendment No. 3 for Future of Flight Aviation Center with The Boeing Company at the Snohomish County Airport [2023-1344](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the need for the proposed lease amendment due to project delays as a result of COVID-19.

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

21. Motion 23-525, authorizing the Snohomish County Executive to sign Amendment 1 with Aviation Security Consulting, Inc. for Security On-Call Support at the Snohomish County Airport [2023-1410](#)

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained that this motion would allow for the extension of the current contract for two years. He said the contract contains an annual not-to-exceed amount of \$100,000.00.

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

Agenda Items #22 and #23 were discussed together:

Ryan Countryman, Sr. Legislative Analyst, provided a staff report and explained the role of the Veterans Assistance Fund Executive Board and the qualifications of each appointee.

22. Motion 23-503, confirming the reappointment of Robin Schwartz to the Snohomish County Veterans Assistance Fund Executive Board [2023-1365](#)

Ryan Countryman, Council Staff, answered Committee Vice-Chair Dunn's clarifying question regarding the appointee's term timeline.

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

23. Motion 23-504, confirming the appointment of Robert Reese to the Snohomish County Veterans Assistance Fund Executive Board [2023-1366](#)

ACTION: Move to Consent Agenda, General Legislative Session December 13th for consideration.

Agenda Items #24 through #27 were discussed together:

Ryan Countryman, Sr. Legislative Analyst, provided a detailed staff report and explained that the ideas in the proposed ordinances come from the Opening Doors to Home Ownership Housing Panel discussions held in this committee earlier this year and that each must be first referred to Planning Commission before Council can act. He explained each proposed ordinance in detail and said that each ordinance addresses some obstacle in Code that prevents subdivision of certain housing configurations.

Committee Vice-Chair Dunn expressed concerns regarding outreach.

- 24.** Motion 23-539, referring proposed code amendments relating to Attached Single Family Housing to the department of Planning and Development Services and the Snohomish County Planning Commission [2023-1435](#)

ACTION: Move to Regular Agenda, General Legislative Session December 13th for consideration.

- 25.** Motion 23-540, referring proposed code amendments to reduce the minimum lot sizes in LDMR and MR zoning to the department of Planning and Development Services and the Snohomish County Planning Commission [2023-1436](#)

ACTION: Move to Regular Agenda, General Legislative Session December 13th for consideration.

- 26.** Motion 23-541, referring propose code revisions to increase flexibility regarding location of parking to the department of Planning and Development Services and the Snohomish County Planning Commission [2023-1437](#)

ACTION: Move to Regular Agenda, General Legislative Session December 13th for consideration.

- 27.** Motion 23-542, referring proposed code amendments relating to lot size averaging to the department of Planning and Development Services and the Snohomish County Planning Commission [2023-1438](#)

ACTION: Move to Regular Agenda, General Legislative Session December 13th for consideration.

DISCUSSION ITEMS

1. 2024 Update Timeline [2023-1428](#)
David Killingstad, Planning and Development Services

David Killingstad, Planning and Development Services, provided a PowerPoint presentation updating the Committee on the Updated Target Timeline relating to the 2024 Comprehensive Plan Update.

Meeting adjourned at 11:59 p.m.